

Monday, August 1, 2011

The regular meeting of the Humboldt County Board of Commissioners was called to order on Monday, August 1, 2011, at 9:30 a.m. in the regular place of meeting at the Courthouse, Winnemucca, Nevada. Those present were Chairman Garley Amos Jr., Commissioners Mike Bell, Dan Cassinelli, Tom Fransway and Jim French, District Attorney Michael Macdonald, Administrator Bill Deist and Clerk of the Board Tami Rae Spero.

PUBLIC COMMENTS: Chairman Amos asked for public comments. None were offered.

DISCUSSION & ACTION ON CORRECTION/APPROVAL OF MINUTES - JULY 11, 2011:

Commissioner Fransway requested an addition to the minutes; the Board concurred. The following motion was made by Commissioner Fransway and passed unanimously:

To approve as corrected.

ADMINISTRATIVE REPORT:

CONSENT AGENDA: The following items were presented under the consent agenda by Administrator Deist for the Board's review/action:

1. Approval of CDBG Quarterly Reports: Copies of the quarterly reports for the Star City Water Project and the Winnemucca Futures Project were provided to the Board for review at the meeting. *Recommendation: That the Commission authorize the Chairman's signatures on the reports.*
2. Request for adjustments to the Humboldt County Real Property Tax Roll: Copies of requests 11-12-01 through 11-12-05 were provided to the Board for review. *Recommendation: That the requests be approved as recommended by the Assessor and Treasurer.*
3. Community Development Block Grant Notice of Grant Award and County Certification Letter for the Senior Center Expansion Design: Provided to the Board for review at the meeting was a copy of the Community Development Block Grant Award, County Certification Letter for the Senior Center Expansion Design Planning Project. *Recommendation: That the documents be approved as submitted and authorize the Chairman's signature.*

Discussion occurred regarding the location of some of the parcels included in the adjustment request. After discussion the following motion was made by Commissioner Bell and passed unanimously:

To approve the Consent Agenda as presented by staff.

SOLID WASTE MATTERS: Administrator Deist stated that he had nothing on this item.

PUBLIC LANDS PLANNING MATTERS & FORMULATION OF COUNTY POSITION ON

8/1/2011

Page 1 of 7

BLM, FOREST SERVICE AND THE FEDERAL FISH AND WILDLIFE SERVICE PROPOSED

ACTIONS: Administrator Deist stated that he had nothing on this item.

MISCELLANEOUS REPORTS AND CORRESPONDENCE:

OTHER INFORMATION AND UPCOMING MEETINGS: Administrator Deist reminded the Board about the upcoming Nevada Association of County Officials (NACO) Conference to be held in Fallon and noted that a new representative is needed for the General Improvement Districts for the Debt Management Commission and to inform the Clerk if there were any suggestions. Upcoming meetings and dates of importance were noted.

REPORTS FROM COMMISSIONERS REGARDING OTHER BOARDS AND COMMITTEES

THEY SERVE ON: Commissioner French discussed a recent Resource Advisory Committee meeting he had attended at which funding had been allocated to the noxious weed program in Paradise Valley. Commissioner Fransway reported on his attendance, as the WIR representative and as a member of the NACO Public Lands Committee, at the National Association of County Officials annual conference and discussion which had occurred regarding issues including wild horse & burro gathers and sage grouse.

CLAIMS FOR EXPENDITURES OF COUNTY FUNDS: The following motion was made by Commissioner French and passed unanimously:

To accept expenditures as presented.

REQUEST FROM THE SHERIFF'S OFFICE FOR APPROVAL FOR THE PURCHASE OF A RIMS (RECORD/INFORMATION MANAGEMENT SYSTEM) FOR DISPATCH:

Sheriff Ed Kilgore appeared before the Board. Sheriff Kilgore spoke in support of the request for the purchase of a record/information management system for dispatch; he detailed the three year search for an affordable system that would work in this area including the consideration of joining in the state system which had proved too costly, the limitations and issues with the current system and that the proposed system through a company called SunRidge is used in both Lander and Pershing Counties which would be a benefit. Sheriff Kilgore discussed the cost of a comprehensive package which would include dispatch, jail, report writing and evidence and would cost \$209,850.00 with an option to lease the system on a yearly basis. Sheriff Kilgore noted that he had informed the Board at budget time about the need for a replacement system but that he had not had the total costs at that time for inclusion in his budget; he continued stating that the DVR/Camera system which had been included in the budget could not proceed at this time so he would have some funds available and explained both the 5 year and 7 year lease options. Commissioner Fransway voiced concern about this being a major expenditure which should be discussed at budget time

8/1/2011

Page 2 of 7

and suggested that the Sheriff continue to utilize the current system and bring this back at budget time. Commissioner Bell voiced his concern with the age of the current system as well as its limitations and stated the project needs to be done at some point. Commissioner French asked if the proposed system would be able to be integrated with the State's system. Sheriff Kilgore said no. Discussion occurred regarding the benefits of buying the system outright as opposed to leasing it and the potential life span for the proposed system. Administrator Deist concurred with Commissioner Fransway's comments stating that this is a major budget issue and he has concerns as to whether there are sufficient funds in the current county budget to supplement this cost but that the Sheriff does have sufficient funds in his capital outlay budget to cover the cost if he wishes to prioritize his needs differently. Chairman Amos stated he understood that the system was needed but concurred that a request of this amount needs to be brought forth at budget time and that he would like to see more information on both the system as well as the cost difference of buying outright as opposed to the lease option. Commissioner Fransway offered the following motion:

That the Sheriff bring back the request at the 2012-2013 budget session.

Commissioner Bell noted that the Sheriff could prioritize differently in the current budget if he wished. Commissioner Cassinelli confirmed that the request could be brought back in that case. Commissioner Bell reiterated the need to determine the cost difference/benefit of outright purchase versus the lease option. Chairman Amos called Commissioner Fransway's motion to a vote and it passed unanimously.

Sheriff Kilgore discussed the 911 system with the Board.

APPOINTMENT TO THE WILDLIFE ADVISORY BOARD: Provided to the Board was a letter of request from Tony Gildone for appointment to the Wildlife Advisory Board. The following motion was made by Commissioner Cassinelli and passed unanimously:

To appoint Mr. Gildone to Advisory Board.

REQUEST FROM THE DISTRICT ATTORNEY'S OFFICE FOR A WAIVER TO THE ATTRITION POLICY AS IT RELATES TO A DEPUTY DISTRICT ATTORNEY POSITION WHICH IS CURRENTLY VACANT: District Attorney Michael Macdonald appeared before the Board. District Attorney Macdonald stated that Deputy District Attorney Gary Millward had resigned effective June 29, 2011; he spoke in support of his request. Commissioner Cassinelli stated that he had no problem with approving the waiver. Commissioners Bell and French agreed. The following motion was made by Commissioner Cassinelli and passed:

8/1/2011

Page 3 of 7

To waive the attrition policy for the District Attorney to fill the position recently vacated.

REVIEW AND POSSIBLE APPROVAL OF CONTRACT WITH THE DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR LONG TERM CARE:

A copy of the proposed contract was provided to the Board for review. Administrator Deist noted that this is an ongoing contract to provide long term care but that there are additional costs associated with it due to the State passing costs on to the County. District Attorney Macdonald commented on the contract and recommended approval. The following motion was made by Commissioner Bell and passed unanimously:

To approve the contract with the Department of Health and Human Services for long term care.

REQUEST FROM THE BUILDING AND SAFETY DEPARTMENT FOR APPROVAL OF ATTENDANCE AT AN OUT OF STATE TRAINING SESSION:

Building & Safety Director Bobby Thomas appeared before the Board. Director Thomas spoke in support of attending a training session in California noting that the class would be a credit against his ongoing training requirement, that this class is not offered often and this is the closest it has been, that he would be staying with friends in the area so the costs associated would be \$200.00 for the class. Discussion occurred regarding the benefit of the training and the ability to provide the information to other members of the Building Department. The following motion was made by Commissioner Bell and passed unanimously:

To approve the request for the Building & Safety Director to go to out of state training.

REVIEW AND POSSIBLE APPROVAL OF NEVADA DEPARTMENT OF TRANSPORTATION (NDOT) FISCAL YEAR 2012-2021 TRANSPORTATION SYSTEM PROJECTS (TSP) AND MATTERS RELATED THERETO:

A copy of the Draft Work Program proposal for Humboldt County including the FY 2012 annual work program, the FY2013 - FY2014 short range element and the FY2015 - FY2021 long range element was provided to the Board for review. NDOT Deputy Director Rudy Malfabon and District Engineer Kevin Lee appeared before the Board. Director Malfabon addressed the Commission and discussed state funding including the status of the State Highway Bill at the federal level, safety goals, the Interstate System Operational Study, the success of the 511 program, the focus of various projects, the programs and funding available for various projects, an update of planning studies and inspections and the status and issues with the stimulus projects including the Jungo Road project. Commissioner Fransway questioned the cost associated with the 173 interchange project and stated his hope that NDOT could do the project and improve the location without that spending that much; he thanked the local NDOT for the improvements made at the location so far. Director Malfabon continued

8/1/2011

Page 4 of 7

commenting on access issues on US 95. Discussion occurred regarding the County's effort to create a frontage road in the area off of US 95 once right-of-way is obtained from the BLM. Director Malfabon discussed projects planned for Humboldt County. After discussion the following motion was made by Commissioner Fransway and passed unanimously:

To approve the Fiscal year 2012-2021 Nevada Department of Transportation System Projects as presented.

ROAD MATTERS: Road Superintendent Ben Garrett appeared before the Board.

SET TO PUBLIC HEARING ACCEPTANCE OF BRAYTON ROAD INTO THE COUNTY

MAINTAINED SYSTEM: Superintendent Garrett explained that while this request had been presented at the prior Commission meeting a public hearing was required. The following motion was made by Commissioner Fransway and passed unanimously:

To set to public hearing the acceptance of Brayton Road as requested.

REPORT OF PENDING ROAD DEPARTMENT PROJECTS: Superintendent Garrett updated the Board on the County Road Project including chip seals/microsurfacing and provided an update on the inspection of the roads impacted by the Ruby Pipeline Project. Discussion occurred regarding the condition of both Bottle Creek Road and Martin Creek Road. Superintendent Garrett stated that as water levels of the Humboldt River have dropped the Eden Valley Bridge has been reopened. Discussion occurred regarding the flooding on Dutch Flat Road and the plan to raise the road so the problem would not occur again.

MISCELLANEOUS ROAD RELATED MATTERS: Administrator Deist suggested the Commissioners check out the chip seals being done to see the difference compared to what has occurred in the past. Discussion occurred regarding work on Herschell Road.

Chairman Amos recessed the meeting at 11:42 a.m. to reconvene at 1:30 p.m.

REQUEST FROM NEVADA RURAL HOUSING FOR HUMBOLDT COUNTY'S UNUSED PRIVATE ACTIVITY BOND ALLOCATION FOR 2011 AND ADOPTION OF A RESOLUTION RELATED THERETO:

Provided to the Board for review was a copy of the proposed resolution and a letter of request detailing the program from D. Gary Longaker, Executive Director of Nevada Rural Housing Authority. Administrator Deist reviewed the request noting that the Board has honored this request for the past several years and recommended approval. After discussion the following motion was made by Commissioner Fransway and passed unanimously:

To adopt the resolution related to the request from Nevada Rural Housing for Humboldt

County's unused Private Activity Bond Allocation for 2011.

(Resolution No. 08-01-11)

PLANNING MATTERS: Betty Lawrence, Senior Planning Technician and Dana Toth, Administrative Clerk for the Planning Department, appeared before the Board.

VH-10-06 - A time extension request for a previously approved medical hardship application submitted by Donald Lykke requesting permission to continue to reside in an existing RV until construction of his permanent dwelling is complete. The subject property is located at 3635 Brown Lane; APN #013-553-17: Provided to the Board for review was a copy from a memo from the Planning Department Staff recommending approval of the request with special conditions, a copy of a letter from Donald Lykke detailing his request, a copy of the progress report from the Building Department, a copy of the Notice of Public Hearing for the Regional Planning Commission and a Planning Department Status Report. Mrs. Lawrence reviewed the request for the Board and recommended approval with the extension being for the time necessary for a Certificate of Occupancy to be issued plus 30 days to place the fifth wheel into storage mode and that the variance be reviewed every six months. Mr. Lykke spoke in support of his request detailing the issues he is facing for the Board. After discussion the following motion was made by Commissioner Bell and passed unanimously:

To approve the extension request for the property located at 3635 Brown Lane, Assessor's Parcel Number 013-553-17 per staff recommendation.

LP -11-01 - FINAL MAP APPROVAL - For division of land into large parcels submitted by Desert Mountain Surveying on behalf of Finance All, LLC to divide property into 15 lots of approximately: 1 at 41.06 +/- acres; 1 at 41.14 +/- acres; 1 at 41.21 +/- acres; 1 at 41.29 +/- acres; 1 at 40.98 +/- acres; 1 at 41.06 +/- acres; 1 at 41.13 +/- acres; 1 at 40.83 +/- acres; 1 at 40.90 +/- acres; 1 at 40.98 +/- acres; 1 at 40.67 +/- acres; 1 at 40.59 +/- acres; 1 at 40.74 +/- acres; 1 at 40.82 +/- acres; and 1 at 81.66 +/- acres. The site is located approximately 1.5 +/- miles north of Jungo Road, Section 35 T37N, R35E, MDB&M in Humboldt County, Nevada; APN #05-281-35: Provided to the Board for review was a copy of a memo from Planning staff recommending approval based on the map meeting Nevada Revised Statutes requirements, a copy of a map of the area and a copy of the Planning Department Report. John H. Milton, III appeared before the Board. Mrs. Lawrence reviewed the application noting a correction to the location as the site is located approximately 6.5 +/- miles north of Jungo Road; she recommended approval. Discussion occurred regarding access to the parcels. The following motion was made by Commissioner Cassinelli and passed unanimously:

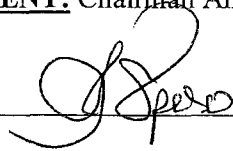
To approve the application for LP 11-01.

REVIEW OF UPDATED MASTER PLAN MAP DESIGNATION: Provided to the Board for review was a memo from Planning Staff explaining the process, a copy of the proposed Master Plan designations and a copy of the current Master Plan designations. Mrs. Toth reviewed the current designations and the proposed designations and noted that the Regional Planning Commission had approved the designations on July 14, 2011. The Board offered no changes.

PUBLIC COMMENTS: Chairman Amos asked for public comments. None were offered.

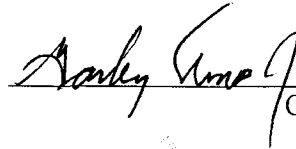
ADJOURNMENT: Chairman Amos adjourned the meeting at 2:00 p.m.

ATTESTED:



Clerk

APPROVED:



Chairman

UNOFFICIAL

MEMORANDUM

TO: COMMISSIONERS
FROM: ADMINISTRATOR
DATE: July 26, 2011
SUBJECT: CONSENT AGENDA

ACTION: Approval of the consent agenda is requested pursuant to the following staff recommendations:

1. Approval of CDBG quarterly reports: Attached are the quarterly reports for the Star City water project and for the Winnemucca futures project. They must be reviewed at a Commission meeting.

Recommendation: That the Commission authorize the Chairman's signature on the Reports.

2. Request for adjustments to the Humboldt County Real Property Tax Roll: Attached are requests 11-12-01 through 11-12-05 for your review.

Recommendation: That the requests be approved as recommended by the Assessor and Treasurer.

3. Community Development Block Grant Notice of Grant Award and County Certification Letter for the Senior Center Expansion Design: Attached are Community Development Block Grant Award, County Certification letter for the Senior Center Expansion Design planning project. The documents must be reviewed at a Commission meeting.

Recommendation: That the documents be approved as submitted and authorize the Chairman's signature.

MEMORANDUM

TO: COUNTY COMMISSIONERS
FROM: COUNTY ADMINISTRATOR
DATE: July 27, 2011
SUBJECT: OTHER INFORMATION AND UPCOMING MEETINGS

OTHER INFORMATION:

1. NACO Annual Conference: Recently I provided you information regarding this meeting in Churchill County in September and asked that you coordinate your registration through Karen. If you have not done so please do in the near future so we can meet dead lines.
2. GID Representative on Debt Management: We need a member of a GID board to serve on this committee. To date we have not had much luck in getting a volunteer so if you know of some one please let the Clerk know.

UPCOMING MEETINGS:

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| 1. August 3, 2011 | Management Team |
| 2. August 5, 2011 | NACO Board |
| 3. August 12, 2011 | BLM District Manager, Chairman, Administrator |
| 4. August 15, 2011 | Commission |