

Tuesday, September 6, 2011

The regular meeting of the Humboldt County Board of Commissioners was called to order on Tuesday, September 6, 2011 at 9:30 a.m. in the regular place of meeting at the Courthouse, Winnemucca, Nevada. Those present were Chairman Garley Amos Jr., Commissioners Mike Bell, Dan Cassinelli, Tom Fransway and Jim French, District Attorney Michael Macdonald, Administrator Bill Deist and Clerk of the Board Tamir Rae Spero.

DISCUSSION & ACTION ON CORRECTION/APPROVAL OF MINUTES - AUGUST 15, 2011:

The following motion was made by Commissioner French and passed unanimously:

To accept minutes as presented.

ADMINISTRATIVE REPORT:

CONSENT AGENDA: The following items were presented under the consent agenda by Administrator Deist for the Board's review/action:

1. Request for Adjustments to the Humboldt County Real Property Tax Roll: Requests 11-12-12 through 11-12-14 were provided to the Board for review. *Recommendation: That the requests be approved as recommended by the Assessor and Treasurer.*
2. Community Development Block Grant Level of Environmental Review Determination for the Senior Center Expansion Project: Provided to the Board for review were the Level of Environmental Review Determination for the Senior Center Expansion project and the Finding of Exemption. *Recommendation: That the reports be approved as submitted and the Chairman be authorized to sign them.*

The following motion was made by Commissioner Bell and passed unanimously:

To approve the consent agenda.

SOLID WASTE MATTERS: Administrator Deist noted that there would be a special landfill committee meeting later in the day.

PUBLIC LANDS PLANNING MATTERS & FORMULATION OF COUNTY POSITION ON BLM, FOREST SERVICE AND THE FEDERAL FISH AND WILDLIFE SERVICE PROPOSED

ACTIONS: Administrator Deist stated that he had nothing on this item.

MISCELLANEOUS REPORTS AND CORRESPONDENCE:

OTHER INFORMATION AND UPCOMING MEETINGS: Administrator Deist informed the Board that the Tech Department had requested that they close all open programs/applications on their laptops before shutting them down as not doing so was creating issues.

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REPORTS FROM COMMISSIONERS REGARDING OTHER BOARDS AND COMMITTEES

THEY SERVE ON: Commissioner French reported on a meeting he had attended regarding quagga mussel infestation in Northern Nevada and provided the Board with a handout related to the issue; he reviewed why this issue may affect Humboldt County and the reason the Commission should be interested and involved. Commissioner Fransway discussed a meeting of the Nevada Association of County Officials Public Lands and Natural Resources Committee related to litigation against the BLM and the formation of a subcommittee to determine how to proceed in the matter.

CLAIMS FOR EXPENDITURES OF COUNTY FUNDS: The following motion was made by Commissioner Bell and passed unanimously:

To approve the claims for expenditures as presented by staff.

REQUEST FROM THE SHERIFF'S OFFICE FOR A WAIVER TO THE ATTRITION POLICY

FOR A VACANCY IN THE DETENTION FACILITY: Sheriff Ed Kilgore appeared before the Board and explained that Commander Bill Dalley had left the Sheriff's Office and his administrative position had been filled by the promotion of Sergeant Dave Milton from the Detention Center which resulted in a vacancy so the request is for a waiver to the attrition policy for a position in the Detention Center. Sheriff Kilgore discussed the minimal staffing in the Detention Center. After discussion the following motion was made by Commissioner Fransway and passed unanimously:

To approve the request for a waiver of the attrition policy for the Detention Center and the Sheriff's Office due to the promotion of Mr. Milton and the vacancy per the Sheriff's request.

APPROVAL OF CONTRACT RENEWAL WITH SEVEN VALLEYS LLC (ROBIN GRAY, PRESIDENT) FOR MOSQUITO AND BLACK FLY ABATEMENT SERVICES:

A copy of the proposed contract and a copy of a letter from Mr. Gray detailing changes to the contract including rate of compensation and the term were provided to the Board for review. Administrator Deist referred the Board to the letter from Mr. Gray and noted that this request would extend the contract from September 1, 2011 to September 1, 2013; he recommended approval. The following motion was made by Commissioner French and passed unanimously:

To accept the contract amendment as presented.

REQUEST FROM THE LIBRARY FOR A WAIVER TO THE ATTRITION POLICY FOR A LIBRARY ASSISTANT POSITION:

Shari Allen, Library Director, appeared before the Board. Director Allen informed the Board that LaWana Ferrier, the Library Specialist in children's work would

be retiring and while the position would be filled in-house that would leave a Library Assistant position open; she requested a waiver to the attrition policy for that position. The following motion was made by Commissioner French and passed unanimously:

To accept the request from the Library Director for the exemption from the attrition policy for the library assistant position.

POSSIBLE AWARD OF BID FOR THE LIBRARY ROOF PROJECT: Provided to the Board for review was a memo from Director Cain (see attached) detailing the bids received from Porter Roofing and Z 7 Development and recommending the bid be awarded to low bidder Porter Roofing and copies of the Bid Summaries. Buildings & Grounds Director Doug Cain and Library Director Shari Allen appeared before the Board. Director Cain reviewed the issues with the current roof and reviewed the bids received noting that the Porter Roofing bid has an alternate he would like the Commission to accept; he offered his recommendation that the project be awarded to Porter Roofing as low bidder with the included alternate. Discussion occurred regarding the disparity in the bid amounts, issues with the roof including drainage and ice and the product which will be used. After discussion the following motion was made by Commissioner Fransway and passed unanimously:

To award the bid to Porter Roofing for the library roof project and including alternate two for an additional \$7,500.00 for a total of \$61,888.00 as recommended by the Buildings and Grounds Director.

PLANNING MATTERS: Betty Lawrence, Senior Planning Technician for the Planning Department, appeared before the Board.

LP-11-02 - A final map approval for a division of land into large parcels submitted by Desert Mountain Surveying on behalf of Finance All, LLC to divide property into 15 lots of approximately: 4 at 40.00 +/- acres; 5 at 43.84 +/- acres; 4 at 43.49 +/- acres; 2 at 41.76 +/- acres.

The site is located approximately 1 mile +/- south of Jungo Road to Pronto and 2 miles +/- south east of Section 15, T35N, R35E, MDB&M, in Humboldt County, Nevada; Assessor's Parcel

Number 05-441-18: Provided to the Board for review was a copy of the application with maps and a Planning Department Staff Report and Memorandum recommending approval. John H. Milton, III of Desert Mountain Surveying appeared before the Board representing Finance All, LLC. Mrs. Lawrence reviewed the request and recommended approval. Mr. Milton discussed the location of the parcel and the access. Discussion occurred regarding the location of the parcel compared to the railroad tracks. Commissioner Cassinelli commented on his concerns about large parcel maps and the subsequent

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purchase of the parcels by people that do not understand what they are getting. Commissioner Fransway concurred with Commissioner Cassinelli but noted that the Commission has provided what tools they can to make prospective buyers aware. Discussion occurred regarding issues with installation of septic tanks and available water rights. After discussion the following motion was made by Commissioner Bell and passed unanimously:

To approve the final map for division of land into large parcels submitted by Desert Mountain Surveying on behalf of Finance All - LP-11-02, Assessor's Parcel Number 05-441-18.

REQUEST FROM THE CITY OF WINNEMUCCA TO PROVIDE AN ADDITIONAL \$63,814 MATCH FUNDING FOR AIRPORT SLURRY SEAL PROJECT WITH POTENTIAL OF REPAYMENT IF CONGRESS APPROPRIATES FAA ENTITLEMENT FUNDING IN THE NEXT FISCAL YEAR:

Provided to the Board for review was a memorandum from City Manager/Engineer Steve West explaining the proposal and offering a recommended budget (see attached). Mayor DiAn Willis-Putnam and City Manager/Engineer Steve West appeared before the Board. Manager West reviewed the memo for the Board including the needed improvements on the asphalt runways and taxi ways, the costs associated with the project and the requested amount of \$63,814.00; he noted that it is the time to do this maintenance and that this would be a huge investment in the airport. Mayor Willis-Putnam spoke in support of the request. Commissioner Fransway commented on the work being a significant investment in the airport and the need to do the maintenance even if the federal funding is not approved. Commissioner Bell concurred that the project needs to be done. Discussion occurred regarding the match amounts. After discussion the following motion was made by Commissioner Fransway and passed unanimously:

To fund the additional \$63,814.00 requested for additional slurry seal at airport as requested by the City.

REQUEST FROM PARADISE VALLEY COMMUNITY BOARD FOR INPUT AND POSSIBLE LETTER OF SUPPORT FOR A "ROUND-ABOUT" AT THE SOUTH ENTRANCE TO PARADISE VALLEY TOWN:

Provided to the Board for review was a memorandum from the Paradise Valley Community, Inc. detailing the request for a round-about traffic device at the south entrance to Paradise Valley town (see attached). Daryl Riersgard and Frances Peterson of the Paradise Valley Community Board appeared before the Board. Commissioner Fransway disclosed for the record that he sits as a member of the Nevada State Department of Transportation Board of Directors. Mr. Riersgard

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addressed the Commission and stated that the Community Board is seeking input on a new idea for a practical approach to a long standing problem in the community with the long straight away into the town which often results in speeding vehicles both entering and exiting the community; he noted that discussion regarding the issue had occurred with the Sheriff and that the Community Board realizes that it is impractical to expect the Sheriff or the Highway Patrol to place an officer on the edge of town; that he had also discussed the matter with the Highway Department and there would be two options of either competing for a Highway Funding Project or pursuing a NDOT Transportation Enhancement Program which he detailed; he noted that as there would not be multiple entrances and high traffic counts that the term "round-about" might not be proper.

Dave Lindeman, Assistant District Engineer with the Nevada Department of Transportation for the Winnemucca area appeared before the Board and stated that NDOT had looked at the issue and considered it an enforcement matter and that there was sufficient signage but that they would be happy to entertain anything the Commission requests. Commissioner Bell noted that the City had been discussing a round-about at Bridge and Haskell and that as that is a State road so the State would have to approve it; he asked if this would be the same situation and if the traffic volume would affect the approval. Mr. Lindeman stated that the State would have to ok the project and that he would doubt that approval would be given due to the low traffic volume. Discussion occurred regarding other options such as cameras, additional signage and signage with lighting, rumble strips, noise concern with rumble strips and placing them out a ways, the costs for paving in the rural areas, sign spacing and enforcement, maintenance issues with the proposed round-about and width issues for truck traffic. After discussion the Board agreed on their support of rumble strips. The following motion was made by Commissioner Fransway and passed unanimously.

That the Commission draft a letter to be signed by the Chairman to the Nevada Department of Transportation asking that NDOT work with the community board of Paradise to add additional signage and possibly a rumble strip to address the speeding problem into the community of Paradise.

ROAD MATTERS: Road Superintendent Ben Garrett appeared before the Board.

REPORT OF PENDING ROAD DEPARTMENT PROJECTS: Superintendent Garrett reported on the paving of Leonard Creek Road, Bottle Creek Road and the first part of Jungo Road, he updated the Board on the status of the Jungo Road Project, the Ruby Pipeline punch list for road repairs, the plan to work with Hycroft on the maintenance of Jungo Road, regularly scheduled grading and graveling, work

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being done on Pedrolí, Thompson, Leonard Creek, the Summit Lake Pearl Camp Road and Stanley Camp Road. Discussion occurred regarding the status of the Eden Valley Bridge and the grading of the 101 Road.

MISCELLANEOUS ROAD RELATED MATTERS: None offered.

PUBLIC COMMENTS: Chairman Amos asked for public comments. None were offered.

ADJOURNMENT: Chairman Amos adjourned the meeting at 11:39 p.m.

ATTESTED: *J. Pero* Clerk APPROVED: *Amos J* Chairman

UNOFFICIAL

MEMORANDUM

TO: COMMISSIONERS
FROM: ADMINISTRATOR
DATE: August 30, 2011
SUBJECT: CONSENT AGENDA

ACTION: Approval of the consent agenda is requested pursuant to the following staff recommendations:

1. Request for adjustments to the Humboldt County Real Property Tax Roll: Attached are requests 11-12-12 through 11-12-14 for your review.

Recommendation: That the requests be approved as recommended by the Assessor and Treasurer.

2. Community Development Block Grant Level of Environmental Review Determination for the Senior Center Expansion Project: Attached are the Level of Environmental Review Determination for the Senior Center Expansion Project and the Finding of Exemption. The reports must be reviewed at a Commission meeting.

Recommendation: That the reports be approved as submitted and the Chairman be authorized to sign them.

Director, Building & Grounds
DOUG CAIN

HUMBOLDT COUNTY

50 W BIRTH STREET
WINNEMUCCA, NV 89445
775-623-6455 FAX: 775-623-6456

TO: HUMBOLDT COUNTY COMMISSIONERS

FROM: DOUG CAIN
DIRECTOR OF BUILDING & GROUNDS

DATE: 08/26/11

RE: LIBRARY ROOF PROJECT

TWO BIDS WERE RECEIVED:

PORTER ROOFING (ELKO NV) \$54,388.00
Z 7 DEVELOPMENT (PARADISE NV) \$95,550.00

AFTER REVIEWING THE BIDS RECEIVED 08/26/11, I WOULD LIKE TO RECOMMEND THE PROJECT BE AWARDED TO THE LOW BIDDER (**PORTER ROOFING**) IN THE AMOUNT OF \$54,388.00.

ALL TERMS AND CONDITIONS WERE MET AND COMPLETION IS GUARANTEED IN 60 DAYS.

I WOULD ALSO REQUEST THAT THE BOARD EXCEPT ALTERNATE # 2 OF THE BID DOCUMENT AND APPROVE THE INSTALLATION OF NEW 26 GAUGE, KYNAR COATED METAL COPING, FOR AN ADDITIONAL PRICE OF \$7,500.00 DOLLARS. THE EXISTING COPING CAN BE REUSED BUT A BETTER CAP SEAL WILL BE REALIZED WITH NEW MATERIAL.

MY BUDGET ESTIMATE WAS \$82,500.00 DOLLARS AND WITH THE INSTALLATION OF NEW COPING THE ROOF PROJECT WILL BE \$61,888.00 DOLLARS.

RESPECTIVELY

DOUG CAIN

CITY OF WINNEMUCCA

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DIAN PUTNAM, Mayor
RICHARD STONE, Council Seat 1
DOUG CAIN, Council Seat 2
JOYCE SHEEN, Council Seat 3
JIM BILLINGSLEY, Council Seat 4
PAIGE BROOKS, Council Seat 5

90 WEST FOURTH ST.
WINNEMUCCA, NV 89445

D. Stephen West, P.E., Manager/Engineer (775) 623-6333
Edy D. Davis, Clerk/Treasurer (775) 623-6336
Bob Davidson, Police Chief (775) 623-6350
Roger Sutton, Public Works Supervisor (775) 623-6361
Steve Swecker, Recreation Director (775) 623-6376
Sherrie Chaplin, Building Inspector (775) 623-6319
Fax Number (775) 623-6324
E-Mail winnemucca@winnemucca.gov

MEMORANDUM

TO: Humboldt County Commissioners
FROM: City Manager/Engineer Stephen West
SUBJECT: Airport Pavement Maintenance Project
DATE: August 29, 2011

The City opened bids on our Airport Pavement Maintenance Project last week and, as predicted, we do not have adequate Federal Aviation Administration funding to accomplish all of the needed work.

The City Council decided (at its August 23rd meeting) that it is critical at this point in time to provide the maximum maintenance protection (slurry seal) on all of our asphalt runways and taxiways. In addition, our paved aprons and access pavements should at least be protected in the short term (fog seal) with the possibility of applying a slurry seal in the near future when additional funding becomes available. Our airport's asphalt surfaces have not received a surface treatment (other than the City's annual in-house crack filling work) since the summer of 2005 and have become substantially oxidized and subject to rapid deterioration. It is our position that we need to protect the large investment that we have in these airport pavements without delay.

We have been informed by the FAA that we currently have \$465,000 in entitlement funding available for the project (subject to the anticipated receipt of an official FAA grant award). We have typically been allotted \$150,000 annually in entitlement funding, but there are no guarantee that we will receive this amount again next year. If entitlement funds are allotted next fiscal year by Congress, however, these funds could be used to reimburse our local match (down to the required 5% local match).

The recommended project budget follows:

<u>Low Bid:</u>	Schedule I slurry seal:	\$281,769	
	Schedule II slurry seal:	\$163,650	
	Schedule III fog seal:	\$77,183	
	Total Project Award:	\$522,602	Gordan Paving

WINNEMUCCA, PROUD OF IT!

Engineering: Design	\$45,500	
Inspection	\$48,000	
Admin.	<u>\$1,000</u>	
Total Engineering:	\$94,500	Armstrong Consultants

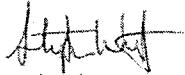
Total Project Cost **\$617,102**

BUDGET:

Current FAA funding:	\$465,000	
Local Match at 5%:	<u>\$24,474</u>	(\$12,237 each)
Total Project Funding:	\$489,474	
Additional Local Match	<u>\$127,628</u>	(\$63,814 each reimbursed: by FY 11/12 FAA?)
Total Funding	\$617,102	

In summary, the City Council is requesting Humboldt County's commitment to split equally the proposed additional local match (\$63,814 each) to complete the paving maintenance work this year (with the hope that we would be reimbursed with entitlement funding next year). A complete bid summary is attached for your review. We will need to notify the contractor and the FAA in the near future as to the actual contract award.

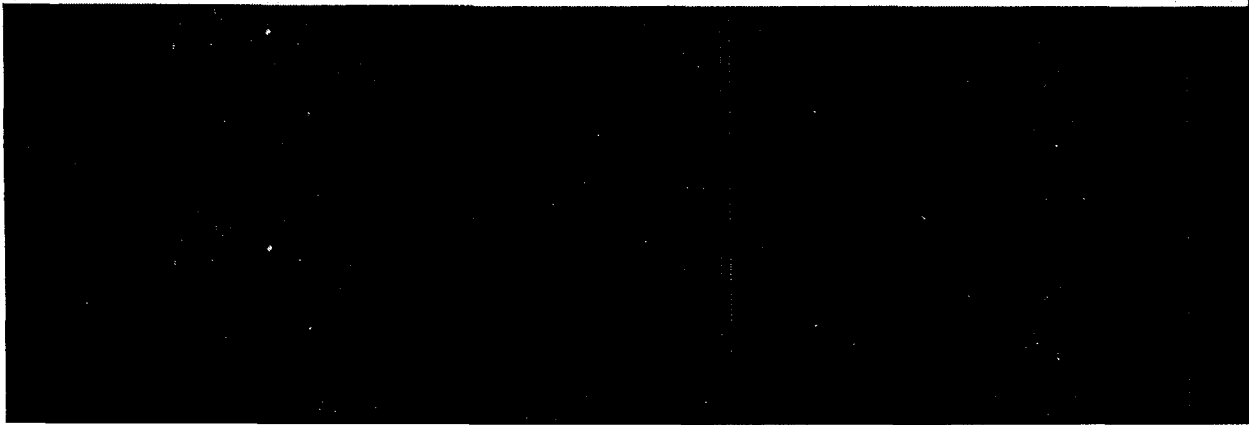
Respectfully submitted,



D. Stephen West, P.E.

CONFIDENTIAL

*Should use Budget
\$17,250 each
local match*



BID SUMMARY

ARMSTRONG CONSULTANTS, INC.

861 Road Avenue • Grand Junction • Colorado • 970-242-0101 • Fax 970-241-1789

WINNEMUCCA MUNICIPAL AIRPORT

ACI # 116041

BID DATE: August 16, 2011
1:00 P.M. PDT

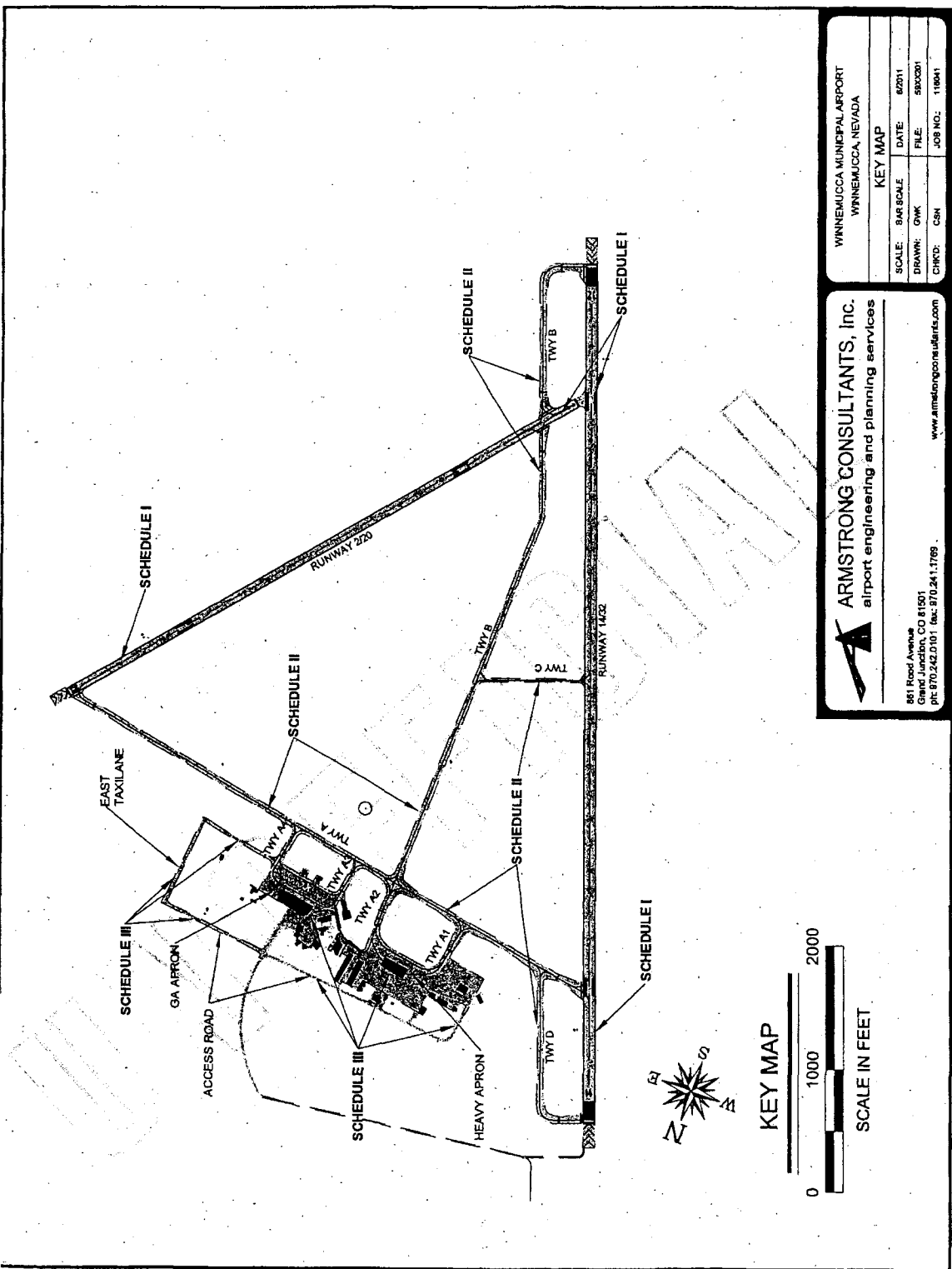
AIP # 3-32-0021-16

CONTRACTOR	SCHEDULE I-PAVEMENT REHABILITATION-RUNWAY 14/32 AND RUNWAY 2/20	SCHEDULE I- ALTERNATE BID ITEM	SCHEDULE II-PAVEMENT REHABILITATION - TAXIWAYS	SCHEDULE II- ALTERNATE BID ITEM	SCHEDULE III-PAVEMENT REHABILITATION - APRONS AND ACCESS ROADS	SCHEDULE III- ALTERNATE BID ITEM	TOTAL
Gordon Paving	\$281,769.26	\$88,602.50	\$163,650.36	\$56,945.00	\$149,518.11	\$54,446.00	\$594,937.93
Maxwell Asphalt	\$396,060.20	\$98,728.50	\$197,242.20	\$59,385.50	\$180,253.80	\$56,779.40	\$773,556.20
Vance Brothers*		\$231,685.02		\$135,204.77		\$113,517.22	\$480,407.01
* Bidder did not bid Slurry Secl.							
For Comparison of Bids (Fog Seal Option):							
Gordon Paving		\$164,054.51		\$87,995.06		\$77,182.71	\$329,232.28
Maxwell Asphalt		\$230,246.95		\$86,606.20		\$74,473.00	\$391,326.15
Vance Brothers		\$231,685.02		\$135,204.77		\$113,517.22	\$480,407.01
ENGINEER'S ESTIMATE	\$488,820.00	\$101,240.00	\$182,995.00	\$56,945.00	\$163,391.25	\$54,446.00	\$755,206.25

* RECOMMENDED

116041
Winnemucca Municipal Airport
Winnemucca, NV

Armstrong Consultants, Inc.



WINNEMUCCA MUNICIPAL AIRPORT WINNEMUCCA, NEVADA	
KEY MAP	
SCALE: 3/4" = 1'	DATE: 6/2011
DRAWN: GVK	FILE: 5800201
CHECKED: CSN	JOB NO.: 118041

ARMSTRONG CONSULTANTS, Inc.
airport engineering and planning services

851 Broad Avenue
Grand Junction, CO 81501
ph: 970.242.0101 fax: 970.241.1769
www.armstrongconsultants.com

Paradise Valley Community, Inc

P.O. Box 55 Paradise Valley, NV 89426-0055

3 August 2011

From: Paradise Valley Community Board

To: Humboldt County, Board of County Commissioners

Subj: Seeking Input on New Round-About Idea

During the August monthly Board meeting, there was a consensus agreement to look into the practicality of an idea to add a 'round-about' traffic device at the south entrance to Paradise Valley town.

This idea is driven by a long-standing concern and frustration with speeding vehicles entering our small town. Long-term residents (on main street) have complained for over a decade about this speeding problem that seems to defy any on-again/off-again traffic enforcement.

It is all too common to see vehicles (especially large trucks, i.e. dumpster, cattle, gravel) halfway into town with speeds at or above 40 mph. There seems to be a practical approach to adding a traffic device that will force traffic to slow down before entering town. We believe that once the vehicles have assumed a safe speed, they will probably hold that speed as they pass through town.

There are other practical issues such as right of way, but we are willing to deal with all of those aspects to include some sort of funding help.

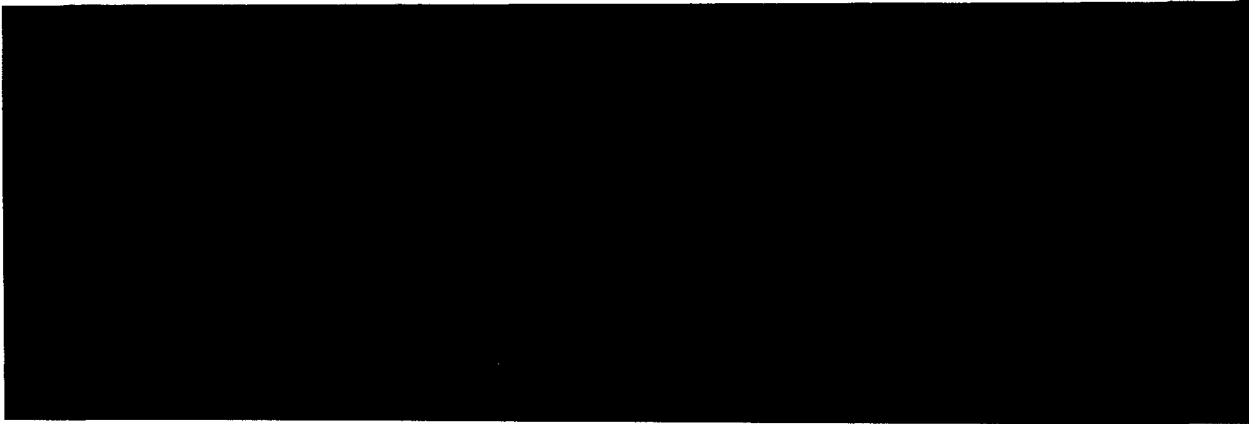
In an effort to add some aesthetic value to this project, it is our intent to add a sign in the middle of the round-about ("Welcome to historic Paradise Valley"): This sort of finishing detail will be saved for the point where we have determined that this larger idea has practical merit.

The Community Board is asking for a letter of support if you find this idea useful from a public safety perspective.

Frankie Peterson

Frankie R. Peterson

President of the Community Board



PROPOSAL

Subject: Request consideration of a Round-about (type) device/community gateway to calm traffic as it enters our small town.

Background: There has been a long-standing concern from residents on main street, Paradise Valley that a small percentage of the traffic fails to heed the speed limit signs and consequently carry high rates of speed into and out of town. This is both an annoyance and a safety issue. The local community board is the first to acknowledge that it is not practical to post a deputy or trooper in such a remote location.

Discussion: After careful consideration and community board debate, we focused on the possibility of adding a traffic calming device between Hwy-290 and main street proper. This device may resemble a traditional "round-about", may in fact be something different.

The concept is quite simple and that is to add an appropriate device in the middle of the road so traffic is forced to slow down as it works its way around the calming device. We are not in favor of the traditional calming devices sometimes used on city streets (for example, River Drive in Reno between downtown and Idlewild Park) or for rumble strips/speed bumps. The point here is that we don't want to upset the 99% of the drivers who do honor the speed limit.

Currently there are no less than 5 speed limit signs as you approach Paradise town. Unfortunately the typical speeder who ignores the first one will ignore all five.

Unfortunately for Paradise town, we are both small and remote. Our town has only one 4-way intersection. We do not have traditional cross walks and we are too far from traditional traffic enforcement. In short, we are kind of left to our own devices.

If a decision were to be made on a "round-about" system, it would provide an opportunity to add a decorative sign (*Welcome to Historic Paradise Valley, Est. 1866*) in the middle of the donut hole. This opportunity would also give us a sense of a community gateway.

There appears to be two approaches here.

- First, if the road project has merit and can stand on it's own then this should be added as a highway project somewhere in the future pecking order. We believe this would be 100% paid out of highway funds.

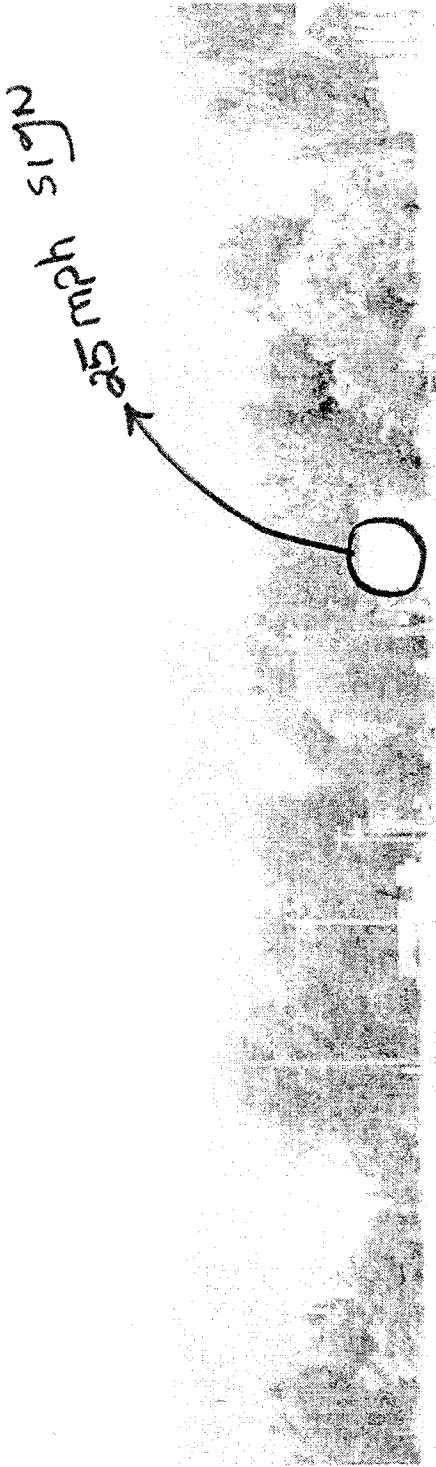
- Second, if this project was combined with a "community gateway" landscape project, it may qualify under the program called "Transportation Enhancement Program". This is detailed on the NDOT web site. The down side to this approach called the Transportation Enhancement Program. This program demands a 50/50 funding match from the host community.

Progress to date:

1. The Community Board agreed to look into the idea during the 3 August 2011 meeting.
2. Informal meeting with the Undersheriff
3. formal discussion with Commissioner, Dan Cassinelli
4. Phone call to Joe Rameriz, traffic engineer out of the Elko office
5. Phone call to Dave Linderman (Local Asst. District Engineer)
6. On the BCC agenda for 6 Sept 2011

Proposal: At this early point, the P.V. Community Board is seeking input as we test the waters on this general idea. We are satisfied to present the issue and seeking a spectrum of constructive ideas. Our primary objective is to find a solution for speeders entering town. Our secondary objective is to incorporate some sort of community gateway that will signal entry into our town.

UNOFFICIAL



How to calm 50
mph traffic?

