

Monday, February 4, 2013

The regular meeting of the Humboldt County Board of Commissioners was called to order on Monday, February 4, 2013, at 9:30 a.m. in the regular place of meeting at the Courthouse, Winnemucca, Nevada. Those present were Chairman Jim French, Commissioners Dan Cassinelli, Garley Amos Jr., Mike Bell and Marlene Brissenden, District Attorney Michael Macdonald, Administrator Bill Deist and Clerk of the Board Tami Rae Spero.

PUBLIC COMMENTS: Chairman French asked for public comments. None were offered.

DISCUSSION & ACTION ON CORRECTION/APPROVAL OF MINUTES - JANUARY 22, 2013:

No minutes were presented for discussion and action.

ADMINISTRATIVE REPORT:

CONSENT AGENDA: The following items were presented under the consent agenda by Administrator Deist for the Board's review/action:

1. Community Development Block Grant Certification Letter Updates with New Chairman's Signature: Copies of the Community Development Grant County Certifications Letters were provided to the Board for review. *Recommendation: That the Commission approves the documents as submitted and authorize the Chairman's signature.*
2. Appointments to the Orovada Community Service District Board: Letters from Gilberta Hetrick, Clay Smith and Dave Black seeking re-appointment were provided to the Board for review. *Recommendation: That the Board re-appoint Gilberta Hetrick, Clay Smith and Dave Black to the Orovada Community Service District Board.*

The following motion was made by Commissioner Bell and passed unanimously:

To approve the consent agenda as presented.

SOLID WASTE MATTERS: Administrator Deist stated that he had nothing on this item.

PUBLIC LANDS PLANNING MATTERS & FORMULATION OF COUNTY POSITION ON BLM, FOREST SERVICE AND THE FEDERAL FISH AND WILDLIFE SERVICE PROPOSED

ACTIONS: Administrator Deist stated that he had nothing on this item.

MISCELLANEOUS REPORTS AND CORRESPONDENCE:

OTHER INFORMATION AND UPCOMING MEETINGS: Provided to the Board for review was the Annual Mosquito Report for 2012 prepared by Robin Gray. Upcoming meetings and dates of importance were noted. Administrator Deist updated the Board on the status of the Pine Forest Bill noting that it is being re-introduced in both the Senate and Congress. Administrator Deist noted that the Nevada

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Legislature has begun its session for 2013 and that Wes Henderson has left the Nevada Association of Counties to join the Nevada League of Cities.

REPORTS FROM COMMISSIONERS REGARDING OTHER BOARDS AND COMMITTEES

THEY SERVE ON: Commissioner Amos discussed the Humboldt River Water Basin Authority meeting he had attended noting discussion which had occurred about a bill being introduced to the State Legislature

related to cloud seeding and the possibility of the County Commission offering support for the legislation.

CLAIMS FOR EXPENDITURES OF COUNTY FUNDS: The following motion was made by Commissioner Amos and passed unanimously:

To approve the claims for expenditures of County funds for this period as presented.

ADOPTION OF A RESOLUTION DECLARING A NUISANCE AT 3110 ARTEMISIA WAY -

BARAJAS/GODINEZ: A copy of the proposed resolution was provided to the Board for review. The following motion was made by Commissioner Bell and passed unanimously:

To adopt the resolution declaring a nuisance at 3110 Artemisia Way.

(Resolution No. 02-04-13)

SET TO PUBLIC HEARING A CHANGE OF POINT OF DIVERSION FROM A GROUND WATER SOURCE IN HUMBOLDT COUNTY TO A GROUND WATER SOURCE IN PERSHING COUNTY AS FILED BY THE TIM DELONG FAMILY TRUST AGREEMENT:

Provided to the Board was a copy of a letter from Deputy State Engineer Tracy Taylor of the Nevada Division of Water Resources and a copy of NRS 533.363 for the Board's review. The following motion was made by Commissioner Amos and passed unanimously:

To set to public hearing at the first meeting in March.

ASSESSOR'S OFFICE: Assessor Jeff Johnson appeared before the Board.

ISSUES RELATED TO THE WEBSITE AND PAYING AT&T FOR THEIR DATA SCRUBBER:

Computer Technician JD Ames appeared before the Board. Assessor Johnson and Technician Ames explained to the Board the problems which had occurred with the County's website earlier in the year and discussed the request for purchase of emergency assistance for data scrubbing from AT&T at a cost of approximately \$30,000.00. Discussion occurred regarding the service that would be provided, what had occurred during the initial problem and other potential providers of the needed type of service. After discussion the Board directed Assessor Johnson and Technician Ames to look into other options/providers and bring the information back to the Board. Commissioner Bell offered to provide names of other

providers that he was familiar with.

AMENDMENT TO CONTRACT WITH PICTOMETRY RELATED TO GIS AND

COORDINATE SYSTEM: A copy of the proposed Amendment to Agreement Date 7/31/2008 Between Pictometry International Corp. and Humboldt County, NV was provided to the Board for review. Drafting Technician Kristi Scheidt appeared before the Board. Assessor Johnson explained the request to have Pictometry re-projected into the NAD83 State Plane Coordinate System at a cost of \$5,186.50. After discussion the following motion was made by Commissioner Bell and passed unanimously:

To approve the Chairman's signature on the amended contract.

GRANT REQUESTS:

REQUEST FROM 777 BARREL RACING FOR A \$900.00 GRANT FOR THE ANNUAL

BENEFIT BARREL RACE APRIL 20TH AND 21ST, 2013: Bonnie Cassinelli appeared before the Board on behalf of 777 Barrel Racing and spoke in support of a grant of \$900.00 to help defray the costs of the annual benefit barrel race to be held at the fairgrounds on April 20th and 21st; she noted that the funds from this year's race will go to the LaRena Bengoa Fund and discussed where the prior year's funds had been donated. Administrator Deist commented that this is an event that the Commission has contributed to before and recommended approval. Commissioner Cassinelli disclosed for the record that Mrs. Cassinelli was his sister-in-law but that he would not be abstaining from discussion or action on this matter as there is no monetary gain or benefit for him personally. The following motion was made by Commissioner Bell and passed unanimously:

To grant the request from 777 Barrel Racing for \$900.00 for the annual benefit barrel race.

REQUEST FROM SUNNY JOHNSON FOR \$1,200.00 GRANT TO COVER EXHIBIT HALL

RENTAL FOR THE FESTIVAL OF TREES: Sunny Johnson, Brooke O'Byrne, Chairman of the event and Patricia Setzer, Zone Chair for the Winnemucca Host Lions appeared before the Board. Mrs. Johnson addressed the Board and stated that the amount being requested was actually \$900.00, she thanked the Board for their support in 2012, discussed what Lion's Club programs the proceeds from event are used for noting that the funds are used locally and that the program is a volunteer organization and stated that grant would be used for the rental fee for the exhibit hall at the fairgrounds and that the event would occur over Thanksgiving weekend. After discussion the following motion was made by Commissioner Brissenden and passed unanimously:

To approve the grant for the festival of trees in the amount of \$900.00.

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PRESENTATION BY NEWMONT MINING REGARDING THE BUFFALO VALLEY PROJECT WHICH IS PARTIALLY IN HUMBOLDT COUNTY:

Ronda Zuraff, External Relations Manager for Nevada from Newmont and Phillip Ciuffini, ESR Permitting Lead for the Buffalo Valley Project appeared before the Board. Ms. Zuraff provided a handout detailing the Buffalo Valley Project to the Board. Mr. Ciuffini reviewed the Project proposal including the time line, the number of employees and the location of the site. Discussion occurred regarding the number of employees and that the Lander County Bureau of Land Management is the lead agency for the Environmental Assessment. Ms. Zuraff asked the Board to provide a letter of support for the Project to the BLM. After discussion the following motion was made by Commissioner Cassinelli and passed unanimously:

To prepare a letter of support for the project.

ROAD MATTERS: Road Superintendent Ben Garrett appeared before the Board.

REPORT OF PENDING ROAD DEPARTMENT PROJECTS: Superintendent Garrett reported on wells on Midas Road as to the status of the application for water rights and the BLM right-of-way, that the start date for the Eden Valley Bridge Project is set for the summer of 2014, ongoing road grading, crack filling, cattle guard cleaning, cattle guard replacement and the status of the Paradise Valley Weed District Building Project.

MISCELLANEOUS ROAD RELATED MATTERS: Discussion occurred regarding Owyhee Road and planned grading and a cattle guard at the top of Thomas Canyon Road which belongs to the BLM but needs cleaning-out.

APPROVAL OF AMENDMENTS TO HUMBOLDT COUNTY PERSONNEL POLICIES:

Administrator Deist noted the prior discussions on this issue which included discussion at the 2013 Commission Retreat; he requested approval of the amendments to the policies. The Board offered no changes or discussion. The following motion was made by Commissioner Amos and passed unanimously:

To approve the changes in the personnel policies as presented.

ADOPTION OF RETREAT DIRECTION: A copy of a memorandum from the County Administrator detailing the direction discussed at the retreat was provided to the Board for review (see attached). Commissioner Brissenden asked if the first item under Section 2 Planning Issues which refers to “bare ground” could be changed to read “vacant ground”. Discussion occurred and the Board offered no opposition to the change. After discussion the following motion was made by Commissioner Cassinelli and passed unanimously:

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MEMORANDUM

TO: COMMISSIONERS
FROM: ADMINISTRATOR
DATE: January 29, 2013
SUBJECT: CONSENT AGENDA

ACTION: Approval of the consent agenda is requested pursuant to the following staff recommendations:

1. Community Development Block Grant certification letter updates with New Chairman's signature: Attached are the Community Development Grant County Certification letters updating the signature of the Commission Chair. The documents must be reviewed at a Commission meeting.

Recommendation: That the Commission approves the documents as submitted and authorize the Chairman's signature.

2. Appointments to the Orovada Community Service District Board: Attached are letters from Gilberta Hetrick and Clay Smith seeking appointment.

Recommendation: That you appoint Gilberta Hetrick and Clay Smith to the Community Service District Board.

MEMORANDUM

TO: COUNTY COMMISSIONERS
FROM: COUNTY ADMINISTRATOR
DATE: January 29, 2013
SUBJECT: OTHER INFORMATION AND UPCOMING MEETINGS

OTHER INFORMATION:

1. Annual mosquito report for 2012: Attached is the report prepared by Robin Gray for the last calendar year.

UPCOMING MEETINGS:

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|-------------------------|--------------------------------------|
| 1. February 5, 2013 | HCLEA Negotiations |
| 2. February 6, 2013 | Hycroft EA meeting |
| 3. February 6, 2013 | Management Team |
| 4. February 11-12, 2013 | Administrator Sick Leave |
| 5. February 13, 2013 | NACO Board and Legislative Reception |
| 6. February 18, 2013 | County Holiday |
| 7. February 19, 2013 | Commission |

MEMORANDUM

TO: County Commissioners
FROM: County Administrator
DATE: January 29, 2013
SUBJECT: Retreat Direction

The following were the direction we discussed at the retreat on the 28th. I have listed the direction by discussion topic.

1. Amendments to the County Personal Policies
 - Adoption at the February 4, 2013 meeting

2. Planning Issues
 - *Ability to give information regarding bare ground with out services as it relates to parcel maps.
 - * Change of zoning from/to MAR, M-3, new zone (areas with population density such as Delaney/Lambert off of Hwy 95; Golonda; Grass Valley/Rose Creek area' Green Saddle off of I-80; and Denjo.
 - * More detail in our code of the west presently on line and better access to it.

3. How is growth in the next few years going to impact this County and Commission and a Water Plan
 - Get a copy of Elko County's Plan for review prior to doing anything else.
 - Begin Process regarding facilities and equipment 10 years from now

- Work with the city of Winnemucca regarding growth because infrastructure is there.
4. Road Matters
 - Have Ben bring back revised policy regarding acceptance into maintained system including impact to current Department programs.
 - Look at adding two people to work force
 5. Legislative Issues
 - The Commission will present a united front
 - There will be open communication between the Commission members and staff
 - Staff will be utilized to get the message/communications out.
 6. Fiscal Issues
 - Exam how use Net Proceeds as a revenue source.
 - Take a long at the Inmate Medical line item
 - Look at what to do with the Road Department with our PILT:
 7. Budget
 - Same process as the past
 - Taxes to remain at the current level
 - Taxes to be allocated the same way as in the past
 - Retain the 60% ending fund balance
 - Request to equal revenue or as close as possible
 - Add the following new items; 1) Infrastructure line item in Building Reserve; and 2) budget for a communication study.