

Monday, April 15, 2013

The regular meeting of the Humboldt County Board of Commissioners was called to order on Monday, April 15, 2013, at 9:30 a.m. in the regular place of meeting at the Courthouse, Winnemucca, Nevada. Those present were Chairman Jim French, Commissioners Dan Cassinelli, Garley Amos Jr., Mike Bell and Marlene Brissenden, District Attorney Michael Macdonald, Administrator Bill Deist and Clerk of the Board Tami Rae Spero.

PUBLIC COMMENTS: Chairman French asked for public comments. None were offered.

DISCUSSION & ACTION ON CORRECTION/APPROVAL OF MINUTES - MARCH 25, 2013

BUDGET MEETING AND APRIL 1, 2013 REGULAR MEETING: Chairman French asked for corrections/additions for the minutes of March 25, 2013; none offered. The following motion was made by Commissioner Amos and passed unanimously:

To approve the March 25, 2013 meeting.

Chairman French asked for corrections/additions for the minutes of April 1, 2013; none offered. The following motion was made by Commissioner Bell and passed unanimously:

To approve the April 1, 2013 regular meeting minutes as presented.

ADMINISTRATIVE REPORT:

CONSENT AGENDA: The following items were presented under the consent agenda by Administrator Deist for the Board's review/action:

1. Appointment to the Paradise Valley Sewer District Board: A letter requesting re-appointment from Stephanie Huseboe was provided to the Board for review. *Recommendation: That the Commission appoint Stephanie Huseboe to the Paradise Sewer District Board.*
2. Recommendation that Commissioner Amos be re-appointed to the State Land Use Planning Advisory Council (SLUPAC): A copy of the letter from Governor Sandoval asking if Commissioner Amos would be interested in reappointment to SLUPAC was provided to the Board for review. *Recommendation: That the Commission recommend the re-appointment of Commissioner Amos to SLUPAC.*
3. CDBG Quarterly 2013 Report: A copy of the quarterly program progress report for CDBG activity for the months of January, February and March was provided to the Board for review at the meeting. *Recommendation: That the Commission authorize the Chairman's signature on the report.*
4. Request for adjustment to the Humboldt Real Property Tax Roll: Copies of the roll adjustment

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request forms for a mobile home formerly owned by Donald C. and Marilynne Bell which District Attorney Macdonald, in his capacity as Public Administrator, is requesting be removed from the secured tax bill so he can proceed to sell it. *Recommendation: That the Commission approve the request.*

The following motion was made by Commissioner Bell:

To approve the consent agenda as presented by staff.

It was noted that a request for re-appointment to the Paradise Valley Sewer Board had also been received from Kevin Kern. After discussion the following amended motion was made by Commissioner Bell and passed unanimously:

To approve the consent agenda as presented by staff with the appointment of Stephanie Huseboe and Kevin Kern to the Paradise Valley Sewer Board.

SOLID WASTE MATTERS: Administrator Deist noted that there was a Landfill Committee meeting at 3:00 p.m.

PUBLIC LANDS PLANNING MATTERS & FORMULATION OF COUNTY POSITION ON BLM, FOREST SERVICE AND THE FEDERAL FISH AND WILDLIFE SERVICE PROPOSED

ACTIONS: Administrator Deist stated that he had nothing on this item.

2013 LEGISLATIVE MATTERS: POSSIBLE FORMULATION OF COUNTY TESTIMONY/INPUT ON PROPOSED LEGISLATION, RESPONSE TO LEGISLATIVE COMMITTEE REQUESTS, NACO LEGISLATIVE REQUESTS FOR INFORMATION AND

RELATED MATTERS: Administrator Deist noted that April 19th would be "Local Government Day" at the Capitol and that Chairman French would be attending the event. Administrator Deist updated the Board on the Legislative session including SB 271, SB 377, SB 400, SB 401 and SJR 15.

MISCELLANEOUS REPORTS AND CORRESPONDENCE:

OTHER INFORMATION AND UPCOMING MEETINGS: A copy of a letter sent to Governor Sandoval from the US Department of Agriculture related to the effect of the sequester on the Secured Rural Schools funding was provided to the Board for review. Upcoming meetings and dates of importance were noted for the Board.

REPORTS FROM COMMISSIONERS REGARDING OTHER BOARDS AND COMMITTEES

THEY SERVE ON: Commissioner Brissenden commented on her attendance at the Ag Fair.

CLAIMS FOR EXPENDITURES OF COUNTY FUNDS: The following motion was made by Commissioner Amos and passed unanimously:

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To approve the claims.

PRESENTATION BY HUMBOLDT MUSEUM REGARDING ACTIVITIES & PLANS: Humboldt Museum Director Dana Toth appeared before the Board and reported on the activities and plans for the museum including the visitor counts, proposed upgrades, upcoming events and the production of a museum newsletter. Chairman French noted the comments he has heard praising the museum and stated his appreciation of the work done. Cheryl Thomas was present before the Board but noted that she had no comment to offer as she had thought the item being discussed was the art gallery. Discussion occurred regarding the lease of the building by the local art group and what would need to occur to end the lease and for another organization to take it over.

PRESENTATION OF QUARTERLY REPORT FROM SONOMA INDUSTRIES: Sonoma Industries Board of Director Sheri Allen and Director Dawn Marie West appeared before the Board and presented the quarterly report for Sonoma Industries including ongoing projects and fiscal status. After discussion as to which quarterly payment this would be the following motion was made by Commissioner Brissenden and passed unanimously:

To release the third quarter funding for Sonoma Industries.

HUMAN RESOURCES RELATED MATTERS: Assistant Administrator Brenda Willey appeared before the Board.

APPROVAL OF REVISED SECTION 6 OF THE POLICY MANUAL RELATED TO THE FAMILY MEDICAL LEAVE ACT AS UPDATED BY THE DEPARTMENT OF LABOR: A copy of the revision to section 6 of the Humboldt County Policy Manual was provided to the Board for review. Ms. Willey reviewed the changes required by the Department of Labor for the Board. The following motion was made by Commissioner Bell and passed unanimously:

To approve the revised policy manual related to the FMLA Act as updated by the Department of Labor.

APPROVAL OF RECLASSIFICATION/COMPENSATION REVIEW FINAL REPORT 2013: Provided to the Board for review was a copy of the Reclassification/Compensation Review Final Report 2013 which including findings for positions in the Building & Safety Department, the Sheriff's Office, the Comptroller's Office, the Convention & Visitors Authority and the Assessor's Office (technology division). Ms. Willey reviewed the findings and recommendations for the Board. Assessor Jeff Johnson appeared before the Board and stated his concurrence for the recommendations related to his Office. After discussion the following motion was made by Commissioner Bell and passed unanimously:

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To adopt the approval of the Reclassification/Compensation Review Final Report.

PLANNING MATTERS:

SET TO PUBLIC HEARING RH-13-02 - A zone change application submitted by Desert Mountain Surveying as agent for Rose Creek, LLC to rezone property from M - 3 (Open Land Use 2.5 acre minimum lot size) to RR-1.25 (Rural Ranchette 1.25 acre minimum lot size); AG-5 (General Agricultural District 5 acre minimum lot size) to RR-1.25 (Rural Ranchette 1.25 acre minimum lot size). Subject property zoned M - 3 is located off of the Rose Creek Exit 168; APN 005-485-01. Subject property zoned AG-5 is located at 8990 W. Rose Creek Road; APN 014-011-03; Chairman French read the title of the item to be set to public hearing. The following motion was made by Commission Bell and passed unanimously:

To set to public hearing RH-13-02.

REQUEST FOR WAIVER TO THE ATTRITION POLICY RELATED TO AN ADMINISTRATIVE CLERK IV POSITION CURRENTLY VACANT:

Administrator Deist informed the Board that one of the administrative clerks in the Planning Department had resigned; he commented that as it is only a two person office it did not appear to make sense to wait the 120 days before hiring. The following motion was made by Commissioner Cassinelli:

To waive the attrition policy related to the administrative clerk IV position currently vacant.

Commissioner Brissenden spoke in support of holding off on hiring the position and pursuing the hiring of a Planning Director. Commissioner Cassinelli commented on the issues with the prior Planning Director and the need for two people in the office. Commissioner Bell suggested that the Board deal with the immediate need and address the Planning Director position later. Chairman French commented on the County reaching the stage where a Planning Director needs to be considered. Commissioner Brissenden asked what the duties were for the position being requested and commented on issues she had heard from the public. Betty Lawrence, Senior Planning Technician for the Planning Department, appeared before the Board and discussed the duties and training related to the position. After discussion Chairman French called Commissioner Cassinelli's motion to a vote and it passed unanimously.

AUTHORIZATION TO RETAIN ABARIS GROUP TO CONDUCT A STUDY RELATED TO DISPATCH AND COMMUNICATIONS:

Provided to the Board for review was a proposal submitted by the Abaris Group to assist the County in their study of the potential development of a Dispatch Bench Marking Study. Commissioner Bell explained that this is the study previously discussed related to the

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issues with Dispatch and communications with responders; he discussed what the company would provide related to an overview of the system and recommendations. Discussion occurred regarding what would be included in the study. Sheriff Ed Kilgore stated his support for the study. After discussion the following motion was made by Commissioner Cassinelli and passed unanimously:

For approval of the Abaris Group to do the study for the County and give the County answers.

SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION (SAMHSA)

GRANT: District Judge Michael R. Montero and Layne Wilhelm, Project Manager for SAMHSA appeared before the Board.

RATIFICATION OF GRANT AWARD WHICH WAS SIGNED AND ACCEPTED BY THE

SIXTH JUDICIAL DISTRICT: A copy of the Notice of Award was provided to the Board for review. Administrator Deist noted that this issue had been briefly discussed during the Sixth Judicial District Court budget hearing and that meetings have occurred including review by the auditors and the recommendation is that the Commission ratify the grant award as the County is actually the grantee. Judge Montero explained the grant and its use and benefit for the Drug Court Program. Commissioner Brissenden commented on the benefit for the Drug Court. Commissioner Cassinelli noted the need to be aware that the funding is only for three years. The following motion was made by Commissioner Amos and passed unanimously:

To ratify the grant award.

APPROVAL AND AUTHORIZE THE CHAIRMAN TO SIGN THE CONTRACT WITH NEW

FRONTIER TREATMENT CENTER FOR SERVICES RELATED TO THE SAMHSA GRANT

FOR DRUG COURT: A copy of the proposed Contract for Services of Independent Contractor - An Agreement between the Sixth Judicial District Court Humboldt and New Frontier Treatment Center for Adult Drug Court Treatment Services was provided to the Board for review. Administrator Deist noted that Judge Montero had not had the opportunity to review the most recent version of the contract so his recommendation would be that the Board authorize the Chairman to sign the contract after it has been reviewed by the Judge with concurrence from the District Attorney. The following motion was made by Commissioner Amos and passed unanimously:

To authorize the Chairman to sign the contract with New Frontier after review by the Sixth Judicial.

APPROVAL AND AUTHORIZATION FOR CHAIRMAN TO SIGN CONTRACT WITH THE

STATE OF NEVADA FOR THE WILD LAND FIRE PROTECTION PROGRAM: A copy of the proposed Interlocal Contract Between Public Agencies - the State of Nevada acting by and through its Department of Conservation and Natural Resources and Humboldt County was provided to the Board for review. Administrator Deist noted that the funding for this program had been discussed and approved during budget hearings. District Attorney Macdonald stated that he was still reviewing the contract and had addressed with the State the issue of including the individual Fire Districts in the contract; he recommended proceeding with approval of the contract and authorizing the Chairman to sign once the contract is finalized with the Attorney General. Discussion occurred regarding inclusion of language related to "for term of contract" in section 7. The following motion was made by Commissioner Bell and passed unanimously:

To approve and authorize the Chairman to sign the contract with the State of Nevada for the Wildland Fire Protection Program subject to the District Attorney's conversation with the Attorney General's Office.

ROAD MATTERS: Road Superintendent Ben Garrett appeared before the Board.

APPROVAL OF PROPOSED CHIP SEAL STREET PROJECTS FOR 2013 AND AUTHORIZATION TO GO TO BID: Superintendent Garrett reviewed the proposed surface treatment project for 2013 (see attached) for the Board. After discussion the following motion was made by Commissioner Brissenden and passed unanimously:

To approve the proposal for the Chip Seal Street Project for 2013.

REVIEW AND DIRECTION REGARDING DISPOSAL OF SURPLUS CAMP TRAILERS TO HUMBOLDT GENERAL HOSPITAL: Provided to the Board for review was an e-mail from Pat Songer, Director of Emergency Medical Services for Humboldt General Hospital requesting Humboldt County to provide five surplus trailers to the Hospital as surplus equipment and including the statement that the Hospital would assume full responsibility and licensing requirements for the trailers. Also provided was a memo from the District Attorney explaining the steps the Commission would need to take to donate the trailers to the Hospital (see attached). Superintendent Garrett stated that three not five trailers had been identified for disposal. Commissioner Bell discussed how the trailers would be used by the hospital. District Attorney Macdonald reviewed his memo for the Board noting the need for a resolution to dispose of the trailers. The Board concurred that the trailers would be donated to the hospital as they were no longer needed by the County. Commissioner Bell noted that the hospital would not use the trailers year round so it is possible that other entities could borrow them. The following

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motion was made by Commissioner Bell:

That the three trailers be donated to Humboldt General Hospital and that the Commission deems the purpose of the donation for the hospital's use and also for other uses around the County as deemed fit.

Administrator Deist stated that a resolution would need to be brought forward for final action. It was noted that once the County donates the trailers to the hospital, it is their responsibility to maintain them. Chairman French called Commissioner Bell's motion to a vote and it passed unanimously.

It was noted that items C and D of the Road Matters section of the agenda were not included on the agenda found on the County website but were included on the agenda officially posted. District Attorney Macdonald stated that it was okay to proceed with those items.

REPORT OF PENDING ROAD DEPARTMENT PROJECTS: Superintendent Garrett updated the Board on the Paradise Valley Weed District Building Project and the cleanup project for the Paradise Valley Sewer District; he noted the cost of the clean up project was \$8,985.00. Administrator Deist commented that unless directed to do so by the Commission the amount would not be submitted to the Sewer District for payment as historically the County has not billed for this type of work. Chairman French noted that it was work between public entities. Commissioner Cassinelli inquired about the fence taken down by the weed district building and Superintendent Garrett stated that the Weed District would replace the fence. Superintendent Garrett updated the Board on the mag chloride project and the covering of roads.

MISCELLANEOUS ROAD RELATED MATTERS: Discussion occurred regarding Herschell Road and the use of mag chloride on it, that other products were being researched and the possibility and issues with doing a chip seal on the road. Also discussed was flooding and repairs on Fish Pond Road.

PRESENTATION OF AWARDS TO TWO SHERIFF'S OFFICE DEPUTIES: Sheriff Ed Kilgore presented Sheriff's Commendation Awards to Deputy David Walls and Deputy Stevan Radmanovich related to an incident on March 17, 2013.

DISCUSSION REGARDING THE PROPOSAL TO CONSOLIDATE THE COLLEGE OF AGRICULTURE, BIOTECHNOLOGY AND NATURAL RESOURCES AND THE COLLEGE OF COOPERATIVE EXTENSION UNDER ONE DEAN: Provided to the Board for review were copies of news articles related to the situation and a copy of a Elko County Commission letter not supporting the proposal. Chairman French noted that this was a discussion continued from the meeting with UNR President Marc Johnson and noted the need for the Commission to determine its official

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position on the proposal. Cooperative Extension Agent Brad Shultz appeared before the Board and offered comments as to his concerns with the proposal. Discussion occurred regarding his concerns. Chairman French stated his agreement with NACO's position on the issue of non-support for the proposal. Commissioner Bell stated that his position was similar to that of NACO and Elko County. The Board agreed that the consensus was to direct staff to write a letter in opposition to the re-organization proposal. The following motion was made by Commissioner Amos and passed unanimously:

To authorize the submission of a letter in opposition to the re-organization of Cooperative Extension.

REVIEW OF AB 227 OF THE 2013 LEGISLATURE, POSSIBLE RECONSIDERATION OF JOINING THE AMERICAN LANDS COUNCIL (ALC) AND POSSIBLE APPOINTMENT OF A REPRESENTATIVE TO THE AMERICAN LANDS COUNCIL IF WE REMAIN A MEMBER:

Provided to the Board for review was a copy AB 227 as introduced in the 2013 Legislature. Administrator Deist reviewed the status of AB 227 in the Legislature and noted that the reason the item is on the agenda is that there appeared to be an apparent misunderstanding by some that if the County did not join the American Lands Council it could not participate in the AB 227 process which is not correct as they are not linked though the ALC may lobby for the passage of the bill so a Commissioner had requested that the item be brought back for reconsideration. Commissioner Cassinelli commented on the confusion but noted that he does want a seat at the table to explore the issue further but questioned whether the County should join the ALC at this time. Chairman French commented on the misconception that had occurred that participation with a seat on the review committee formulated under 227 was going to be a function of the membership in the ALC and that is not the case; he continued noting concerns he had with the American Lands Council's accounting of how funds are going to be spent. Commissioner Amos supported waiting until the County knows how AB 227 comes out. Discussion occurred regarding what the differences are between the American Lands Council and AB 227. Commissioner Cassinelli reiterated that he wants the County to be involved with the State process. District Attorney Macdonald noted that the Commission could offer comment on the bill. After discussion the following motion was made by Commissioner Cassinelli and passed unanimously:

To withdraw the prior approval for \$5,000.00 until the County finds out more on what the State is going to do and then at that time it can be re-evaluated.

PRESENTATION BY NEWMONT MINING AND DISCUSSION OF THE MIDAS MINE ENVIRONMENTAL ASSESSMENT NOW OPEN FOR PUBLIC COMMENT: Rhonda Zuraff,

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Newmont Manager for External Relations, Tim Sirtek, Manager for Midas Mine, Rodney Glinsmann Environmental Coordinator for Midas Mine and Doug Barto, Senior Environmental Coordinator for Twin Creeks and Midas Mines appeared before the Board. Ms. Zuraff requested that the Commission send a letter to the Bureau of Land Management on behalf of Newmont in support of the environmental assessment during the public scoping phase. Mr. Barto discussed the project and what is involved with it. Mr. Sirtek provided additional information related to the life of the mine. After the presentation and discussion the following motion was made by Commissioner Brissenden and passed unanimously:

To approve the Newmont Mining Midas Mine environmental assessment letter that needs to go to the Elko BLM stating Humboldt County's support.

POSSIBLE SELECTION OF FIRM TO ASSIST THE COUNTY IN THE DEVELOPMENT OF THE HOST AGREEMENT WITH JUNGO LAND AND INVESTMENT:

Provided to the Board for review was a copy the Humboldt County Request for Qualification (RFQ) and copies of the statements of qualifications received from the Law Offices of Thorndal, Armstrong, Delk, Balkenbush and Eisinger and Attorneys Allison, MacKenzie, Pavlakis, Wright and Fagan. District Attorney Macdonald explained the request put out for qualifications and reviewed the proposals received. Administrator Deist commented on the proposals noting that because the qualifications are similar between the two firms no recommendation could be offered. Commissioner Cassinelli asked if they would still be of value as neither has negotiated a host agreement. District Attorney Macdonald stated that he believed they could provide assistance to the Commission in the process and explained how the process to retain the services of the firm selected would work. Commissioner Brissenden explained her opposition to the selection of Thorndal, Armstrong, Delk, Balkenbush and Eisinger due to what had occurred with the law suit. Chairman French noted that both firms could do the job but spoke in support of the selection of Allison, MacKenzie, Pavlakis, Wright & Fagan. Discussion occurred regarding the cost of the services. After discussion the following motion was made by Commissioner Brissenden and passed unanimously:

To go with Chris MacKenzie for the negotiating of the host agreement for the Jungo Land & Investment.


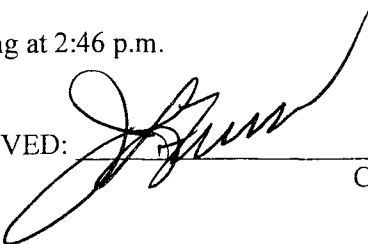
PUBLIC COMMENTS: Chairman French asked for public comments. Rodd Stowell of KWNA Radio noted prior discussion related to his request to purchase FM translators from the County and asked what the status of that matter was. District Attorney Macdonald stated that he still had research to do on the matter and once that is done he would contact Mr. Stowell as well as provide the information to the

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Commission and the Administrator. Mr. Stowell noted the importance of the request and asked that the matter be placed on the next agenda for discussion. Chairman French asked for further public comment. None offered.

ADJOURNMENT: Chairman French adjourned the meeting at 2:46 p.m.

ATTESTED:  Clerk APPROVED:  Chairman

UNAPPROVED

MEMORANDUM

TO: COMMISSIONERS
FROM: ADMINISTRATOR
DATE: April 8, 2013
SUBJECT: CONSENT AGENDA

ACTION: Approval of the consent agenda is requested pursuant to the following staff recommendations:

1. Appointment to the Paradise Sewer District Board: Attached is a letter of interest for appointment to this Board

Recommendation: That the Commission appoint Stephanie Huseboe to the Paradise Sewer District Board.

2. Recommendation that Commissioner Amos be reappointed to the SLUPAC Board: Attached is a letter from the Governor asking if Commissioner Amos is interested in reappointment. Usually a recommendation is made by the Commission on these appointments, thus this item.

Recommendation: That the Commission recommend the reappointment of Commissioner Amos to SLUPAC.

3. CDBG quarterly 2013 report: Attached is the quarterly program progress report showing CDBG activity for the months of January, February, and March. The report must be reviewed at a meeting.

Recommendation: that the Commission authorize the Chairman's signature on the report.

4. Request for adjustment to the Humboldt Real Property Tax Roll: Attached are the roll adjustment request forms for the Mobile Home formerly owned by Donald C and Marilynne Bell and is requested by the District Attorney acting as Public Administrator removing the mobile home from the secured tax bill so he can sell the mobile home.

Recommendation: That the Commission approve the request.

UNOFFICIAL

MEMORANDUM

TO: COUNTY COMMISSIONERS
FROM: COUNTY ADMINISTRATOR
DATE: April 8, 2013
SUBJECT: OTHER INFORMATION AND UPCOMING MEETINGS

OTHER INFORMATION:

2. RAC project funding: At your last meeting I informed you that due to the sequester this funding may be cut. Attached is a letter further discussing this action.

UPCOMING MEETINGS:

- | | |
|----------------------|-----------------------------|
| 1. April 16, 2013 | HCEA Negotiations |
| 2. April 18-22, 2013 | Administrator annual leave |
| 3. April 18, 2013 | Newmont Quarterly Breakfast |
| 4. April 24, 2013 | BLM/RMP meeting |
| 5. May 3, 2013 | HCLEA Negotiations |
| 6. May 6, 2013 | Commission |

To: County Commission
 From: Ben Garrett, Roads Superintendent
 Date: April 2, 2013
 Subject: Surface Treatment 2013

In 2009 Humboldt County began a surface treatment program to extend the useful life of the existing paved infrastructure. Approximately 20 % of the Maintained pavement was treated. The initial plan called for treatment of the entire infrastructure for 5-6 years with funds from the RTC fund. With the revenue from this year our fund balance in the RTC fund is approximately \$1.1 million estimated for June 30, 2013. The estimated cost of the proposed project is \$168,942, leaving approximately \$930,000 in the County's share of the RTC fund. The project includes Asphalt Rubber Chip Seal on all paved surfaces in the Golconda area.

Humboldt County bid the Surface Treatment projects with the City of Winnemucca in recent years. By combining the projects, the total project cost was below the estimate. I anticipate similar savings in 2013 project, if approved. The RTC budget for the 2013-2014 years is \$700,000. The remainders of the budgeted funds are for new surfaces on Winnemucca Mountain Road and Davis Lane.

I request approval from the Board to bid the 2013 Surface Treatment Project with the City of Winnemucca.

GOLCONDA 15 MILES EAST OF WINNEMUCCA

Street Name	Begin Descriptor	End Descriptor	Road Width-Ft	Road Length-Ft	Square Feet	Square Yards	Estimated Cost	Surface Treatment	Treatment Year
Morrison Ave.	SR 789	End of Pavement	24.5	3,210	78,645	8,738	\$31,458	Asphalt Rubber CHIP	2013
Eden Valley Rd.	Morrison Ave.	Humboldt River Bridge	24.5	9,668	236,866	26,318	\$94,746	Asphalt Rubber CHIP	2013
Stanford St.	Morrison Ave.	Sibbald Ave	24.5	1,415	34,668	3,852	\$13,867	Asphalt Rubber CHIP	2013
Sibbald Ave	SR 789	Stanford St.	24.5	2,946	72,177	8,020	\$28,871	Asphalt Rubber CHIP	2013
Sub Total							<u>\$168,942</u>		

HUMBOLDT COUNTY DISTRICT ATTORNEY'S OFFICE

Memorandum

To: Bill Deist, County Administrator
From: Michael Macdonald, District Attorney
Date: April 4, 2013
Re: Disposition of County trailers

You presented the question of whether Humboldt County could sell or donate trailers owned by the County as part of its Road Department fleet to the Humboldt General Hospital.

Generally, all sales of county personal property must be made under the same conditions and limitations as required for the purchase of the personal property. NRS 332.185(1). This is to ensure that the county gets the best possible return for the county and its taxpayers. In addition, the county is authorized to dispose of personal property by any manner, including, without limitation, at public auction, if the board of county commissioners determines that the property is no longer required for public use and deems such action desirable and in the best interests of the county. Id.

The county is also authorized to donate commodities, supplies, materials and equipment that the board of county commissioners determines to have reached the end of their useful lives to another governmental entity to be used for any purpose which will provide a substantial benefit to the inhabitants of Humboldt County. NRS 244.1505(2)(a). Such a donation must be made by a resolution which specifies the purpose of the donation and any conditions or limitations upon the use of the donated property. NRS 244.1505(3).

For any action on this issue, I recommend that the Board of County Commissioners discuss and make specific findings on the following items:

1. The description and current value of the trailers;
2. Whether the trailers are no longer required for public use by the County;
3. Whether the trailers have reached the end of their useful lives to the County;
4. Whether the disposition of the trailers is desirable and in the best interest of Humboldt County;
5. The appropriate sales price for the trailers, if any;
6. The purpose of a donation, if any, whether partial or in full;
7. Whether the use of the trailers, if donated to Humboldt General Hospital, for any purpose will provide a substantial benefit to the inhabitants of Humboldt County;
8. Any other terms of the sale or donation of the trailers; and
9. Any conditions or limitations upon the use of the trailers.

If the Board determines that a sale or donation of the trailers is appropriate, I will assist in the preparation of any resolution, bills of sale or other documents.