

Monday, June 17, 2013

The regular meeting of the Humboldt County Board of Commissioners was called to order on Monday, June 17, 2013, at 9:30 a.m. in the regular place of meeting at the Courthouse, Winnemucca, Nevada. Those present were Chairman Jim French, Commissioners Dan Cassinelli, Garley Amos Jr., Mike Bell and Marlene Brissenden, District Attorney Michael Macdonald, Administrator Bill Deist and Clerk of the Board Tami Rae Spero.

PUBLIC COMMENTS: Chairman French asked for public comments. None were offered.

DISCUSSION & ACTION ON CORRECTION/APPROVAL OF MINUTES - JUNE 3, 2013: No minutes presented for consideration.

ADMINISTRATIVE REPORT:

CONSENT AGENDA: The following items were presented under the consent agenda by Administrator Deist for the Board's review/action:

1. Request for adjustment to the Real Property Tax Roll: Requests for Kylo and Stitser were provided to the Board for review. *Recommendation: That the Commission approve the requests as recommended by the Assessor and Treasurer.*
2. Authorization to sign contract for District Attorney's case management program: A copy of the proposed contract was provided for the Board's review. *Recommendation: That the Commission authorize the Chairman to sign the agreement.*
3. Authorization to sign Substance Abuse Professional (SAP) Services Agreement: A copy of the agreement which is a requirement of the audit of the Senior Transportation Grant was provided to the Board for review. *Recommendation: That the Commission authorize the Chairman to sign the agreement.*

Discussion occurred regarding the District Attorney's case management program. The following motion was made by Commissioner Amos and passed unanimously:

To approve the consent agenda as presented.

SOLID WASTE MATTERS: Administrator Deist stated that he had nothing on this item.

PUBLIC LANDS PLANNING MATTERS & FORMULATION OF COUNTY POSITION ON BLM, FOREST SERVICE AND THE FEDERAL FISH AND WILDLIFE SERVICE PROPOSED

ACTIONS: Administrator Deist stated that he had nothing on this item.

MISCELLANEOUS REPORTS AND CORRESPONDENCE:

OTHER INFORMATION AND UPCOMING MEETINGS: Administrator Deist noted the upcoming

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tour of Hycroft Mine by the Commission on June 24th and that PILT funding had been received; he discussed what had occurred during a recent NACO Public Lands & Natural Resource Committee meeting. Discussion occurred regarding the appointment of Dan Cassinelli as the County's representative on the Public Lands Transfer Study Committee which had been approved through AB 227, it was noted that the appointment will occur at the July 1st Commission Meeting but that there will be a meeting of the Committee on June 28th. The Board agreed to have Commissioner Cassinelli represent Humboldt County at the meeting. Chairman French noted that it had been recommended that both a member and an alternate be appointed by each County. Discussion occurred regarding the appointment not occurring until July 1st and the District Attorney confirmed that would be okay.

REPORTS FROM COMMISSIONERS REGARDING OTHER BOARDS AND COMMITTEES

THEY SERVE ON: Chairman French reported on a Nevada Works meeting he had attended. Commissioner Brissenden reported on the Western Regional Symposium she had attended related to her Hospital Board appointment.

CLAIMS FOR EXPENDITURES OF COUNTY FUNDS: The following motion was made by Commissioner Bell and passed unanimously:

To approve the claims as presented by staff.

PLANNING MATTERS:

SET TO PUBLIC HEARING RH-13-01 - A rezone application submitted by Wynn and Chandra Allred to change the zoning on their property from RR-2.5 TPZ (Rural Ranchette 2.5 acre minimum lot size with an airport overlay) to RR-1.25 TPZ (Rural Ranchette 1.25 acre minimum lot size with an airport overlay). Subject property is located at 4285 Rainbow Road; APN 013-341-14: Chairman French read the title of the item to be set to public hearing. The following motion was made by Commissioner Amos and passed unanimously:

To set to public hearing RH-13-01.

** During the afternoon session Chairman French stated that the applicants for RH-13-01 had contacted the Planning Department and stated their intent to withdraw the application therefore no public hearing would be required. The following motion was made by Commissioner Amos and passed unanimously:

To rescind the motion setting RH-13-01 to public hearing.

REQUEST FROM DESERT MOUNTAIN SURVEYING FOR WAIVER TO IMPROVEMENT STANDARDS FOR PARCEL MAP AND DEVELOPMENT PROJECT: John H. Milton III of

Desert Mountain Surveying appeared before the Commission as agent for Gustavo & Lilia Mojica and Miguel Solorio.

MOJICA PROPERTY ON WALTHER LANE (SIDEWALK): Provided to the Board for review was a letter of request including a parcel map showing the location of the property. Mr. Milton provided a photo of the property being discussed. Mr. Milton spoke in support of the request to waive improvement standards - sidewalk for the Mojica's parcel map noting that currently this portion of Walther Lane is paved and has a curb, however there are no sidewalks, that in front of the subject property there is a power line that runs just behind the curb, with one power pole that would be in the sidewalk and that the Mojicas would waive their right to oppose an assessment district for any future street improvements on Walther Lane. After discussion the following motion was made by Commissioner Bell and passed unanimously:

To approve the waiver to improvement standards for the Mojica property on Walther Lane.

SOLORIO'S PROPERTY ON NANCY STREET (CURB, GUTTER AND SIDEWALK): Provided to the Board for review was a letter of request including a parcel map showing the location of the property. Mr. Milton spoke in support of the request to waive improvement standards - curb, gutter and sidewalk for Mr. Solorio's development, noting that Mr. Solorio will be paying a portion of Nancy Street that is outside of the proposed development along with the streets in front of the proposed lots and that he would waive his right to oppose an assessment district for future street improvements if curbs, gutter and sidewalks are ever extended into the Warmouth area. Chairman French asked if any property owners in the area were present to offer public comment; no comments received. After discussion the following motion was made by Commissioner Bell and passed unanimously:

To approve the waiver for the improvement standards for Solorio's property on Nancy Street - curb, gutter and sidewalk.

DISCUSSION WITH AND DIRECTION TO ALLISON MACKENZIE REGARDING THE HOST AGREEMENT RELATED TO THE JUNGO LANDFILL:

Christopher MacKenzie of the law firm Allison MacKenzie appeared before the Board and discussed the negotiation process in a public forum, asked for the Board's input on the matter and noted that he has had some contact with Macdonald Carano who are representing Recology; he noted his belief that it is time to build some bridges and maximize for the County under the circumstances but he would like direction from the County on how they wish to proceed. Chairman French noted Mr. Mackenzie's prior meeting with the District Attorney and the

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Administrator related to host agreements and stated that the County has an interest in a number of things but two specific items are for the County to receive as much compensation as legally provided and that the terms, conditions, the agreements and what is outlined in the permitting by NDEP are all above board and that both parties know what is expected from them; he stated his hope for an open dialog between the Commission and Mr. MacKenzie's Office noting that the public needs to be on board for the process and any decisions need to be justifiable as to why the Commission would accept a proposal. Mr. MacKenzie commented that there is no set formula for host agreements, that the directive is that the parties come to reasonable terms which will involve looking at other host agreements and finding as many common factors as can be found under the situation; he noted the possibility of exploring other options besides dollars that would benefit the community and asked for direction from the Commission on how to proceed as he does not want to overstep the bounds with the Commission as to what is appropriate to discuss. Commissioner Bell agreed that any avenues available should be explored and stated that he did not want to see further litigation so whatever could be done to facilitate the biggest bang for the buck whatever that may be; he noted that the settlement had referred to the need for reasonable conditions and he believed litigation should be avoided at all cost. Mr. MacKenzie concurred and noted that he would not be the right representative if the direction is to negotiate to get the company to leave but if it is to negotiate to get the best deal for the County he can do that. Chairman French concurred noting that the Courts have made the decision as to how this matter will proceed so now that a landfill is coming it is the Commission's responsibility to make sure that the operation benefits the people of the community. Discussion occurred regarding how host agreements work. Chairman French stated that he would like the agreement to offer assurance to the public that the operations and future operations of the landfill will adhere to NDEP requirements. Mr. MacKenzie asked how the Commission would like to coordinate communications with him. Chairman French stated that as the matter progresses coordinating with the Chairman and the Administrator would be best.

COMPTROLLER/AUDITOR'S OFFICE: Comptroller Sondra Schmidt appeared before the Commission.

ADOPTION OF RESOLUTION AUGMENTING THE FISCAL YEAR 2012-2013 BUDGET OF

THE DRUG COURT FUND: A copy of the proposed resolution was provided to the Board for review. Comptroller Schmidt reviewed the requirement for this augmentation. The following motion was made by Commissioner Cassinelli and passed unanimously:

To approve the augment of the Drug Court budget.

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(Resolution No. 06-17-13)

ADOPTION OF RESOLUTION AUGMENTING THE FISCAL YEAR 2012-2013 BUDGET OF THE REGIONAL TRANSPORTATION FUND:

A copy of the proposed resolution was provided to the Board for review. Comptroller Schmidt explained the need for this augmentation related to the costs of the County's RTC projects. The following motion was made by Commissioner Bell and passed unanimously:

To adopt the resolution augmenting the fiscal year 2012-2013 budget of the Regional Transportation Fund.

(Resolution No. 06-17-13a)

ADOPTION OF RESOLUTION AUGMENTING THE FISCAL YEAR 2012-2013 BUDGET OF THE INDIGENT FUND:

A copy of the proposed resolution was provided to the Board for review. Comptroller Schmidt explained the need for this augmentation including the issues with the Inmate Medical line item. Discussion occurred regarding the use of fund balance to augment the fund. The following motion was made by Commissioner Amos and passed unanimously:

To adopt the resolution to augment the 2012-2013 Indigent Fund.

(Resolution No. 06-17-13b)

ADOPTION OF RESOLUTION AUGMENTING THE FISCAL YEAR 2012-2013 BUDGET OF THE WINNEMUCCA EVENTS COMPLEX FUND:

A copy of the proposed resolution was provided to the Board for review. Comptroller Schmidt explained the need for this augmentation related to the RV Park project. The following motion was made by Commissioner Brissenden and passed unanimously:

To approve the augmentation of the 2012-2013 budget of the Winnemucca Events Complex Fund.

(Resolution No. 06-17-13c)

ADOPTION OF RESOLUTION AUGMENTING THE FISCAL YEAR 2012-2013 BUDGET OF THE HUMBOLDT COUNTY GENERAL FUND:

A copy of the proposed resolution was provided to the Board for review. Comptroller Schmidt explained the need to augment this fund with the monies received for Net Proceeds so that those proceeds can then be transferred to the Building Reserve Fund and the Road Fund. The following motion was made by Commissioner Amos and passed unanimously:

To adopt the resolution augmenting the 2012 - 2013 Humboldt County General Fund.

(Resolution No. 06-17-13d)

ADOPTION OF RESOLUTION AUGMENTING THE FISCAL YEAR 2012-2013 BUDGET OF

THE BUILDING RESERVE FUND: A copy of the proposed resolution was provided to the Board for review. Comptroller Schmidt explained that this was the other side of the prior action. After discussion the following motion was made by Commissioner Brissenden and passed unanimously:

To approve augmenting the fiscal year 2012 -2013 budget for the Building Reserve Fund.

(Resolution No. 06-17-13e)

ADOPTION OF RESOLUTION AUGMENTING THE FISCAL YEAR 2012-2013 BUDGET OF THE ROAD FUND: A copy of the proposed resolution was provided to the Board for review. Comptroller Schmidt explained that this was the other side of the prior action. After discussion the following motion was made by Commissioner Cassinelli and passed unanimously:

To approve the augmentation to the Road Fund budget for fiscal year 2012 - 2013 for one million dollars.

(Resolution No. 06-17-13f)

ADOPTION OF RESOLUTION LEVYING FISCAL YEAR 2013-2014 TAX RATES: A copy of the proposed resolution was provided to the Board for review. Comptroller Schmidt stated that there were no changes from the previous year's rates. The following motion was made by Commissioner Amos and passed unanimously:

To adopt the resolution levying fiscal year 2013-2014 tax rates.

(Resolution No. 06-17-13g)

APPROVAL OF FY 2012-2013 BUDGET TRANSFERS: A copy of the proposed budget transfers were provided to the Board for review. Comptroller Schmidt reviewed the budget transfers for the Board. The following motion was made by Commissioner Amos and passed unanimously:

To approve the 2012-2013 budget transfers.

ADOPTION OF RESOLUTION ADOPTING HUMBOLDT COUNTY'S COMMITTED FUND BALANCE: A copy of the proposed resolution was provided to the Board for review. Comptroller Schmidt reviewed the annual requirement for this action for the Board. The following motion was made by Commissioner Bell and passed unanimously:

To adopt the resolution adopting Humboldt County's Committed Fund balance.

(Resolution No. 06-17-13h)

ADOPTION OF RESOLUTION ADOPTING HUMBOLDT COUNTY'S COMMITTED FUND BALANCE FOR IN-LIEU TRUST FUND: A copy of the proposed resolution was provided to the Board for review. Comptroller Schmidt reviewed this annual requirement noting the inclusion of a

request to transfer funds to the Road Department and the Cooperative Extension. The following motion was made by Commissioner Amos and passed unanimously:

To adopt the resolution adopting Humboldt County's Committed Fund balance for In-Lieu Trust Fund.

(Resolution No. 06-17-13i)

Chairman French requested that in the future a spreadsheet be provided to the Board to detail where funds are coming from and going to.

SET TO PUBLIC HEARING WATER ISSUES:

APPLICATION 82799 FILED BY RONALD F. AND ELEANOR GREATHEAD THROUGH THEIR AGENT, JOHN MILTON, TO CHANGE THE POINT OF DIVERSION AND PLACE OF USE OF EXISTING PERMIT 19060, CERTIFICATE 5239:

APPLICATIONS 82355 AND 82356 FILED BY HYCROFT RESOURCES AND DEVELOPMENT, INC. THROUGH THEIR AGENT MOLLY REEVES TO APPROPRIATE WATERS OF THE STATE OF NEVADA:

Administrator Deist noted that statute required that these application be set to a public hearing and that due to the required publication the hearing would need to be set for the Commission's second meeting in July. Chairman French read the titles of the items to be set to public hearing. The following motion was made by Commissioner Amos and passed unanimously:

To set to public hearing application 82799 filed by Ronald and Eleanor Greathead through their agent, John Milton, to change the point of diversion and place of use of existing permit 19060, certificate 5239.

The following motion was made by Commissioner Bell and passed unanimously:

To set to public hearing applications 82355 and 82356 filed by Hycroft Resources and Development through their agent Molly Reeves.

REVIEW OF THE STATUS OF THE NUISANCE COMPLAINT AT 3110 ARTEMISIA WAY -

BARAJAS/GODINEZ: A copy of the Building Inspector's review of the site was provided to the Board for review. Administrator Deist noted that this was the nuisance where the Board had allowed the property owners time to dispose of some of the swine but as indicated in the review report that had not occurred. The Commission asked for direction from the District Attorney on how to proceed. District Attorney Macdonald proposed that the matter be placed on a future agenda with notice going to both the property owner and the complainants and at that time options for how to proceed would be presented to the Commission. The following motion was made by Commissioner Bell and passed unanimously:

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To have the District Attorney prepare a letter and have it served on Barajas/Godinez letting them know that they are not in compliance and that the matter be brought back on the next agenda for further action.

COUNTY CONSULTATION WITH NEVADA DEPARTMENT OF TRANSPORTATION REGARDING HUMBOLDT COUNTY'S WORK PROGRAM AND FY 2014-2017 STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM (STIP) PROCESS AND POSSIBLE COMMISSION ACCEPTANCE OF THE WORK PROGRAM:

Provided to the Board for review was a copy of the FY 2014 - 2013 Work Program and a copy of the Transportation System Projects for the Nevada Department of Transportation FY 2014 - 2023 including the Statewide Transportation Improvement program FY 2014 -2017, Annual Work Program FY 2014, Short Range Element FY 2015 - 2016 and Long Range Element FY 2017 - 2023. NDOT Director Rudy Malfabon and District 3 Engineer Kevin Lee appeared before the Board. Director Malfabon addressed the Board and discussed the zero fatalities program, road relinquishment legislation, the statewide/countywide bicycle plan, funding performance measures, fund balances and he reviewed the work program both long range and short range for the Commission. Discussion occurred regarding the Haskell/Bridge Street intersection and the STIP process for 2014. The following motion was made by Commissioner Cassinelli and passed unanimously:

To accept the Humboldt County fiscal year 2014 to 2023 Work Program and the fiscal year 2014 to fiscal year 2017 STIP process update.

ROAD MATTERS: Road Superintendent Ben Garrett appeared before the Board.

REPORT OF PENDING ROAD DEPARTMENT PROJECTS: Superintendent Garrett updated the Board on the status of the mag chloride project, the opening of the Sheep Camp pit and the North Valley pit, the repair of a wing wall on Sheldon Lane, ongoing stand pipe repairs, the approval received from the BLM to drill wells at Jakes Creek and Red House, cattle guard replacements and the Eden Valley Bridge Project ; he noted that the striping agreement with the State had been finalized and reviewed the striping occurring and planned.

MISCELLANEOUS ROAD RELATED MATTERS: No items discussed.

Chairman French recessed at 11:38 a.m. to reconvene at 1:30 p.m.

JOINT MEETING BETWEEN THE HUMBOLDT COUNTY COMMISSION AND THE WINNEMUCCA CITY COUNCIL:

Appearing on behalf of the City were Mayor DiAn Putnam, Councilmen Doug Cain, Jim Billingsley, Ken Tipton and Mike Owens, City Attorney Kent Maher, City Manager Steve West and City Clerk Lorrie Haaglund. Councilman Paige Brooks was not in attendance.

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REVIEW AND POSSIBLE APPROVAL OF THE COST SHARE AGREEMENT FOR FISCAL

YEAR 2013 - 2014: A copy of the cost share agreement with summary was provided to the Board for review. After discussion the following motion was made by Commissioner Amos and passed unanimously:

To approve the cost share agreement for fiscal year 2013 - 2014.

Councilman Cain offered a motion to approve on behalf of the City Council and it passed.

REVIEW AND POSSIBLE APPROVAL OF THE CONTRACT BETWEEN THE BOARD OF

REGENTS ON BEHALF OF UNR AND HUMBOLDT COUNTY AND THE CITY OF

WINNEMUCCA BY AND THROUGH THE HUMBOLDT DEVELOPMENT AUTHORITY: A

copy of the proposed Agreement Between Board of Regents of the Nevada System of Higher Education, on behalf of the University of Nevada, Reno and Humboldt County & the City of Winnemucca by and through the Humboldt Development Authority was provided to the Board for review. Administrator Deist noted that this was the annual contract which provides the staffing for the Development Authority. The following motion was made by Commissioner Bell and passed unanimously:

To approve the contract between the Board of Regents on behalf of UNR and Humboldt County.

Councilman Owens offered a motion to approve on behalf of the City Council and it passed.

Mayor Putnam recessed the City Council portion of the meeting at 1:36 p.m.

REQUEST FROM KEVIN CHATFIELD TO DISCUSS BUILDING CODE PERMIT

VIOLATIONS THAT HAVE NOT BEEN ADDRESSED: Kevin Chatfield appeared before the Board.

District Attorney Macdonald stated that his Office has been contacted regarding the issue but that to date he has not had the opportunity to follow up on it. Chairman French suggested that they could hear from the parties present and then set the matter for a future meeting after the District Attorney has been able review the matter. District Attorney Macdonald concurred but noted that some of the issues may not come under the authority of the Commission such as State permitting or prosecution for violation of code. Mr. Chatfield addressed the Commission about his concerns related to a mining claim upon Rose Creek Mountain above Hershell Road which has multiple travel trailers parked on the site; he indicated that he had contacted both the Building Department and the District Attorney's Office regarding his concerns both with the site and the lack of enforcement that is occurring. Building & Safety Director Bobby Thomas addressed the Board and explained what has occurred related to the investigation of the site, the code violations identified and that the issue had been turned over in September of 2012 to the District

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Attorney's Office for further action related to the non-compliance. Discussion occurred regarding the types of violations identified, that the property owner, Walter Ferrin is deceased and that the Sheriff's Office is also involved. Commissioner Brissenden noted that she had viewed the site. District Attorney Macdonald noted issues with identifying who is the responsible party, what actions his office takes with these matters and that the situation is not being ignored. Mr. Chatfield stated his understanding but noted the frustration that he and the other residents of the area feel as the situation is just getting larger. Discussion occurred regarding the ownership of the property due to the death of Mr. Ferrin, the ability to evict the individuals currently residing on the property and limitations on the ability of the County to take that type of action and the ability of the County to enforce code violations. Commissioner Bell suggested that a nuisance complaint could be filed which would result in a public hearing on the matter. Director Thomas discussed the current code violations. Chairman French asked why citations could not be written for the violations. Director Thomas stated that he would be working with the Sheriff's Office to do that. Chairman French asked that it occur sooner rather than later and that the Commission be notified of what occurs. Jill Chatfield addressed the Board regarding her concerns with the site and questioned what has occurred and whether a cease & desist order could be entered. District Attorney Macdonald responded. Director Thomas noted that some State agencies have no issues with what is occurring at the site.

BOARD APPOINTMENTS:

DENIO TV: No requests for appointment received.

PARADISE VALLEY SEWER DISTRICT: No requests for appointment received.

QUINN RIVER TV DISTRICT: No requests for appointment received.

OROVADA COMMUNITY SERVICE DISTRICT: A request for appointment had been received from Jan P. Schade. The following motion was made by Commissioner Cassinelli and passed unanimously:

To appoint Jan Schade to the Orovada Community Service District.

PARADISE VALLEY WEED CONTROL DISTRICT: Requests for re-appointment had been received from Tom Cassinelli and Cheryl Hall. The following motion was made by Commissioner Bell and passed unanimously:

To re-appoint Tom Cassinelli and Cheryl Hall to the Paradise Valley Weed District Board.

LIBRARY BOARD: Requests for appointment had been received from Barbara J. Duncan, Jeffrey J. Rinas, Greg Scott and Dale Mentaberry. Administrator Deist recommended that the appointment be

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continued to the next meeting so the applicants could be interviewed. The following motion was made by Commissioner Bell and passed unanimously:

To bring this back on the next agenda to interview the applicants for the Library Board.

AGRICULTURAL DISTRICT #3: A request for re-appointment had been received from Kent Maher. The following motion was made by Commissioner Amos and passed unanimously:

To re-appoint Mr. Maher to the Ag 3 Board.

REGIONAL PLANNING COMMISSION: A request for re-appointment had been received from Vickie Rock. The following motion was made by Commissioner Brissenden and passed unanimously:

To re-appoint Vickie Rock to the Regional Planning Commission.

ADVISORY BOARD TO MANAGE WILDLIFE: A request for re-appointment had been received from Michael Jurad. The following motion was made by Commissioner Bell and passed unanimously:

To re-appoint Michael Jurad to the Advisory Board to Manage Wildlife.

HUMBOLDT DEVELOPMENT AUTHORITY: A request for re-appointment had been received from J. Patrick Gray. The following motion was made by Commissioner Cassinelli and passed unanimously:

To appoint Pat Gray to HDA representing real estate.

AIRPORT BOARD: A request for re-appointment had been received from Brad Wigglesworth. The following motion was made by Commissioner Bell and passed unanimously:

To appoint Brad Wigglesworth to the Airport Board.

REQUEST FROM YOUTH AND FAMILY SERVICES FOR A WAIVER TO THE ATTRITION POLICY TO FILL THREE (3) POSITIONS, ONE CURRENTLY VACANT AND 2 WHICH WILL BECOME VACANT IN AUGUST: Chief Juvenile Probation Officer Ed Sampson appeared before the Board and spoke in support of his request for a waiver to the attrition policy for three positions, one which is currently vacant and two that will become vacant in August. After discussion the following motion was made by Commissioner Bell and passed unanimously:

To grant the request for the waiver to the attrition policy to fill three positions and those three positions be filled as needed.

REQUEST FROM THE DISTRICT ATTORNEY'S OFFICE FOR A WAIVER TO THE ATTRITION POLICY RELATED TO A DEPUTY DISTRICT ATTORNEY POSITION (VACANT JUNE 21, 2013) AND AN ADMINISTRATIVE CLERK POSITION IN CHILD SUPPORT WHICH IS CURRENTLY VACANT: District Attorney Michael Macdonald appeared

before the Board and spoke in support of his request for a waiver to the attrition policy for a Deputy

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District Attorney position and an administrative clerk position. After discussion the following motion was made by Commissioner Brissenden and passed unanimously:

To accept the request from the DA's Office for a waiver to the attrition policy related to the Deputy District Attorney position and an administrative clerk position in child support which is currently vacant.

REQUEST FROM THE SHERIFF'S OFFICE FOR A WAIVER TO THE ATTRITION POLICY FOR A DETENTION DEPUTY:

Sheriff Ed Kilgore appeared before the Board and spoke in support of his request for a waiver to the attrition policy for a detention deputy. Administrator Deist asked if the position would be advertised. Sheriff Kilgore stated that it would be filled by a lateral move from outside the agency with said person already being certified. Commissioner Cassinelli asked if the hiring would be legal without the advertising. Sheriff Kilgore assured him it would be. The following motion was made by Commissioner Brissenden and passed unanimously:

To accept the request from the Sheriff's Office for an attrition policy waiver for a detention deputy.

ANNUAL PERFORMANCE REVIEW OF THE COUNTY ADMINISTRATOR AND POSSIBLE ADOPTION OF A RESOLUTION SETTING THE COMPENSATION FOR APPOINTED OFFICIALS:

A copy of the proposed resolution was provided to the Board for review. Chairman French stated that the Commissioners had not received Administrator Deist's self evaluation in time to review it prior to today's action therefore he recommended that the performance review be tabled to allow for review of the evaluation. Commissioner Cassinelli asked if action could be taken related to the other appointed officials. The Board concurred that it could. The following motion was made by Commissioner Cassinelli:

To approve the resolution approving the performance based merit increases for appointed Humboldt County Officials and the cost of living adjustment for the appointed Humboldt County Officials and employees.

Chairman French asked if everyone understood what was occurring. District Attorney Macdonald noted that the resolution currently reads "to be determined by the Commission" as far as the increase for the Administrator so that would still have to be determined at a later date. Commissioner Cassinelli amended his motion as follows:

To approve the resolution approving the performance based merit increases for appointed Humboldt County Officials and the cost of living adjustment for the appointed

Humboldt County Officials and employees except for the County Administrator and the Board will do the evaluation at the July 1st meeting.

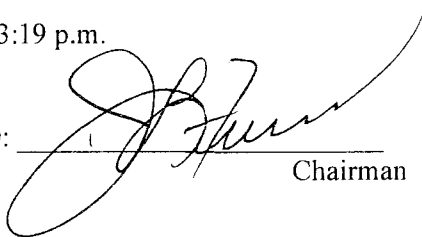
(Resolution No. 06-17-13j)

District Attorney Macdonald agreed that the motion would work. Chairman French call Commissioner Cassinelli's motion to a vote and it passed unanimously.

PUBLIC COMMENTS: Chairman French asked for public comments. None were offered.

ADJOURNMENT: Chairman French adjourned the meeting at 3:19 p.m.

ATTESTED: 
Clerk

APPROVED: 
Chairman

CONFIDENTIAL

MEMORANDUM

TO: COMMISSIONERS
FROM: ADMINISTRATOR
DATE: June 11, 2013
SUBJECT: CONSENT AGENDA

ACTION: Approval of the consent agenda is requested pursuant to the following staff recommendations:

1. Request for adjustment to the Real Property Tax Roll: Attached are two requests for your review.

Recommendation: That the Commission approve the requests as recommended by the Assessor and Treasurer.

2. Authorization to sign contract for District Attorney's case management program: During the budget process the District Attorney received approval to purchase a new case management program. Attached is the contract.

Recommendation: That the Commission authorize the Chairman to sign the agreement.

3. Authorization to sign Substance Abuse Professional (SAP) Services Agreement: This agreement is a requirement of the audit of the Senior Transportation grant. The agreement is attached.

Recommendation: That the Commission authorize the Chairman to sign the agreement.