

Tuesday, February 18, 2014

The regular meeting of the Humboldt County Board of Commissioners was called to order on Tuesday, February 18, 2014, at 10:00 a.m. in the regular place of meeting at the Courthouse, Winnemucca, Nevada. Those present were Chairman Dan Cassinelli, Commissioners Garley Amos Jr., Mike Bell, Jim French and Marlene Brissenden, District Attorney Michael Macdonald (joined the meeting at 10:07 a.m.), Administrator Bill Deist and Clerk of the Board Tami Rae Spero.

**PUBLIC COMMENTS:** Chairman Cassinelli asked for public comments and noted the allowable time period for comments. Senior Center Director Patty Tindall and Senior Citizens Board members Tom Brissenden and Bernadette Newton appeared before the Commission. Mr. Brissenden spoke in support of a request for the County to assist in match funding for a homemaking service that the Seniors have taken on that was previously provided by Home Health Services; he noted the estimated amount needed would be between \$7,000.00 and \$10,000.00. Chairman Cassinelli stated that the Board would take a look at the request. Discussion occurred regarding the need for a participatory agreement if the funding were provided. Chairman Cassinelli asked for additional public comment. None offered.

**DISCUSSION & ACTION ON CORRECTION/APPROVAL OF MINUTES - JANUARY 27, 2014**

**SPECIAL MEETING AND FEBRUARY 3, 2014 REGULAR MEETING:** No minutes presented for consideration.

**ADMINISTRATIVE REPORT:**

**CONSENT AGENDA:** The following items were presented under the consent agenda by Administrator Deist for the Board's review/action:

1. Approval of purchase of improved real property at 1145 Harmony Road, Winnemucca, Nevada (APN 016-043-05) by the Board of Trustees of Humboldt County Hospital District for the sum of \$282,000.00: Provided to the Board for review was a copy of a letter from O. Kent Maher, Hospital District legal counsel detailing the request (see attached). *Recommendation: That the Commission approve the purchase of the property at 1145 Harmony Road, Winnemucca, Nevada by the Hospital District for the sum of \$282,000.00 as required by NRS 450.675.*

Commissioner Bell disclosed for the record that he does work for the hospital but, as this matter does not affect him materially, he will not be abstaining from discussion and action on this matter. The following motion was made by Commissioner Bell and passed unanimously:

*To approve the consent agenda as presented.*

**SOLID WASTE MATTERS:** Administrator Deist stated that he had nothing on this item.

**PUBLIC LANDS PLANNING MATTERS & FORMULATION OF COUNTY POSITION ON BLM, FOREST SERVICE AND THE FEDERAL FISH AND WILDLIFE SERVICE PROPOSED**

**ACTIONS:** Administrator Deist stated that he had nothing on this item.

**MISCELLANEOUS REPORTS AND CORRESPONDENCE:**

**OTHER INFORMATION AND UPCOMING MEETINGS:** Administrator Deist noted that a copy of Tom Cassinelli's letter of resignation from the Paradise Valley Weed District had been provided to the Board for review; he continued informing the Board that there had been a resignation in the Planning Department and the position was being advertised and that a copy of Robin Gray's Biting Fly Report for outlying communities in Humboldt County for 2013 had been provided to the Board for review. Upcoming meetings and dates of importance were noted for the Board.

**REPORTS FROM COMMISSIONERS REGARDING OTHER BOARDS AND COMMITTEES**

**THEY SERVE ON:** Commissioner French discussed the Nevada Works meeting he had attended. Commissioner Amos commented on the Humboldt River Water Basin Authority meeting he had attended. Commissioner Brissenden noted that she had attended the organizational meeting for the Debt Management Commission.

**CLAIMS FOR EXPENDITURES OF COUNTY FUNDS:** The following motion was made by Commissioner Amos and passed unanimously:

*To approve the expenditures for the month.*

**UPDATE FROM DOUGLAS CLARKE, ACTING SANTA ROSA DISTRICT RANGER, REGARDING THE RESOURCE ADVISORY COMMITTEE (RAC):**

Provided to the Board for review was a copy of the Secure Rural School Program of 2014 program update, a copy of a letter from the Santa Rosa Ranger District seeking candidates to fill vacancies on the Humboldt Resource Advisory Committee and a copy of the Secure Rural Schools RAC membership review for the Humboldt RAC. Acting Santa Rosa District Ranger Douglas Clarke and Humboldt RAC member Tony Lesperance appeared before the Board. Ranger Clarke noted that it is time to reactivate the Resource Advisory Committee (RAC) as the Secure Rural Schools funding had been approved by Congress; he discussed the need to fill vacancies on the committee including the need to do a good community outreach program to get a quorum to conduct business. Discussion occurred regarding the process. Mr. Lesperance commented on the importance of filling the committee to continue with the work necessary and to obtain available funding; he noted Ranger Clarke's agreement to continue to assist with the process upon his return to Elko. Discussion occurred regarding the deadline for the funding to be allocated and the

application process. Ranger Clarke noted an upcoming listening session being hosted by the Forest Service in Elko which is by invitation only.

**REQUEST FROM BUILDINGS AND GROUNDS FOR A WAIVER TO THE ATTRITION POLICY FOR A POSITION TO BECOME VACANT LATER THIS YEAR:** Buildings & Grounds Director Doug Cain appeared before the Board and spoke in support of the request to fill a position that will become vacant in July; he noted the issues with filling this position as he is looking to hire someone with the same skill set as the person leaving, specifically carpentry and would like the new hire to work for a period of time with the individual leaving. After discussion the following motion was made by Commissioner French and passed unanimously:

*To grant the waiver to the attrition policy allowing Doug to move forward with attempting to locate a replacement for Rich Custer.*

**REVIEW AND APPROVAL OF LETTER OF ENGAGEMENT FOR TOM GRANSBERY RELATED TO A SPECIAL PROJECT RELATED TO COMMERCIAL LANDFILL BILLING AND AUTHORIZE THE CHAIRMAN TO SIGN SAID LETTER:** Provided to the Board for review was a proposed Engagement Letter from Tom Gransbery setting forth the project goals, the scope of work, the time line/schedule and the payment/terms. Administrator Deist explained that the Assessor had been before the Landfill Committee regarding some issues related to commercial billing and the direction of that Committee had been to look at alternatives and, as that process will require number crunching, the proposal would be to bring Tom Gransbery on for a limited time to accomplish the tasks related to the project. Administrator Deist continued explaining what the proposal covers; he offered a recommendation that the Board authorize the Chairman to sign the letter of engagement. The following motion was made by Commissioner French and passed unanimously:

*To accept the request for a Letter of Engagement as it is absolutely necessary for the County to meet the needs to put this program together prior to the start of the new business cycle.*

**REQUEST FROM HUMBOLDT SENIOR CITIZENS TO DETERMINE IF THE COMMISSION WANTS TO TRY FOR A RURAL BUS SERVICE PROGRAM UNDER 5311 GRANT, OR DO YOU WANT TO END THE TRANSIT PROGRAM SEPTEMBER 30, 2014 DUE TO LACK OF FUNDING:** Senior Center Director Patricia Tindall and Senior Board Members Tom Brissenden and Bernadette Newton appeared before the Board. Director Tindall explained that the current program is funded in part through a 5310 grant but that in the upcoming year there will no longer be 5310 grant

funding available from the State so the option would be to seek a 5311 grant to continue with the transit service but with that grant the service would no longer be limited to the elderly and disabled; that with the 5310 grant the matching funds were obtained from elderly/disabled services but with the changes those matching funds will not be available for the program as a whole though they may be able to be used to subsidize the cost for elderly/disabled passengers. Director Tindall stated that the request would be for the County to provide the matching funds necessary to apply for the 5311 funding; she explained the funding process and estimated the match amount at approximately \$250,000.00. Commissioner French commented on the need to keep the program in the community. Chairman Cassinelli noted the need to be careful referring to a past attempt in the community to offer this type of transit service, its subsequent failure and the issue with people being upset about losing the program; he also requested concrete numbers as to the amount the County would need to provide. Discussion occurred regarding budget issues, priorities, the prior experience and the need for the program. The following motion was made by Commissioner French:

*To move forward with the 5311 grant proposal with the Senior Citizens Board providing the amounts to the Commission for consideration at budget time.*

Director Tindall noted that the grant would need to be submitted on April 15<sup>th</sup> and that she would be pursuing the independent living grant to subsidize the senior citizens portion of this program which would go to cover a portion of the \$250,000.00, with this request to the Commission covering the rest though some of the left over maybe covered by ticket sales and other fund raising if possible. Mr. Brissenden noted that the Senior Board will continue their supplemental funding to the degree they have in the past and that they are aware that they may need to contribute at a different level as well for the new program; he noted Director Tindall's ability to run the program successfully under 5310. Chairman Cassinelli called Commissioner French's motion to a vote and it passed unanimously.

**ROAD MATTERS:** Road Superintendent Ben Garrett appeared before the Board.

**AWARD OF THE MAGNESIUM CHLORIDE BID:** Provided to the Board for review was a memo from the Road Superintendent detailing the Magnesium Chloride Bid for 2014 (see attached) and a Magnesium Chloride-Durablend schedule projection for 2014. Superintendent Garrett reviewed bids submitted by Envirotech Services and Western Emulsion and recommended the combination of traditional Magnesium Chloride and Durablend application as indicated in the schedule projection and the award of the bid to Envirotech as detailed in the memo. Discussion occurred regarding the products and the roads included in the process. After discussion the following motion was made by Commissioner

Brissenden and passed unanimously:

*To approve the mag bid for \$178,429.47 and to approve the application of an alternative product for the cost of \$38,723.00 to come out of the special projects line item.*

**REPORT OF PENDING ROAD DEPARTMENT PROJECTS:** Superintendent Garrett discussed work done related to a kiosk and cattle guard for the Winnemucca Mountain Hiking/Biking Trail as well as discussion that was occurring with the Nevada Department of Transportation related to signage off of US 95; he continued updating the Board as to repair of shoulder washouts, road grading, gravel covering and the status of the chip seal project.

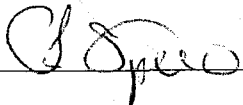
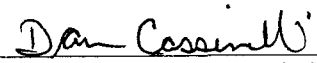
**MISCELLANEOUS ROAD RELATED MATTERS:** No items discussed.

**REQUEST FROM THE SHERIFF TO MAKE A STATEMENT REGARDING THE BUDGET:**

Sheriff Ed Kilgore appeared before the Board and presented the Commissioners handouts related to the 2012-2013 Sheriff's budget. Sheriff Kilgore addressed the Board regarding statements made that his Office had been over budget by an inordinate amount; he noted that he had met with the Comptroller regarding the issue and reviewed the figures provided and discussed the effect of the settlement of the contract with law enforcement on his budget as well as grant augmentation and the savings that had occurred in the Dispatch budget which had actually resulted in his budgets being under budget. Discussion occurred regarding the matter.

**PUBLIC COMMENTS:** Chairman Cassinelli asked for public comments. None were offered.

**ADJOURNMENT:** Chairman Cassinelli adjourned the meeting at 11:40 a.m.

ATTESTED:  Clerk      APPROVED:  Chairman

(Minutes approved by the Commission and signed by the Chairman on 3/3/2014)

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**MEMORANDUM**

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**TO: COMMISSIONERS**  
**FROM: ADMINISTRATOR**  
**DATE: February 11, 2014**  
**SUBJECT: CONSENT AGENDA**

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**ACTION:** Approval of the consent agenda is requested pursuant to the following staff recommendations:

1. Approval of Property purchase by Hospital District: Attached is a letter from the District's Legal Counsel providing the request and background.

Recommendation: That the Commission approve the purchase of the property at 1145 Harmony Road Winnemucca, Nevada by the Hospital District for the sum of \$282,000 as required by NRS 450.675.

O. KENT MAHER  
 ATTORNEY AT LAW  
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 WINNEMUCCA, NEVADA 89446

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 EMAIL: KENT@WINNEMUCCALAW.COM

HAND DELIVERED

February 10, 2014

Mr. Bill Diest  
 Humboldt County Administrator  
 Humboldt County Courthouse  
 25 W. Fifth Street, Room 205  
 Winnemucca, Nevada 89445

Re: Hospital district property purchase

Dear Bill:

The Board of Trustees of the Humboldt County Hospital District is negotiating with the owner and intends to purchase a parcel of residential property on Harmony Road which abuts the easterly side of Hospital property (the parking area). The entire Hospital campus property is now being utilized and the property proposed to be acquired will allow for eventual expansion of Hospital facilities. Until that time comes, the property will be used by the Hospital for housing health care professionals while they serve at the Hospital. Currently, the District expends a substantial sum every year for rental of temporary housing and accommodations for various health care professionals who make it possible for the Hospital to offer an expanded range of medical services to the city and county residents which would otherwise be unavailable. It is anticipated the District will realize a savings in the housing and accommodation costs they incur by providing additional District-owned housing.

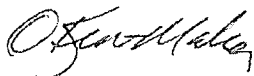
Pursuant to NRS 450.675, the Hospital Board of Trustees may, by resolution, acquire real property for the expansion of the hospital with the approval of the Board of County Commissioners. The Hospital Board authorized the Hospital Administrator and Legal Counsel to pursue the purchase of the subject property at the appraised value thereof. The appraisal was received, the appraised price will be the offered price, and it is anticipated the transaction will close, subject to compliance with law and all purchase conditions.

I request that the property purchase approval be placed on the February 18, 2014 County Commission meeting agenda. It is my thought that this matter can be handled under the Administrator's portion of the meeting agenda or the consent agenda. I suggest the agenda item read something similar to the following:

"Discussion and action on approval of purchase of improved real property at 1145 Harmony Road, Winnemucca, Nevada (APN 016-043-05) by the Board of Trustees of the Humboldt County Hospital District for the sum of \$282,000.00."

It is anticipated the Hospital Board will adopt the resolution summarizing the relevant facts concerning the purchase of the property and at that time the sale will be completed. If you have any questions relating to this matter, please contact me to discuss. Thank you.

Sincerely,



O. Kent Maher  
 Humboldt County Hospital District Legal Counsel

OKM/ec

xc: Hospital Administrator (via email)  
 Humboldt County District Attorney (via email)

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**MEMORANDUM**

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**TO: COUNTY COMMISSIONERS**

**FROM: COUNTY ADMINISTRATOR**

**DATE: February 10, 2014**

**SUBJECT: OTHER INFORMATION AND UPCOMING MEETINGS**

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**OTHER INFORMATION:**

1. Resignation from Paradise Valley Weed District: Attached is Tom Cassinelli's letter of resignation from this board. We are beginning to advertise for interested parties for this position.
2. Resignation from Planning Department: Lenora Turney has resigned effective March 7, 2014. We are advertising for this position.
3. Robin Gray's Annual Report: Attached is Robin's report for the last summer related to his work.

**UPCOMING MEETINGS:**

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| 1. February 20, 2014 | Conference call related to Pine Forest |
| 2. February 21, 2014 | Public Lands Task Force                |
| 3. February 27, 2014 | Double H/Bilk Creek Fuel Treatment     |
| 4. February 28, 2014 | BLM/Chairman coordination meeting      |
| 6. March 3, 2014     | Commission                             |



To: County Commission  
 From: Ben Garrett, Roads Superintendent  
 Date: February 10, 2014  
 Subject: Magnesium Chloride Bid 2014

**Bid Results:**

We solicited bids from fourteen vendors for the Magnesium Chloride application or approved alternative. One vendor submitted a bid for Magnesium Chloride and Durablend (a Magnesium Chloride-Polymer Blend) with the vendor providing the application. Humboldt County product application was an option available to the solicited vendors.

- 1) ENVIROTECH SERVICES (Greely, Colorado): The bid ranged from \$107.67 per ton for Magnesium Chloride Humboldt County applied to \$115.17 per ton vendor applied. Product bid was Magnesium Chloride. The total bid as posted was \$230,107.17 vendor applied and \$215,122.35 with Humboldt County supplying the application.  
 ENVIROTECH SERVICES (Greely, Colorado): The bid for an alternative product ranged from \$176.86 per ton for Humboldt County applied to \$186.86 per ton for vendor applied. The Product bid was DURABLEND (Magnesium Chloride-Polymer blend). The total bid as posted was \$235,654.74 vendor applied and \$222,958.26 with Humboldt County supplying the application.
- 2) WESTERN EMULSION (Dana Point, California): The vendor supplied bids for alternative products only. One product is named ERA-1; an asphalt emulsion with polymers for stability, a rejuvenating agent for flexibility and proprietary properties. A suggested application rate of .35 gallons per square yard is stipulated in the bid. The second product specified is PASS-ER with similar properties to ERA-1. The ERA-1 bid price per ton is \$276, while the PASS-ER is \$265 per ton. The entire bid calls for Humboldt County's equipment to apply the product. An option is available for a contracted distributor truck at \$400 per hour.

Several suppliers inquired prior to solicitation for bids, however only two responded.

**Application Areas and Rates:**

In 2009 and 2010 we applied the Durablend product to the roadways in the Grass Valley School area. In 2011 we applied Durablend to Jungo, the Airport Subdivision, Water Canyon, Golconda and the ZBS Subdivision. We observed longer retention with the Durablend compared to Magnesium Chloride. The product has a recommended application rate of .25 gallons per square yard versus a recommended rate of .50 gallons per square yard for Magnesium Chloride. Although Durablend costs 62 % more than traditional Magnesium Chloride the reduced application rates gain 20 % in coverage at the recommended application rates.

In 2009 our coverage increased from 47 miles of roadway to 54 miles of roadway. In 2010 our coverage increased from 54 miles to 61 miles. In 2011 our mileage increased to 62 miles treated. In 2012 and 2013 our coverage increased to 66 centerline miles. In 2014 our proposal increases coverage to 69.5 miles. We were able to lengthen coverage with a fluctuating application rate of .25-.50 gallons per square yard in many locations. Shrinking the application width from 24 feet to 18 feet in most locations also generated savings. The majority of our roadways have residual Magnesium Chloride from previous year's applications, which permits an application rate reduction without loss of effectiveness.

The Kings River-Orovada area has been increased by 3.2 miles with the addition of Tamura and more coverage on Kings River Valley Road. The application rate is .50 gallons per square yard, as the majority of the Magnesium Chloride in the valley has dissipated over the years. Next year we should be able to cut the rate.

The application of an alternative product such as ERA-1 should help the roadways shed water opposed to the retention of Magnesium Chloride. If effective the follow-up application rates should be reduced to a topical application and 1/3 of the recommended initial rate. The upfront cost for West Winnemucca (Herschell Road, Davis Road and Conservation Road) and Cyanco is \$38,723.00. The cross section of roads gives a sample of from heavy truck traffic, heavy light traffic, residential traffic and light traffic.

#### Recommendations:

I recommend a combination of traditional Magnesium Chloride and Durablend application, as laid out in the attachment with the bid awarded to ENVIROTECH. The cost for a combination award would be \$178,429.47 with the inclusion of length in Kings River-Orovada area, the lengthening of Water Canyon Road and an increase in the application rate on Jungo Road. The funding is allocated in our Dust Control line item of the current budget. This recommendation will only work with the approval of a test application for the \$38,723.00 from our Special Projects line item. Including West Winnemucca and Cyanco in the Dust Control Project for Magnesium Chloride and DURABLEND would require \$195,462.82 or a reduction in the application length in Kings River-Orovada area, Water Canyon Road and application rate on Jungo Road to stay within our \$180,000 line item budget.