

Monday, March 3, 2014

The regular meeting of the Humboldt County Board of Commissioners was called to order on Monday, March 3, 2014, at 9:30 a.m. in the regular place of meeting at the Courthouse, Winnemucca, Nevada. Those present were Chairman Dan Cassinelli, Commissioners Garley Amos Jr., Mike Bell, Jim French and Marlene Brissenden, District Attorney Michael Macdonald, Administrator Bill Deist and Clerk of the Board Tami Rae Spero.

PUBLIC COMMENTS: Chairman Cassinelli asked for public comments. None were offered.

DISCUSSION & ACTION ON CORRECTION/APPROVAL OF MINUTES - JANUARY 27, 2014 SPECIAL MEETING, FEBRUARY 3, 2014 REGULAR MEETING & FEBRUARY 18, 2014 REGULAR MEETING:

Chairman Cassinelli asked for corrections/additions for the minutes of January 24, 2014; Commissioner Brissenden noted a grammar correction on page 5 of 7. The following motion was made by Commissioner Bell and passed unanimously:

To approve the January 27th minutes with correction as stated by Commissioner Brissenden.

Chairman Cassinelli asked for corrections/additions for the minutes of February 3, 2014; none offered. The following motion was made by Commissioner French and passed unanimously:

To accept the February 3rd regular meeting minutes.

Chairman Cassinelli asked for corrections/additions for the minutes of February 18, 2014; none offered. The following motion was made by Commissioner Amos and passed unanimously:

To approve the February 18, 2014 minutes as presented.

ADMINISTRATIVE REPORT:

CONSENT AGENDA: The following items were presented under the consent agenda by Administrator Deist for the Board's review/action:

1. **Request for adjustment to the Humboldt County Tax Roll:** Copies of Request for Adjustments for Moreno and a copy of a Roll Adjustment Form for Murdock Farms were provided to the Board for review. *Recommendation: To approve the requests per the Assessor and Treasurer's recommendations.* The following motion was made by Commissioner Amos and passed unanimously:

To approve the consent agenda as presented.

SOLID WASTE MATTERS: Administrator Deist stated that he had nothing on this item.

PUBLIC LANDS PLANNING MATTERS & FORMULATION OF COUNTY POSITION ON BLM, FOREST SERVICE AND THE FEDERAL FISH AND WILDLIFE SERVICE PROPOSED ACTIONS:

Administrator Deist stated that he had nothing on this item.

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MISCELLANEOUS REPORTS AND CORRESPONDENCE:

OTHER INFORMATION AND UPCOMING MEETINGS: Administrator Deist noted that copies of Jean Thomas' and Dave Buckingham's resignations from the Paradise Valley Weed District Board were provided to the Commission for review; he stated that an attempt is being made to find people interested in serving on the Board. Additionally he informed the Board that the Planning Department, working with the Technology Department had purchased five domain names related to the Code of the West and that the cost for one year was \$100.00. Upcoming meetings and dates of importance were noted.

REPORTS FROM COMMISSIONERS REGARDING OTHER BOARDS AND COMMITTEES THEY

SERVE ON: Commissioner French reported on the NevadaWorks meeting he had attended including how NevadaWorks benefits Humboldt County and funding available through NevadaWorks for such things as Charter Schools; he continued discussing the Nevada Association of Counties Board of Directors meeting he had attended. Discussion occurred regarding the Senior Citizens Transportation Program and when further discussion would occur as to the County's support of the 5311 grant request. Chairman Cassinelli suggested that if there was anything that needed to be discussed that it be placed on the next Commission agenda.

Chairman Cassinelli stated that due to the time, the Commission would proceed with item 3 on the agenda and then return to the administrative report.

APPROVAL OF PROCLAMATION OF SUPPORT FOR NEVADA WILDFIRE AWARENESS MONTH

(MAY): A copy of the proposed proclamation was provided to the Board for review. Terah Malsam, Fire Mitigation & Education Specialist with the Winnemucca District BLM Office appeared before the Board. Specialist Malsam spoke in support of the request. After discussion the following motion was made by Commissioner Amos and passed unanimously:

For approval of the proclamation for support for Nevada Wildfire Awareness Month for May.

(Resolution No. 03-03-14)

CONTINUED REPORTS FROM COMMISSIONERS REGARDING OTHER BOARDS AND

COMMITTEES THEY SERVE ON: Commissioner Brissenden noted discussion that had occurred at the Hospital Board meeting related to the vacant hospital board seat and her request that the issue be brought before the County Commission for discussion. Commissioner French noted his concern that the Hospital Board has not yet brought the appointment request to the Commission. Discussion occurred regarding the Commission's jurisdiction in relation to the Hospital Board. Administrator Deist noted his concern that the items being discussed were outside the matter agendized. District Attorney Macdonald recommended that the matter be placed on a future agenda if the Board wishes to discuss the matter further. Commissioner Amos commented on

the success of the Ranch Hand Rodeo which had been held at the Events Complex. Chairman Cassinelli commented on the Winnemucca Convention & Visitors Authority audit report that had been presented at a recent WCVA meeting. Chairman Cassinelli stated that the Board would return to the reports item later in the meeting as it was time for a public hearing setting.

SET TO PUBLIC HEARING - A nuisance complaint on property owned by Jesse W. Pearson at 4715 W. Thomas Canyon Road, Winnemucca, NV APN 013-372-03:

Provided to the Board for review was a copy of the nuisance complaint filed by Clarence McComb and copies of investigation reports from the Building & Safety Department and the Sheriff's Office indicating the existence of a nuisance. Chairman Cassinelli read the title of the item to be set to public hearing. The following motion was made by Commissioner Amos and passed unanimously:

To set to public hearing a nuisance complaint on property owned by Jesse W. Pearson at 4715 West Thomas Canyon Road Winnemucca, Nevada APN-013-372-03.

Attorney Robert E. Dolan addressed the Board regarding the eviction proceeding occurring related to the tenant Sharon Bauer and the order entered by the Union Township Justice Court in that matter.

REQUEST FROM STEWART'S NINETY-SIX RANCH FOR ASSISTANCE FOR THE RANCH SESQUICENTENNIAL EVENT SLATED FOR AUGUST 2014:

Provided to the Board for review was a letter of request from Kris & Fred Stewart as well as an Events Outline and Budget Overview for the event. Fred & Kris Stewart appeared before the Board. Mrs. Stewart explained the plan for the celebration of the ranch's 150th birthday noting that a grant has been received from the WCVA for infrastructure and marketing; she spoke in support of the request for the County Commission to grant funds to cover the cost of the fairgrounds rental for two days, a budget augment to the Sheriff's Office budget to cover the costs associated with security at the planned event at the ranch due to the number of projected attendees as well as the attendance of State Officials including the Governor and a request for a funding grant in the amount of approximately \$3,500.00 to be used to provide banners to local businesses that participate in the events. Mrs. Stewart noted that the State has designated this event as one of the State's 150 Signature events, that she and Fred would be funding a significant amount of the event and that all monies that come back are going to either youth groups or charitable groups in the community. Mrs. Stewart explained how the grant funding would be used in a cooperative manner with the businesses involved with the event. Administrator Deist noted that the Commission does not waive the deposits so if the Commission wishes to cover the \$1,050.00 deposit it would need to be done as a grant. Mrs. Stewart noted that the amount would cover two nights of fair grounds rental as well as the set up for a chute for break away and the deposit on the facility; she stated that the deposit would be returned. Administrator Deist further

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noted that the Commission does not augment the Sheriff's budget for special events, that as with all other budgets, at the end of the budget cycle it would be looked at and if additional funds are needed to cover expenditures that would be taken care of in the normal manner. Commissioner French commented on the need for the additional security but compared it to other special events that occur in the community; he noted for the record that this is a Nevada 150 Project that is being announced publically and is included in a number of other celebrations taking place statewide so it is a big deal. Commissioner Amos stated his support of the request. After discussion the following motion was made by Commissioner French and passed unanimously:

To grant the \$4,550.00 as presented by the Stewart family and for the purpose of the Nevada One Fifty recognition of the Ninety-Six Ranch as well as the hundred fifty anniversary for the State of Nevada.

CONTINUED REPORTS FROM COMMISSIONERS REGARDING OTHER BOARDS AND COMMITTEES THEY SERVE ON: Chairman Cassinelli and Commissioner French discussed the meeting which had occurred for the Public Lands Task Force including a report submitted by Dr. Baughman and the future presentation of the information to the County Commission.

APPEAL BY DESERT MOUNTAIN SURVEYING AS AGENT FOR MAXIMILLANO AND MARIA HERRERA OF CONDITION 6 OF APPROVAL OF PH13-34 (PARCEL MAP IN THE WARMOUTH ADDITION) AND REQUEST FOR A WAIVER FROM AN IMPROVEMENT STANDARD (INSTALLATION OF SIDEWALK): Provided to the Board for review was a copy of the letter requesting an appeal, a copy of the Planning Department Staff Report, photos of the area and a copy of the parcel map. John H. Milton, III of Desert Mountain Surveying appeared before the Board as agent for appellants Maximillano and Maria Herrera. Chairman Cassinelli read the title of the item being appealed. Mr. Milton addressed the Board regarding the appeal of item 6 of the Planning Department staff recommendations which recommended that the final map reflect a 15 foot right-of-way on the south boundary of all parcels fronting Walther Lane and a 25 foot right-of-way on the west boundary of parcel "C" adjacent to Turner Lane; he noted that any widening of the road to utilize the proposed easement would result in the power line being in the middle of the road and stated his opinion that the need for the 15 foot easement is not valid at this time and that installation of a sidewalk against the curb would place the power pole in the sidewalk so the other request would be to waive the condition of the requirement of sidewalks. Chairman Cassinelli asked, if the Commission were to approve this waiver, whether in the future, if the street widening or moving of the power line should occur would the property owners be willing to comply at that time. Mr. Milton recommended that language be put on the parcel map related to the creation of an improvement district in this area and the inability of the owners of these parcels to object to the district being

formed; he noted that no other property owners have granted the fifteen foot right of way along Walther Lane either and that Mr. Herrera has no problem with the twenty five foot easement off both of his parcels to widen Turner Lane as he recognizes the need but he would request that the County obtain the rest of the easement on the other sections that would be necessary for the use via some mechanism. Road Superintendent Garrett commented on the sections being discussed being in no man's land. Chairman Cassinelli asked District Attorney Macdonald if the County can proceed with obtaining the easement. District Attorney Macdonald stated that preliminary investigation is occurring and that he will follow up with what needs to be done. Mr. Milton volunteered to work with the District Attorney to get the issue resolved as it would benefit the Warmouth Addition. Commissioner French asked Betty Lawrence, Senior Planning Technician for the Planning Department, about the recommendations. Mrs. Lawrence stated that the easement recommendation had been included as that was what the Road Superintendent had requested and that the sidewalk recommendation is standard because the parcel is within one-half mile of the City limits; she noted that there are no other sidewalks in the area. The following motion was made by Commissioner Amos:

To approve the appeal of condition six of approval for PH 13-34 and approve the request for a waiver from an improvement standard that is the installation of the sidewalk as appealed by Desert Mountain Surveying.

Administrator Deist asked for clarification on the motion as to whether the granting of the appeal is only related to Walther and the fifteen foot right of way. Commissioner Amos agreed that it did. Commissioner Bell asked that the language for the parcel map as discussed also be included. Commissioner Amos concurred. Chairman Cassinelli asked if the need for the County to follow up regarding the obtaining of the easement would need to be included in the motion. District Attorney Macdonald stated that he would follow up and bring the matter back before the Commission as it relates to the strip of land between the two parcels. Chairman Cassinelli called Commissioner Amos motion to a vote and it passed unanimously.

AWARD OF BID FOR TRACK LOADER FOR THE WINNEMUCCA EVENTS COMPLEX: Provided to the Board for review was a memo from Kim Petersen, Director of the WCVA detailing the track loader bids received from Cashman, Winnemucca New Holland, Pape Machinery and United Rentals and offering the recommendation that the bid submitted by Cashman Equipment for the 2590D compact track loader in the amount of \$50,273.00 be accepted as it was the lowest and most responsible and responsive bid. WCVA Director Kim Petersen appeared before the Board and spoke in support of his submitted recommendation. After discussion the following motion was made by Commissioner Brissenden and passed unanimously:

To award the bid for the track loader for the Winnemucca Events Complex to Cashman for

\$50,273.00.

ROAD MATTERS: Road Superintendent Ben Garrett appeared before the Board.

APPROVAL OF AGREEMENT WITH NEWMONT USA, LIMITED FOR REMOVAL OF GRAVEL AND BASE MATERIAL FROM THE JAKE'S CREEK PIT:

A copy of the proposed Agreement for Removal of Gravel and Base Material was provided to the Board for review. Superintendent Garrett reviewed the agreement for the Board. District Attorney Macdonald stated that he had reviewed the document and had no issues. The following motion was made by Commissioner Bell and passed unanimously:

To approve the agreement with Newmont for removal of gravel and base material from Jake's Creek Pit.

REVIEW AND DIRECTION REGARDING PROPOSED SURFACE TREATMENT PROGRAM FOR 2014-2015:

Provided to the Board for review was a handout detailing the streets proposed to be included in the 2014 treatment program with proposed length, width and cost estimate and a request from the Road Superintendent to bid the project in conjunction with the City of Winnemucca. Superintendent Garrett reviewed the request for the Board. After discussion the following motion was made by Commissioner Amos and passed unanimously:

For the review and direction regarding the proposed surface treatment program, to approve it for 2014-15.

REPORT OF PENDING ROAD DEPARTMENT PROJECTS: Superintendent Garrett noted that Intermountain Slurry Seal would be back in the spring to complete the Golconda Project; he continued reporting on road covering, grading, crack filing, shoulder repairs and the moving of the kiosk for the Winnemucca Hiking/Biking Trail. Discussion occurred regarding the Little Owyhee Road.

MISCELLANEOUS ROAD RELATED MATTERS: None offered.

APPROVAL OF ANNUAL (2014) OPERATING PLAN FOR COOPERATIVE FIRE PROTECTION AGREEMENT BETWEEN BLM, WINNEMUCCA DISTRICT OFFICE AND HUMBOLDT FIRE PROTECTION DISTRICT:

A copy of the proposed Cooperative Agreement was provided to the Board for review. Mike Fetic Fire Management Officer with the Winnemucca District BLM Office and Nancy Elsworth, Center Manager of Central Nevada Interagency Dispatch Center appeared before the Board. Mr. Fetic reviewed the proposal for the Board including minor changes in the agreement. Administrator Deist noted that the County Commission serves as the Humboldt Fire Protection District but that the Winnemucca Rural Fire Protection District handles the area and that District has reviewed the agreement and has no issues. District Attorney Macdonald stated that he had reviewed the agreement and had no issues. Administrator Deist requested

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authorization for the Chairman to sign the agreement. After discussion the following motion was made by Commissioner Bell and passed unanimously:

To approve the annual operating plan for cooperative fire protection agreement between BLM, Winnemucca District Office and Humboldt Fire Protection District.

PRESENTATION BY NEVADA DIVISION OF FORESTRY REGARDING WILDLAND FIRE PROTECTION PROGRAM IN HUMBOLDT COUNTY:

Provided by the Nevada Division of Forestry to the Board for review was a packet entitled "Wildland Fire Protection Program Humboldt County". Mike Klug, Northern Regional Forester, Joe Forting, Western Region Battalion Chief, Henry Baum, Fire Captain and Gabriel Mecina, Fire Fighter appeared before the Board on behalf of the Nevada Division of Forestry. Forester Klug updated the Board on the Wildland Fire Protection Program for Humboldt County including statistics related to the 2013 fire season, the partnerships involved, fire prevention and public education services, forest, range, woodland and watershed projects, hazardous fuels mitigation, fire adapted communities, prescribed fires, cost shares with the BLM, the fire program at the Humboldt Conservation Camp, contacts for more resource management assistance and the drought conditions in Nevada. Discussion occurred regarding helicopter resources, contract aircraft, staging locations and initial attack capabilities.

PRESENTATION BY JOHN THURMAN REGARDING NEVADAWORKS' ACTIVITIES, PROGRAMS AND POSSIBILITIES:

John Thurman CEO of Nevadaworks appeared before the Board and offered a presentation related to the Nevada Workforce Investment Act including the intent, Nevadaworks involvement in Humboldt County including JOIN, other involved agencies, the funding and number of displaced workers assisted in 2013. Commissioner French stated that one of the reasons he had requested this presentation was to make the community aware of the opportunity for organizations that might be able to provide services under this program to submit proposals.

JOINT MEETING HUMBOLDT COUNTY COMMISSION, WINNEMUCCA CITY COUNCIL AND WINNEMUCCA CONVENTION AND VISITORS AUTHORITY:

Present on behalf of the Winnemucca City Council were Mayor DiAn Putnam, Councilmen Doug Cain, Paige Brooks, Jim Billingsley, Ken Tipton and Mike Owens, City Manager Steve West, City Clerk Lorrie Haaglund and City Attorney O. Kent Maher. Present on behalf of the WCVA were Chairman Terry Boyle and members Rodd Stowell, Don Stoker, Commissioner Dan Cassinelli and Councilman Jim Billingsley, WCVA Director Kim Petersen, Secretary Shelley Noble and WCVA legal counsel Bill Macdonald.

COMMUNITY ART CENTER PROJECT/PRESENTATION OF PRELIMINARY BUILDING PLAN AND POSSIBLE SITE/CONSULTANT DON SMIT:

Mayor Putnam commented on what had occurred in

bringing this proposal forward noting that the project is not even near proceeding but this is an effort to move forward and encourage involvement in the process; she noted what the community assessment related to the project had identified. Don Smit reviewed the elements identified in the community assessment and reviewed the proposal including the design layout and parking plans involving other lots in the area. Don Stoker commented on complaints received from merchants on Bridge Street regarding events at the convention center taking up the parking and the effort by the WCVA in buying the lots across the street for parking to take the pressure off of Bridge Street and guarantee parking for the convention center and the plan to build a new visitors center on a portion of the property. Mayor Putnam agreed that complaints are received noting that often that is related to training events that occur during the day and that even with the new lot people do not tend to walk across Melarkey Street but instead continue to park on the Bridge Street side; she commented on the potential for use of the other parking lots in the area. Discussion occurred regarding the purchase of the property across from the convention center. Commissioner French asked about the number of parking spaces that would be lost with the placement of the new building (17 as noted by Mr. Smit) and suggested the potential of developing the covered parking lot behind the east hall of the convention center for utilization for additional parking. Discussion occurred regarding issues with that parking structure and possible solutions for those issues. Commissioner Cassinelli commented that he thought the proposed facility would be an enhancement to the downtown area if the parking issue could be dealt with. Mr. Smit commented on the need to look for solutions for the challenges. Discussion continued regarding the design, the need to look for both private and government funding, concerns about the proposed building being user friendly, the fact that the proposal is only a concept and can be altered to incorporate any concerns, the cost to build, current economic concerns, the number of seats in the theater portion of the building, that as proposed the building would be a show case for the community and the need to move forward and keep working on resolving the issues. Following discussion Commissioners Bell and French noted their support for proceeding with the process. Chairman Cassinelli stated that it was the consensus of the County Commission to proceed with the process. Mr. Stowell stated the consensus of the WCVA as to supporting arts in this community. Mr. Boyle and Mr. Stoker noted concerns with the financial feasibility and the issue with displacing the proposed new visitor's center.

US 95 AND WINNEMUCCA BOULEVARD INTERSECTION STREETScape PROJECT/REVIEW OF BIDS/POSSIBLE AWARD OF CONTRACT WITH INCREASED BUDGET SHARES:

Provided to the Board for review was a memo from City Manager Steve West detailing the bid submission for the Intersection Streetscape Project and copies of the bids received from Hunewill Construction and MKD Construction. City Manager Steve West appeared before the Board, Council and WCVA. Manager West reviewed what had

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occurred previously related to the project including the original cost estimate of approximately \$500,000.00. He noted that the bids received had been in the area of \$750,000.00 so given the entities budget constraints, City staff had been doing some value engineering with the low bidder, Hunewill Construction; he reviewed the recommended deletions from the project proposal including the removal of the walls planned for the corners with the Winners and Sundance parking lots and the associated lighting, to not relocate the traffic system control box, to just re-stripe the cross walks in the new locations rather than paint and press them to look like cobblestones and to eliminate the bollards as well as some of the benches. Manager West noted that even with the changes the intersection would be much improved over its current appearance and that the reductions would result in a cost of approximately \$490,000.00 which would bring it in line with the original estimate. Discussion occurred regarding the proposal to eliminate the wall with the associated lighting including the amount of the cost savings, the importance of the walls aesthetically as well as to the welcoming aspect, the possibility of stuccoing the walls rather than using stone fascia, how to incorporate the power box and the cost to re-add those walls into the project. After discussion Manager West suggested the total amount be not to exceed \$550,000.00 but that hopefully it will be less but if the cost exceeds that amount he would come back before the Boards. Mr. Boyle offered a motion on behalf of the WCVA to authorize the WCVA to contribute its third to that” not to exceed” \$550,000.00 number; said motion passed. Councilman Cain offered a motion on behalf of the City Council to mirror the WCVA’s motion; said motion passed. The following motion was made by Commissioner Bell to mirror the WCVA’s and City’s motions and passed unanimously:

To authorize the County to contribute its third to that “not to exceed” \$550,000.00 number.

Mr. Stowell offered a motion to adjourn the WCVA portion of the meeting which passed. WCVA adjourned at 3:06 p.m.

JOINT MEETING OF THE HUMBOLDT COUNTY COMMISSION AND THE WINNEMUCCA CITY COUNCIL:

AIRPORT/FAA GRANT APPLICATION/SIGNAGE, WIND-CONE AND GENERATOR

PROJECT/LOCAL MATCH COMMITMENT: A copy of the grant application was provided to the Board for review. Mayor Putnam and Manager West explained the purpose of the grant and what it would be used for, the grant amount of \$164,000.00 and the match amount of \$10,937.00. After discussion the following motion was made by Commissioner French and passed unanimously:

To accept the one-half responsibility for that match.

A motion to approve was made by Councilman Cain on behalf of the City Council and passed.

AIRPORT/FAA GRANT PROJECT/SOUTH LAND ACQUISITION PROJECT/PROPOSED LAND

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PURCHASES OFFERS/PROPOSED INCREASE OF LOCAL MATCH COMMITMENTS: Provided to the Board for review was a parcel map of the area depicting the parcels under discussion, a Winnemucca airport FAA Funding Summary (Pending Projects) and a letter from City Manager West to Phil Logan of the FAA with attachments regarding the Winnemucca Municipal Airport Land Acquisition - Administrative Settlement. Manager West stated that this is a grant received previously for which the City and County have already committed to matching funds but this request will modify it slightly. He discussed the background information related to this project noting that the fencing project for the south end of the airport has already been awarded and acquisition of some of the parcels is necessary to complete the fencing project around the airport. He continued stating that two appraisals had been done as required by FAA regulations but the property owners of parcel 7, Mr. & Mrs. Leialoha would not agree to sell for the appraised value but would agree to sell for \$1,000.00 per acre for a total purchase price of \$74,410.00, so contact had been made with the FAA to see if this would still be eligible for grant funding and the FAA had confirmed that there was some flexibility and the City Attorney had confirmed that NRS allows the purchase price to be over appraised value if it can be justified for the public good; he stated his belief that there is a very good chance that the FAA is going to fund their 93.75% of this acquisition and that as some of the property owners had not accepted the purchase offer there would be sufficient funds in the budget to pay the extra amount for this property; he stated that he could not say that the FAA is definitely going to participate up to a \$1,000.00 an acre on this property so there is about \$40,000.00 on the table for the County and City. Manager West stated the request would be is to approve the making of a formal offer to purchase the property at \$1,000 per acre and should the FAA choose to participate the match would only be \$7,000 otherwise the local match would be \$47,000 total. The Commission agreed that this is something that needs to be moved forward with. The following motion was made by Commissioner French and passed unanimously:

To make the formal offer at the higher amount and to request FAA reimbursement.

Councilman Owens offered a motion to make a formal offer at the higher amount for the Leialoha property and to request FAA reimbursement on behalf of the City Council and it passed.

Mayor Putnam adjourned the City Council portion of the meeting at 3:06 p.m.

CLOSED SESSION IN ACCORDANCE WITH NRS 288.220 FOR DISCUSSION WITH MANAGEMENT REPRESENTATIVE: Commissioner French made a motion to go into closed session per NRS 288.220 which passed and the Commission went into closed session at 3:07 p.m. Following a motion by Commissioner French to return to open session which passed the Commission returned to open session at 3:18 p.m.

Commissioner Brissenden asked if it could be arranged for NDEP to come in for the next meeting

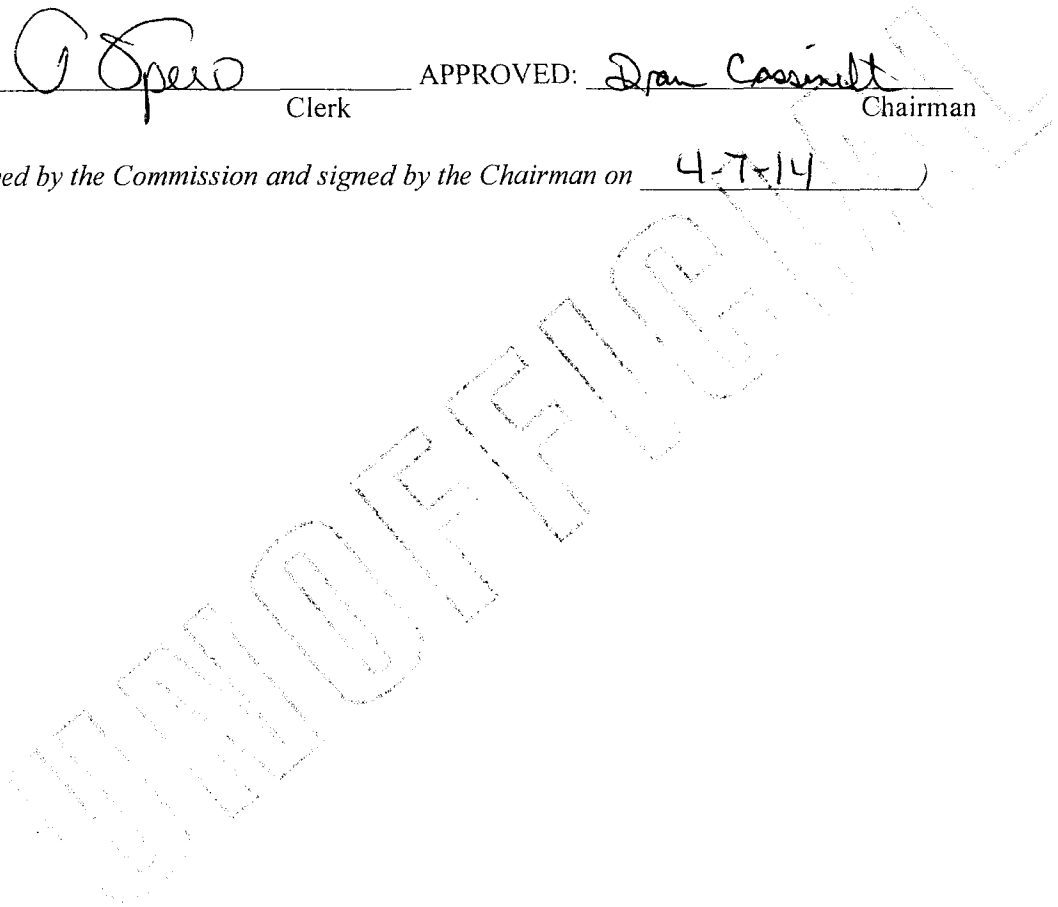
regarding the Well Head Protection Program. Administrator Deist stated that when he had discussed it with the City Manager and it did not appear that the City was quite ready yet but he will contact the City again and if the City is ready it could be talked about. Commissioner Brissenden asked that the City be contacted. Chairman Cassinelli suggested that the Administrator coordinate with the City to get that scheduled.

PUBLIC COMMENTS: Chairman Cassinelli asked for public comments. None were offered.

ADJOURNMENT: Chairman Cassinelli adjourned the meeting at 3:20 p.m.

ATTESTED: *[Signature]* Clerk APPROVED: *[Signature]* Chairman

(Minutes approved by the Commission and signed by the Chairman on 4-7-14)



MEMORANDUM

TO: COMMISSIONERS
FROM: ADMINISTRATOR
DATE: February 25, 2014
SUBJECT: CONSENT AGENDA

ACTION: Approval of the consent agenda is requested pursuant to the following staff recommendations:

1. Request for adjustment to the Real Property Tax Roll: Attached is the request.

Recommendation: That the Commission approve the request as recommended by the Assessor and Treasurer.

MEMORANDUM

TO: COUNTY COMMISSIONERS
FROM: COUNTY ADMINISTRATOR
DATE: February 25, 2014
SUBJECT: OTHER INFORMATION AND UPCOMING MEETINGS

OTHER INFORMATION:

1. Resignation from Paradise Valley Weed District: Attached are Jean Thomas's and Dave Buckingham's letters of resignation from this board. We are continuing to attempt to find people interested in serving on this board.
2. Subscription for 5 domain names: The Planning Department, working with the IT Department has purchased the domain names related to the Code of the West. This will enable us to determine how many people are checking this site out. The cost for one year is \$100.

UPCOMING MEETINGS:

1. March 5, 2014 Settlement Conference Reno tentatively
2. March 5, 2014 Management Team
3. March 11, 2014 Investment Committee
4. March 13-14, 2014 Administrator out of the Office
6. March 17, 2014 Commission