

Monday, June 2, 2014

The regular meeting of the Humboldt County Board of Commissioners was called to order on Monday, June 2, 2014 at 10:00 a.m. in the regular place of meeting at the Courthouse, Winnemucca, Nevada. Those present were Chairman Dan Cassinelli, Commissioners Garley Amos Jr., Mike Bell, Jim French and Marlene Brissenden, District Attorney Michael Macdonald, Administrator Bill Deist (appeared via tele-conference), Administrative Assistant Brenda Willey and Clerk of the Board Tami Rae Spero.

PUBLIC COMMENTS: Chairman Cassinelli asked for public comments. Sharon Bower appeared before the Board and commented on the nuisance complaint at 4715 West Thomas Canyon Road; she stated that she has removed her items from the site but was unable to remove all of the manure due to fencing and vehicles blocking it and that the rest of the items left, belong to the property owner Jesse Pearson. Clerk Spero noted that a re-inspection of the site is scheduled and the matter is set for the June 16th Commission meeting for review. Chairman Cassinelli asked for additional public comments; none offered.

DISCUSSION & ACTION ON CORRECTION/APPROVAL OF MINUTES: APRIL 21, 2014, MAY 5, 2014 & MAY 19, 2014 REGULAR MEETING MINUTES AND MARCH 24, 2014 BUDGET HEARING MINUTES: Chairman Cassinelli asked for corrections/additions for the minutes of March 24, 2014; none offered. The following motion was made by Commissioner Bell and passed unanimously:

To approve the minutes for the Humboldt County budget meeting on March 24, 2014.

No other minutes were presented for consideration.

ADMINISTRATIVE REPORT:

CONSENT AGENDA: The following items were presented under the consent agenda by Administrator Deist for the Board's review/action:

1. Support letter for Senior's VA Transit Grant: A copy of the Veteran Transportation Program Memorandum of Understanding (MOU) between Nevada Department of Veterans Services and Senior Citizens of Humboldt County Inc. was provided to the Board for review. Senior Citizens Board of Director Chairman Robert Osti and Senior Citizens Director Patricia Tindall appeared before the Board. Director Tindall explained the services that would be provided by the grant and how it would work. Following discussion the following motion was made by Commissioner French and passed unanimously:

To approve the request for a letter of support and to have the Chairman sign.

6/02/2014

Page 1 of 13

SOLID WASTE MATTERS: Administrator Deist stated that he had nothing on this item.

PUBLIC LANDS PLANNING MATTERS & FORMULATION OF COUNTY POSITION ON BLM, FOREST SERVICE AND THE FEDERAL FISH AND WILDLIFE SERVICE PROPOSED

ACTIONS: Administrator Deist stated that he had nothing on this item.

MISCELLANEOUS REPORTS AND CORRESPONDENCE.

OTHER INFORMATION AND UPCOMING MEETINGS: No items presented.

REPORTS FROM COMMISSIONERS REGARDING OTHER BOARDS AND COMMITTEES

THEY SERVE ON: Commissioner French discussed public lands matters including the Heller Bill, a NevadaWorks Board of Director's meeting he had attended and issues discussed at a NACO meeting related to concerns with the expansion of the jurisdiction of the Clean Water Act and possible effects if adopted. Commissioner Brissenden discussed the Paradise Valley Soil Conservation District Board meeting that she had attended including the transfer of funds to the Paradise Valley Weed District and a Hospital Board meeting that she had attended.

Chairman Cassinelli stated that discussion on this item would continue later in the meeting as it was time for a scheduled agenda item.

DETERMINATION OF DATE THAT COMMISSION CAN VISIT THE HUMBOLDT COUNTY

MUSEUM: Humboldt County Museum Director Dana Toth appeared before the Board. Administrator Deist suggested that the tour be placed on the June 16th agenda as the last item. The Board concurred.

ADOPTION OF RESOLUTION DECLARING A NUISANCE ON PROPERTY OWNED BY WADE MUSSI LOCATED AT 3105 VALLEY WAY, WINNEMUCCA, NEVADA, ASSESSOR'S

PARCEL #3638-31-229-015 (010-346-03): A copy of the proposed resolution was provided to the Board for review. The following motion was made by Commissioner Bell and passed unanimously:

To adopt the resolution declaring a nuisance on property owned by Wade Mussi at 3105 Valley Way.

(Resolution No. 06-02-14)

CONTINUED REPORTS FROM COMMISSIONERS REGARDING OTHER BOARDS AND

COMMITTEES THEY SERVE ON: Chairman Cassinelli discussed the Public Lands Task Force stating that all the Counties are behind the effort but noted some concerns he has expressed on behalf of Humboldt County. Chairman Cassinelli asked that the matter be agendaized for discussion and approval. The Board concurred.

Chairman Cassinelli stated that the claims would be handled later in the meeting as it was time

for a scheduled agenda item.

REVIEW OF PROPOSAL FOR WILDLIFE DIORAMA IN THE COURT HOUSE AND

POSSIBLE APPROVAL: Administrative Assistant Willey stated that Tom Lammel had asked that this matter be continued to the June 16th meeting as he had a scheduling conflict. The following motion was made by Commission French and passed unanimously:

To accept the request to hear the proposal for Wildlife Diorama at the June 16th Commission meeting.

CLAIMS FOR EXPENDITURES OF COUNTY FUNDS: The following motion was made by Commissioner Amos and passed unanimously:

To approve the expenditures for this period.

AWARD OF BID FOR COOLING SYSTEM AT THE INDOOR EVENT CENTER:

Provided to the Board for review was a memo from Kim Petersen WCVA Director detailing the sole bid proposal received from A-1 Commercial Service Company, Inc. in the amount of \$84,750.00 for evaporative cooling equipment for the Winnemucca Event Center. Director Petersen explained the request and discussed the need for the system. Discussion occurred regarding the old system and what the plans were for it and that the amount requested is included in the budget. Alan Duvall of A-1 Commercial Service Company appeared before the Board and explained the system noting the potential for additional costs. After discussion the following motion was made by Commissioner Amos:

To award the bid for the cooling system at the Indoor Events Center.

Discussion occurred regarding the ability of the project to stay within the budget. Chairman Cassinelli called Commissioner Amos motion to a vote and it passed unanimously.

PRESENTATION OF THE PUBLIC SAFETY AWARENESS POINT STRATEGIC PLAN (PSAP) PREPARED BY THE ABARIS GROUP AND POSSIBLE ADOPTION OF SAID

REPORT: Provided to the Board for review was a copy of the PSAP Report and a copy of the power point presentation. Steve Reinke of the Abaris Group appeared before the Board and reviewed the report including the methodology used in preparing the plan and the nine recommendations offered; he noted that all of the recommendations had a consensus of the group except for whether a new County department dealing with the PSAP should be created or whether the department should remain under the Sheriff's authority. Commissioner Brissenden commented on the "SWOT (Strengths, Weaknesses, Opportunities, Threats) Analysis and what was identified in that analysis; she also noted that the current model with dispatch being under the Sheriff's Office is common in the State and discussed conversations

she had with other Counties about their opinion of that model. Mr. Reinke addressed Commissioner Brissenden's comments noting other items that need to be considered such as how the PSAPs are funded and what the organizational processes are; he described different models and how they are managed. Commissioner French commented on other Counties issues with the model that is independent from the Sheriff. Mr. Reinke responded to Commissioner French's comments and discussed different types of models and how they can be organized to avoid the issues identified. Commissioner French commented on the reports management model analysis stating that for the management model with control being under the Sheriff, that the decision making authority does not just fall with the Sheriff, that it also lies with the County Commission because they control the budget; he discussed the cons identified for that model and commented on those. Commissioner Bell commented on the operational costs and how they are currently handled and what could occur in the future with bringing in other participants; he stated that setting up a different structure will help to not only keep what we have but also to expand, but revenue is needed for that and to get that revenue there must be a functioning PSAP center that works and that requires someone who is an expert in running the department; he suggested that the unfilled position of Communications Director could be looked at so it would not require a lot of additional cost; he offered comments related to the stand alone PSAP model, issues with the current center and the possibility of some of the current users such as the City going with other alternatives. City Manager Steve West appeared before the Board and first stated the City's understanding of the City/County Cost Share Agreement and the benefits of mutual cooperation; he continued commenting on the City's issues with the Dispatch Center and their long time desire for a voice in the operations of the communications center which unfortunately has never happened; he stated their opinion that this is a great opportunity to make changes but noted that they are not convinced that a separate department is the best for the operation of the communications center but they do believe there is room for improvement though they are not excited about additional costs so whether the benefits are worth that extra cost will need to be evaluated; he noted the need for a voice in some type of board that governs the overall operation of the center. Commissioner Bell observed that the only oversight that the Commission has is over the budget as there is no oversight over an elected official and explained his issue with that as well as the benefits of having an individual in charge who is an expert in the operation of PSAP which will allow actual oversight. Commissioner French commented on the two options being to have a standalone PSAP with an oversight committee or to modify the current operation to include an oversight committee; he noted that elected officials answer to the electorate and that if the oversight were to be ignored by an elected official it

6/02/2014

Page 4 of 13

would be to their peril. Commissioner French continued stating his continued concerns with the issues that have been experienced in other counties with the stand alone model and his belief that another stand alone department will have a fiscal impact and he wonders about the need for it and whether that would be the best fiscal use of resources. Commissioner Bell commented on the cost concerns and the possibility of regionalization and grant possibilities. Discussion occurred regarding the issues in other counties. Sheriff Ed Kilgore appeared before the Board and commented that the current dispatch center does not have an allotted director position or a funding source for that position, that currently a member of his staff oversees the center as appointed by him. Discussion occurred regarding the unfilled position referred to by Commissioner Bell and it was noted that position was the Communications Director vacancy, that the job description would need to be changed and how the two departments would be merged, that some models recognize the Under Sheriff as being the PSAP Director and they are required to have a level of training to be able to meet certain qualifications. Sheriff Kilgore noted that there has been no litigation involving the PSAP during his tenure and that he does not foresee any due to the safeguards that are in place; he discussed those safeguards as well as steps that have been taken such as programs and the involvement of EMS in the operation of the center to prevent such issues, the efforts made to address any issues or concerns from users such as the City right away, that the new facility has made those responses quicker, that he is in full support of an advisory board which he has tried in the past to get up and running but it did not happen, the need for people to look to the future, with positive input regarding our public safety dispatch. Chairman Cassinelli stated that the advisory board is the key to the whole thing as all the users need to be able to come to the table and have a voice regardless of who is running it. Sheriff Kilgore agreed. Commissioner Brissenden asked who was responsible for creating that board and questioned whether the Commission had to approve it. The Sheriff and the other Commissioners agreed that the Commissions' involvement would be best. Sheriff Kilgore explained the issues with involving Lander and Pershing in the PSAP based on his conversations with the Sheriffs of those Counties but stated his belief that it should still be looked at; he further noted that both Sheriff's had indicated that they would not be in favor of an independent PSAP model and that because the Dispatch Center is primarily law enforcement driven it needs to stay under the authority of the Sheriff's Office. Chairman Cassinelli commented on the need for cooperation. Sheriff Kilgore stated that he would welcome the opportunity to work with the Commission and Council to get an advisory board up and running. Commissioner French asked City Manager West whether the City believes things have improved since the opening of the new dispatch center. City Manager West stated that it is his

6/02/2014

Page 5 of 13

understanding that things have gotten better but that the question would need to be directed to the Police Department for a full response. Chairman Cassinelli noted that it was time for another item on the agenda. Mr. Reinke commented that the conversation here today mimics the discussion during the process and stated that it was the Commission's plan to adopt and use as they see fit. The following motion was made by Commissioner Bell:

To adopt the report and that we come back at a later Commission meeting to see what the numbers would be in doing the different options discussed today.

Chairman Cassinelli stated that the matter definitely needed to come back for discussion including the issue of an advisory board. Commissioner French asked if the report was adopted as is would that mean the Board is adopting the preferred alternative as well. Commissioner Bell stated no it would just be accepting the report. Commissioner French wanted clarification between adopt and accept. Commissioner Brissenden asked for input from the District Attorney. District Attorney Macdonald stated that Commissioner Bell has clarified that it would mean that the Board is accepting the report and he believes there is consensus that there are various questions that still need to be answered and that further meetings will be held not only internally with the County but also with other stake holders. Chairman Cassinelli called Commissioner Bell's motion to a vote. Commissioner Brissenden asked for confirmation that adopt and accept meant the same thing. District Attorney Macdonald said that the Board is accepting or adopting the report as being the final product from Abaris but the Board is not adopting it from the standpoint that they will be following each recommendation or that the recommendations will be implemented. The Board agreed that they need more information. Chairman Cassinelli stated that this item would be on a future agenda and that more time would be allotted for discussion. Chairman Cassinelli called Commissioner Bell's motion to a vote and it passed unanimously. Sheriff Kilgore explained the funding for the current system.

REVIEW OF BIDS FOR THE BOOK MOBILE AND POSSIBLE ACCEPTANCE OF SAID BID:

Provided to the Board for review was a memo from Road Superintendent Ben Garrett detailing the bids received for the book mobile from OBS Specialty Vehicles, Mathhews Specialty Vehicles, Farber Specialty Vehicles, LDV Inc., Summit Body Works and Gerling and Associates. Sheri Allen, Library Director, Ginny Dufurrena Bookmobile Specialist and Road Superintendent Ben Garrett appeared before the Board. Superintendent Garrett reviewed the proposals received noting that the bid from Gerling and Associates was disqualified as it had been received late and the safety concerns identified in one of the bids related to the location of generator; he discussed the issues with the current location of the generator.

6/02/2014

Page 6 of 13

Superintendent Garrett recommended that either further engineering occur or a change order be done to accommodate the safety concerns and that it be re-bid; he noted that he had discussed the matter with the District Attorney and he had agreed with said recommendation. Discussion occurred regarding the issues with re-bidding including the time involved, the potential for challenges if it is not re-bid, the fact that the costs go up each time a re-bid is done and that either a re-bid be done or the Commission looks at the feasibility of this project. After discussion the Board agreed that the project would need to be re-bid. The following motion was made by Commissioner Bell and passed unanimously:

That following review of the bids, the Commission rejects all bids and goes out for a re-bid on the bookmobile with the modifications as discussed related to the location of the generator.

Administrator Deist left the meeting at 12:04 p.m.

ROAD MATTERS: Road Superintendent Ben Garrett appeared before the Board.

REPORT OF PENDING ROAD DEPARTMENT PROJECTS: Superintendent Garrett updated the Board on road grading and the mag project; he noted that the mag project is complete for Jungo Road.

MISCELLANEOUS ROAD RELATED MATTERS: Commissioner Brissenden commented on the pot hole problem on Pioneer. Superintendent Garrett stated that Pioneer is in the road plan for this summer.

A RESOLUTION APPROVING THE PLACEMENT OF AN ADVISORY QUESTION ON THE NOVEMBER 4, 2014 GENERAL ELECTION BALLOT CONCERNING THE AMENDMENT TO HUMBOLDT COUNTY CODE CHAPTER 2.16 TO REDUCE THE NUMBER OF TRUSTEES SERVING ON THE BOARD OF TRUSTEES OF THE HUMBOLDT GENERAL HOSPITAL FROM 6 TO 5 BY ELIMINATING THE TRUSTEE POSITION WHICH IS APPOINTED FROM THE ELECTED BODY OF THE HUMBOLDT COUNTY BOARD OF COUNTY COMMISSIONERS:

A copy of the proposed resolution was provided to the Board for review. District Attorney Macdonald explained that the passage of this resolution begins the process of placing the question on the ballot. Discussion occurred regarding the formation of the ballot committee. After discussion the following motion was made by Commissioner Bell and passed unanimously:

To approve the resolution approving the placement of an advisory question on the November 4, 2014 General Election ballot concerning the amendment to Humboldt County Code Chapter 2.15 to reduce the number of trustees serving on the Board of Trustees for the Humboldt General Hospital from six to five.

(Resolution No. 06-02-14a)

Chairman Cassinelli recessed the meeting to reconvene at 1:30 p.m. (Administrator Deist rejoined the meeting at 1:30 p.m. and exited the meeting at 3:09 p.m.)

ACCEPTANCE OF RENEWAL PROPOSAL FROM NEVADA PUBLIC AGENCY INSURANCE POOL (POOL) AND APPROVAL FOR PAYMENT FROM FISCAL YEAR 2014-2015 FUNDS:

Stephen Romero of Wells Fargo Insurance Services and Doug Smith of POOL/PACT appeared before the Board. Mr. Romero presented a Power Point presentation detailing the County's policies and coverage. Mr. Smith addressed the POOL/PACT agreement and provided a handout to the Commission for review. After discussion the following motion was made by Commissioner Bell and passed unanimously:

To accept the renewal proposal from the Nevada Public Agency Insurance Pool for the year 2014 and 15 and approve the payment

JOINT MEETING BETWEEN HUMBOLDT COUNTY COMMISSION, WINNEMUCCA CITY COUNCIL, WINNEMUCCA CONVENTION AND VISITORS AUTHORITY BOARD AND HUMBOLDT COUNTY SCHOOL DISTRICT BOARD:

Present on behalf of the Winnemucca City Council were Mayor Di An Putnam, Councilmen Doug Cain, Paige Brown, Jim Billingsley, Mike Owens and Ken Tipton, City Manager Steve West and City Attorney O. Kent Maher. Present on behalf of the WCVA were Chairman Terry Boyle, Members Don Stoker, Commissioner Dan Cassinelli and Councilman Jim Billingsley, WCVA Director Kim Petersen, Secretary Shelly Noble and Legal Counsel Bill Macdonald. Present on behalf of the School District were District Board Trustees John Seeliger, John Hill, Boyd Betteridge, Ann Miller and Bruce Braginton, Superintendent Dr. Dave Jensen and Legal Counsel John Doyle.

PRESENTATION BY COMMUNITY IMPROVEMENT GROUP REGARDING WINNEMUCCA REGIONAL RECREATION COMPLEX PROJECT AND POSSIBLE REQUEST FOR FUNDING:

Provided to the Boards for review was a handout entitled "Winnemucca Recreation/Boys & Girls Club Complex "Building a Stronger Community" New Recreation/Boys & Girls Club Complex Case Statement". Members of the Winnemucca Community Improvement Group including Ray Parks, Chad Peters and Vince Mendiola along with project coordinator Rusty Bahr appeared before the Board. Mr. Bahr reviewed what has occurred related to the project to this point including the studies done and the forums and meetings held. He continued reviewing the Case Statement including the proposed location and what was involved in the selection of the site, the three proposed phases of the project and what was included in each phase, possible future expansion of the facility, the recommendation from the City that the facility be run with assistance of an advisory group, the cost of the proposal and the planned funding

6/02/2014

Page 8 of 13

including the proposed increase in sales tax, the long term sustainability of the facility and the time line for the funding. Mr. Bahr stated that the request from the entities would be for \$1,620,000.00 from the City, \$1,000,000.00 from the County and \$500,000.00 from the WCVA to proceed with phase 1; he noted that the School District would be a major player in the project and the request would be for \$500,000.00 from that entity to go towards phase 2. Ray Parks spoke in support of the project and funding noting the benefits of the facility to the community's children. Chad Peters discussed the support of athletic groups around the State and the ability to host future athletic events at the facility and the benefit for the community of the facility. Commissioner French asked about the rationale of charging fees & dues for use when tax dollars are being used to support the facility. Mr. Bahr responding discussing the need for those fees & dues and the precedence for managing the facility in that way. Commissioner French noted the importance of making the facility available to the children that need it. Mayor Putnam noted that the proposed sales tax would benefit recreation as a whole in the community and stated that this is a prime time in the community to do this project. Mr. Bahr explained the need to proceed at this time due to a donor match related to the property identified for the site of the facility. Administrator Deist voiced concerns about the ability of the County to commit the level of funding requested due to the recent depletion of the Building Reserve Funds and future unknown costs related to District Court and the Communications Department. Discussion occurred regarding what would occur if the tax increase was not approved by the voters in November. Mr. Bahr stated that waiting until November to proceed may kill the project as phase one is planned whether the question is approved or not. Chairman Cassinelli asked if the tax was not approved would the City be able to maintain the facility. Mayor Putnam said that it could be covered but that it might affect the agreement. Dr. Jensen stated the School District's support of the project and discussed the benefits of such a project to the District. Mr. Stoker questioned the concern related to the loss of the proposed site. Mr. Bahr explained that the property owner holds an option on the property but only until October. Mr. Stoker asked about the manner of funding for the facility located in Elko. Mr. Bahr discussed the funding noting that it was primarily funded privately. Mr. Stoker thanked Mr. Bahr for his efforts but noted his concern that in a prior presentation the funding was to be via grants but now the group is seeking government funding. Mr. Bahr explained that following the studies and community forums it was determined that what was needed was more than just a Boys & Girls Club. Discussion occurred regarding the STEM Center in Elko. WCVA Chairman Boyle stated that the WCVA would need some time before making a commitment as they would need to review their own planned projects; he stated his belief that they could participate but that it would have to be

6/02/2014

Page 9 of 13

looked at intelligently, noting concerns with revenues over the past few months. Commissioner Bell agreed with the benefits of the proposal and his support for it; he asked about the availability of the funds previously earmarked in the County's Building Reserve Fund for the Performing Arts Center. Administrator Deist stated that it is not included in the fund at this time. Comptroller Sondra Schmidt explained that those funds were used for the Dispatch Center and that there is \$500,000.00 currently budgeted in the Fund and a portion of that has already been spent on the Dispatch Center. Commissioner French questioned the Fund amount shown on the report provided to the Commission; he continued stating the need for the quarter percent tax increase question to not only help with the costs associated with the facility but also to show what the community's support level is for this project and voiced his concern about being pressured into committing to this before having an initiative on the ballot that shows whether the community likes the plan. Commissioner French stated that he believed this is a good project and that the facility is needed in the community but he wants to make sure that what is done is an asset as opposed to a liability given the current financial situation the community is in right now. Chairman Cassinelli asked for public comment. Lewis Trout addressed the Board regarding possible solutions to the property situation and the ability to extend the option date, the need for the community's buy-in to the project and the need for the supporters of the project to seek private donations. Mayor Putnam stated her understanding of the concern about the fast pace of this but noted that the need for soccer fields has been around for years and that is what the first phase will address; she further noted that the sales tax would be used for operational purposes not for putting the first phase in place. Chairman Cassinelli questioned what would happen if the sale tax question does not pass. Commissioner Amos noted that soccer fields could be built for less than that amount being discussed and that if the community would vote the question down it would not look good if the Commission used tax dollars to further the project. Mayor Putnam suggested that if the question is voted down perhaps the City could just buy the land from the appropriate people and then wait until the community is ready to act. Councilman Owens offered comments in support of the project and its benefits and compliments to the group for their efforts; he stated that a commitment should be made that everyone will work their hardest to get the tax question to pass. Chairman Cassinelli stated that he did agree but that for today the Commission could not commit to \$1,000,000.00 as the County's options would need to be looked at. The Board concurred. Councilman Billingsley stated that a way to do this project must be figured out; he suggested that another meeting of the Boards might be necessary. Commissioner Bell noted that the longer we wait the more costly it becomes. Mr. Bahr suggested that the Boards work with City Manager West to come up with a solution.

6/02/2014

Page 10 of 13

Chairman Cassinelli asked Administrator Deist if he would meet with City Manager West to try and figure something out. Administrator Deist stated that he would try. The Boards discussed the benefits of the project, the need to determine the public's support, the need for the committee to assist with the process, the positive results of the community survey, that another meeting will occur at the Commission meeting on June 16th, planned projects for the WCVA and the costs associated with those projects, that those providing funding, grant or otherwise, want to see a commitment from the community, that this project benefits such a wide spectrum of the community, in which phase the Boys & Girls Club would be included, that the phases to follow would be paid for by private funds not by government because of the fiscal impact of the prevailing wage requirement, that the funding amount identified for phase 1 is a firm number but the hope would be that it would not kill the project, if one of the Boards could not commit the full amount requested and the opportunity for in-kind match through the phases.

Chairman Cassinelli stated that the Commission would be moving to item 12C and would return to item 12B after discussion on that item.

CONSIDERATION OF PLACEMENT OF 1/4 OF 1% RECREATION SALES TAX AS A

BALLOT QUESTION: Mayor Putnam requested that the County consider putting on an initiative for a quarter of a one percent increase to the sales and use tax on the ballot. The following motion was made by Commissioner Bell:

To place on the ballot the one quarter of one percent recreational sales and use tax.

Commissioner Bell asked if there was still time to place the question on the ballot. District Attorney Macdonald stated that he would have to further research to see if there was sufficient time to get it on the upcoming ballot; he reviewed the statutory process. The following amended motion was made by Commissioner Bell:

To have the District Attorney proceed with what it would take to put the item on the ballot and to bring it back to the Commission at a future meeting.

County Clerk Spero noted the time line for ballot production for the mailing of military ballots and the importance of the July 21st date in keeping with that time line. District Attorney Macdonald commented on the steps required and how they can be handled to meet the deadline. Commissioner Bell withdrew his prior motion and offered the following second amended motion which passed unanimously:

To place on the ballot the one quarter of one percent recreational sales and use tax as a ballot question.

Mr. Bahr commented on the ability for individuals to donate to the project.

The School District recessed their portion of the meeting at 3:23 p.m. to reconvene in thirty minutes at the District Offices.

UPDATE ON COMMUNITY ARTS CENTER PROJECT: Don Smit of Royal Architecture appeared before the Boards and offered an update related to the proposed Community Arts Center Project; he reviewed the potential uses for the building including the building footprint, the proposed site impact and the parking assessment evaluation. Discussion occurred regarding the number of parking spaces available in the area. Mr. Smit stated that at this point they are just asking for the Boards' assessment of the site then he would like to make a presentation to the WCVA as they own and control the property and therefore their support is required. Mr. Smit commented on the benefits of this project to the community. Lewis Trout offered comments from the audience related to the number of parking sites needed by City Code, the inclusion of the Chamber of Commerce in the building and issues with the East Hall parking structure. Don Stoker commented on the use of the site currently as a parking lot which alleviates parking issues for the Bridge Street area and his concerns about losing those parking places. Discussion occurred regarding those concerns. Mr. Stoker commented on the access design of the proposed building. Discussion occurred regarding those concerns. Councilman Billingsley noted that this project will take awhile and that the WCVA has plans to build a visitor's center on a portion of that site in the near future; he asked if there would be a way to incorporate an existing visitor's center in the design. Mr. Smit stated that nothing is impossible but he noted that he does not know how long this project will take once the site is identified, that once a site is chosen, fund raising could begin. Mayor Putnam stated that the next step is to take the proposal to the WCVA. Mr. Smit asked for a consensus of the Council and the Commission as to the location. Councilman Cain agreed that it needs to go to the WCVA. Councilman Billingsley stated that it was a good project but that it would need a little tweaking; he stated his hope that the WCVA would at least look at some options. Councilman Owens agreed with Councilman Billingsley, stating that it would be a good addition to the downtown and his support. Commissioner Bell stated it is a good project and that it needs to go to the WCVA; he noted his concern with building the visitor's center separate. Commissioner French stated that the project has merit and that we should be looking for an opportunity to make it work and that he thinks the site is a good one. Commissioner Amos stated that the County should not be involved in a performing arts center as it has been attempted and failed; he suggested that a committee should do it. Commissioner Brissenden stated that she thought the parking was a questionable thing but as long as there is no money involved she supports it. Discussion occurred regarding other sites considered. Chairman Cassinelli stated that the consensus of the County is to take

6/02/2014

Page 12 of 13

the matter to the WCVA.

The WCVA adjourned their portion of the meeting at 4:06 p.m.

JOINT MEETING BETWEEN THE HUMBOLDT COUNTY COMMISSION AND THE CITY OF WINNEMUCCA CITY COUNCIL:

APPROVAL OF CITY/COUNTY COST SHARE AGREEMENT: A copy of the proposed cost share agreement for 2014-2015 and a copy of the revised cost share agreement for 2013-2014 were provided to the Board for review. City Manager West reviewed the agreement for the Board noting any changes from the prior agreement as well as the revisions to the 2013-2014 agreement. City Manager West stated that staff would recommend that the Boards approve the revised numbers for this fiscal year as well as the budget for next year. A motion was made by Councilman Cain to approve as presented and said motion passed. Mayor Putnam stated her appreciation of the cost that the County has went through to provide a new Dispatch Center and noted that the City has done the same in building a new Animal Control Center. The following motion was made by Commissioner French and passed unanimously:

To accept the cost share agreement as presented.

APPROVAL OF CONTRACT WITH THE UNIVERSITY OF NEVADA RENO SMALL BUSINESS DEVELOPMENT CENTER FOR HUMBOLDT DEVELOPMENT AUTHORITY (HDA) STAFF ASSISTANCE:

Commissioner Bell stated that this is the standard contract that is done every year and that it has been approved by HDA. Bill Sims explained the increase in the contract, noting that the amount had been in the budget as submitted to the Commission during budget hearings. Commissioner Bell agreed. A motion was made by Councilman Brooks to accept as presented and said motion passed. The following motion was made by Commissioner Bell and passed unanimously:

To approve the Chair signing the agreement with the University of Nevada Reno for that contract.

The City Council adjourned their portion of the meeting at 4:16 p.m.

PUBLIC COMMENTS: Chairman Cassinelli asked for public comments. None were offered.

ADJOURNMENT: Chairman Cassinelli adjourned the meeting at 4:17 p.m.

ATTESTED:

B. Otero

Clerk

APPROVED:

Don Cassinelli

Chairman

(Minutes approved by the Commission and signed by the Chairman on 08-08-2014)

MEMORANDUM

TO: COMMISSIONERS
FROM: ADMINISTRATOR
DATE: May 28, 2014
SUBJECT: CONSENT AGENDA

ACTION: Approval of the consent agenda is requested pursuant to the following staff recommendations:

1. Support letter for Senior's VA transit grant: Attached is the information provided by the Senior Center regarding this grant.

Recommendation: That the Commission approve providing a letter of support..

Winnemucca

There's More Than Meets The Eye.

Memorandum

DATE: May 30, 2014

TO: Bill Deist

FR: Kim Petersen
Director

RE: Purchase and delivery of evaporative
cooling equipment for the Winnemucca
Event Center

Please find attached, the sole bid proposal for the purchase and delivery of the evaporative cooling equipment for the Winnemucca Event Center.

The bid is in the amount of \$84,750 submitted by A-1 Commercial Service Company, Inc., Reno, Nevada. This bid was submitted in compliance with the enclosed Invitation to Bid and appears to be reasonable and responsive.

I respectfully request that the Humboldt County Commission approve the bid, allowing me to proceed with the cooling system installation.



Winnemucca
Events Complex
50 W. Winnemucca Blvd
Winnemucca, NV 89445
800-962-2638
775-623-5071
Fax 775-623-5087

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