

Monday, July 22, 2014

The regular meeting of the Humboldt County Board of Commissioners was called to order on Monday, July 22, 2014, at 9:30 a.m. in the regular place of meeting at the Courthouse, Winnemucca, Nevada. Those present were Chairman Dan Cassinelli, Commissioners Garley Amos Jr., Mike Bell, Jim French and Marlene Brissenden, Deputy District Attorney Gabrielle Carr/Deputy District Attorney Kevin Pasquale, Administrator Bill Deist and Clerk of the Board Tami Rae Spero.

**PUBLIC COMMENTS:** Chairman Cassinelli asked for public comments. None were offered.

**DISCUSSION & ACTION ON CORRECTION/APPROVAL OF MINUTES - MAY 19, 2014,**

**JUNE 2, 2014, JUNE 16, 2014 AND JULY 7, 2014 REGULAR MEETING MINUTES:** Clerk Spero noted that the minutes for May 19, 2014 were just provided to the Board this morning prior to the start of the meeting. The Board concurred that action on said minutes would be tabled until the next meeting. No further minutes submitted for action.

**ADMINISTRATIVE REPORT:**

**CONSENT AGENDA:** The following items were presented under the consent agenda by Administrator Deist for the Board's review/action:

1. Adjustment to the Humboldt County Real Property Tax Roll: A request from Union Pacific Railroad was attached for the Board's review. *Recommendation: That the Commission approve the request as recommended by the Assessor and Treasurer.*
2. Appointment to the Advisory Board to Manage Wildlife: An e-mailed request for re-appointment from Anthony Gildone was provided to the Board for review. *Recommendation: That the Commission reappoint Anthony Gildone to the Advisory Board to Manage Wildlife.*

The following motion was made by Commissioner Amos and passed unanimously:

*To approve the consent agenda as presented.*

**SOLID WASTE MATTERS:** Administrator Deist noted that a Landfill Committee meeting would occur at 1:30 p.m. this afternoon

**PUBLIC LANDS PLANNING MATTERS & FORMULATION OF COUNTY POSITION ON BLM, FOREST SERVICE AND THE FEDERAL FISH AND WILDLIFE SERVICE PROPOSED**

**ACTIONS:** Administrator Deist stated that he had nothing on this item.

**MISCELLANEOUS REPORTS AND CORRESPONDENCE:**

**OTHER INFORMATION AND UPCOMING MEETINGS:** Administrator Deist informed the Board that per their request he had contacted the Division of Minerals to arrange for a presentation on hydraulic

fracturing which would occur at a future meeting. Dates of importance and upcoming meetings were noted.

**REPORTS FROM COMMISSIONERS REGARDING OTHER BOARDS AND COMMITTEES**

**THEY SERVE ON:** Commissioner French discussed a meeting he had attended related to sage grouse/wilderness and the review of the second draft on the bill; he reviewed the changes from the first draft and what is planned for future discussion. Chairman Cassinelli discussed the Public Land Task Force meeting he had attended and updated the Commission on where the process is at. Commissioner French commented on the status of the Task Force and the process. Chairman Cassinelli commented on the last meeting of the Paradise Valley Weed District Board.

**CLAIMS FOR EXPENDITURES OF COUNTY FUNDS:** The following motion was made by Commissioner Amos and passed unanimously:

*To approve the expenditures of County funds for this pay period.*

**REQUEST FROM THE COUNTY CLERK FOR PRE-APPROVED OVERTIME FOR THE COURT CLERK AND THE INDIGENT COORDINATOR:**

Administrator Deist noted that this is a request that is received from the County Clerk every six months for pre-approval of overtime for the Court Clerk - twenty hours and for the Indigent Coordinator - ten hours. After discussion the following motion was made by Commissioner French and passed unanimously:

*To approve.*

**REQUEST FOR CONTRIBUTION TO THE UPCOMING COUNTY FISCAL OFFICERS ASSOCIATION CONFERENCE TO BE HELD IN WINNEMUCCA SEPTEMBER 9 -11, 2014:**

Host Committee Members Clerk Tami Rae Spero and Treasurer Gina Rackley appeared before the Board. Clerk Spero and Treasurer Rackley spoke in support of the request. Administrator Deist noted that the Board has contributed in past years when the conference is held in Humboldt County. After discussion the following motion was made by Commissioner French and passed unanimously:

*To contribute \$1,500.00 to the County Fiscal Officers Association Conference.*

**REVIEW OF PENDING NUISANCE COMPLAINTS:**

**A REVIEW OF THE STATUS OF THE ABATEMENT OF A DECLARED NUISANCE AT 4715 WEST THOMAS CANYON ROAD ON PROPERTY OWNED BY JESSE W. PEARSON - DATE ORDERED FOR ABATEMENT PRIOR TO JUNE 2, 2014:**

A copy of a letter sent to property owner Jesse Pearson was provided to the Board for review. Property owner Jesse Pearson appeared before the Board. Complainant Clarence McComb did not appear. Mr. Pearson addressed the Board stating that the

site is cleaner but that it is not all cleaned up, but that he has contacted the neighbors and they are happier and that he has arranged with Robison Metal Recycling to haul some of the junk metal off. Commissioner Bell asked about the remaining piles of manure and the vehicles still on site and asked when the estimated date of completion would be. Mr. Pearson stated that he does not have access to a backhoe at this time, that the vehicles he plans on keeping are moved to an area that is not visible and that other items are stacked to make it easier for Robison to pick up; he asked what all is expected to be done. Commissioner Bell stated what had been discussed were the manure piles and the vehicles but he noted that the vehicles would not need to be removed if there was a sight obscuring privacy fence. Discussion occurred regarding the removal of the manure. Commissioner Brissenden noted that she had viewed the site and there were approximately thirty vehicles plus travel trailers on the property. Mr. Pearson stated there were two trailers and that one is used for storage and that he had moved some from the front to the side to allow Robison easier access. Chairman Cassinelli asked about the travel trailers and explained why the trailers were an issue. Commissioner Amos suggested that the property owner discuss the issue with the complainant to see what still needs to be done. Mr. Pearson responded that he had contacted the complainant and that he was happy with the progress made. Discussion occurred regarding the number of vehicles allowed. Administrator Deist suggested that the item could be reviewed at the second meeting in August; he additionally noted the need to clear any weeds in a manner that would not create a fire hazard. Mr. Pearson stated that the weeds had been cleared. Commissioner Brissenden concurred. Discussion occurred regarding the number of vehicles that will be left and the need to have a sight obscuring fence. Commissioner French stated that what would be expected of the property owner was less than three unlicensed vehicles or a screening fence so they are not visible to the neighbors. Mr. Pearson agreed that he could do that. The Board concurred that this matter would be reviewed at the August 18<sup>th</sup> meeting.

**REPORT FROM JUSTICE COURT AND DISCUSSION REGARDING NRS 4.060 FEES FOR JUSTICE OF THE PEACE, DISPOSITION AND SPECIAL ACCOUNT FOR JUSTICE COURT, AND REPORT TO THE BOARD OF COUNTY COMMISSIONERS:**

Provided to the Board for review was a memo from Carmen Garcia of the Union Township Justice Court reviewing the requirement under NRS 4.060 for an annual report to the Board of County Commissioners. Ramona Suba of Justice Court appeared before the Board and reviewed the statutory requirement for the collection of certain fees collected and any projected expenditures for the funds; she stated that so far in the last fiscal year there was \$56,790.00 that was collected through the civil filing fees and 25% of that was \$12,256.25 and at this time, as it is a new account, there are no planned expenditures but some items have been discussed for the

future related to record retention projects and security for the court.

**PRESENTATION BY WENDY GARRISON, DIRECTOR OF CHINA SPRINGS YOUTH CAMP**

**REGARDING THE CAMP:** Wendy C. Garrison, Director of China Springs Youth Camp Facility appeared before the Board and discussed the Youth Camp included the purpose and the need for the facility; she requested support from the County during the upcoming Legislative session. A question and answer period followed the presentation.

**SET TO PUBLIC HEARING AN ORDINANCE REPEALING ALL SECTIONS OF TITLE 2 ADMINISTRATION AND PERSONNEL CHAPTER 2.24 INFORMATION TECHNOLOGY OF THE HUMBOLDT COUNTY CODE TO ABOLISH THE INFORMATION TECHNOLOGY TEAM AND ADOPTING NEW SECTIONS FOR CHAPTER 2.24 INFORMATION TECHNOLOGY TO CREATE THE HUMBOLDT COUNTY INFORMATION TECHNOLOGY DEPARTMENT AND OTHER MATTERS PROPERLY RELATED THERETO:**

A copy of the proposed ordinance was provided to the Board for review. Chairman Cassinelli read the title of the item to be set to public hearing. The following motion was made by Commissioner Bell and passed unanimously:

*To set to public hearing at the next meeting an ordinance repealing the sections of Title 2 Administration and Personnel Chapter 2.24.*

*(Deputy District Attorney Pasquale substituted in for Deputy District Attorney Carr at 10:53 a.m.)*

**SET TO PUBLIC HEARING AN ORDINANCE ADDING A NEW SECTION 100 TO TITLE 17 ZONING, CHAPTER 10 GENERAL PROVISIONS TO THE HUMBOLDT COUNTY CODE TO PROHIBIT MEDICAL MARIJUANA ESTABLISHMENTS WITHIN THE UNINCORPORATED AREAS OF HUMBOLDT COUNTY AND AMENDING THE PROHIBITED USES LISTED IN ALL COMMERCIAL AND INDUSTRIAL ZONING DISTRICTS:**

A copy of the proposed ordinance was provided to the Board for review. Chairman Cassinelli read the title of the item set to public hearing. Commissioner French noted that per discussion with Deputy District Attorney Carr the soonest this matter could be heard would be at the August 18<sup>th</sup> meeting so it can be presented to the Regional Planning Commissioner first. The following motion was made by Commissioner French and passed unanimously:

*To set to public hearing on the eighteenth of August.*

**ROAD MATTERS:** Road Superintendent Ben Garrett appeared before the Board.

**REPORT OF PENDING ROAD DEPARTMENT PROJECTS:** Superintendent Garrett updated the Board on the Chip Seal Project schedule, Herschell Road's condition, the start of the mag project by Hycroft, road grading, stand pipe installation/repair, cattle guard repairs, culvert installation and a meeting which had occurred with the Summit Lake Tribe related to Elk Canyon up above Soldier Meadows Ranch and down below the Summit Lake Reservation as they want to do a possible re-route and search for a gravel source so the County is going to apply for the permits through the BLM and start the process, if it is granted the Tribe will secure the money through Federal funding so the County has not committed to any funding for the project. Discussion occurred.

**MISCELLANEOUS ROAD RELATED MATTERS:** None offered.

**REQUEST FOR A GRANT TO COVER RENTAL OF OUTDOOR ARENA FOR THE LES DIAL**

**BENEFIT ROPING:** Trish Gover and Tom Brown appeared before the Board and spoke in support of the request for the grant to cover the cost of the rental for the outdoor arena for a roping to benefit Les Dial due to medical costs. Commissioner Bell disclosed for the record that Tom Brown was his brother-in-law but as there is no financial benefit for him, that he would not be abstaining from discussion and action on this item. The following motion was made by Commissioner Amos and passed unanimously:

*To approve grant of \$400.00 for the outdoor arena for the Les Dial Roping.*

**PROPOSAL AND SUGGESTIONS FOR RECRUITMENT OF NEXT COUNTY**

**ADMINISTRATOR:** Provided to the Board was a memo from the Administrator regarding the recruitment process. Administrator Deist reviewed the memo for the Board including the following options for recruitment: In-house, using POOL/PACT or the hiring of a head hunter/search firm; Administrator Deist recommended that the Board request that Jeanne Green, Executive Director of POOL/PACT HR come to the first meeting in August to discuss what they can do to assist in the recruitment process and if the Board is not satisfied with what they can offer, his recommendation would be to proceed with hiring a search firm. After discussion the following motion was made by Commissioner French and passed unanimously:

*To accept the recommendation for option two that the County Administrator placed forward, that we invite Jeanne Green to this Commission meeting on the first meeting in August.*

**PUBLIC COMMENTS:** Chairman Cassinelli asked for public comments. Ken Hladek commented on his appreciation for the Board of Commissioners taking the initiative to talk the Road Superintendent out of his retirement plan. Chairman Cassinelli asked for further comments. None offered.

ADJOURNMENT: Chairman Cassinelli adjourned the meeting at 11:31 p.m.

ATTESTED: *J. Spew* Clerk APPROVED: *Dan Cassinelli* Chairman

(Minutes approved by the Commission and signed by the Chairman on 10-06-14 )

UNOFFICIAL

## MEMORANDUM

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TO: COMMISSIONERS  
FROM: ADMINISTRATOR  
DATE: July 15, 2014  
SUBJECT: CONSENT AGENDA

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**ACTION:** Approval of the consent agenda is requested pursuant to the following staff recommendations:

1. Adjustment to the Humboldt County Real Property Tax Role: The request is attached for your review.

Recommendation: That the Commission approve the request as recommended by the Assessor and Treasurer.

2. Appointment to the Advisory Board to Manage Wildlife: Attached is an e-mail from Anthony Gildone asking to be reappointed to this committee.

Recommendation: That the Commission reappoint Anthony Gildone to the Advisory Board to Manage Wildlife.

**MEMORANDUM**

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**TO: COUNTY COMMISSIONERS**  
**FROM: COUNTY ADMINISTRATOR**  
**DATE: July 15, 2014**  
**SUBJECT: OTHER INFORMATION AND UPCOMING MEETINGS**

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**OTHER INFORMATION:**

1. Presentation on hydraulic fracturing: After your last meeting we contacted the Division of Minerals and requested a presentation. The person who would do the presentation was out of the office and is suppose to contact me upon their return. We will continue to attempt to get this on a future agenda.

**UPCOMING MEETINGS:**

1. July 25, 2014 Administrator Leave
2. July 28, 2014 Administrator Leave
3. July 29 & 30, 2014 Settlement Conference DeLong Roads
4. August 4, 2014 Commission