

Monday, March 2, 2015

The regular meeting of the Humboldt County Board of Commissioners was called to order on Monday, March 2, 2015, at 9:30 a.m. in the regular place of meeting at the Courthouse, Winnemucca, Nevada. Those present were Chairman Garley Amos, Jr., Commissioners Marlene Brissenden, Mike Bell, Jim French and Ron Cerri, District Attorney Michael Macdonald, Administrator Dave Mendiola and Clerk of the Board Tami Rae Spero.

**PUBLIC COMMENTS:** Chairman Amos asked for public comments. Dee Holzel appeared before the Commission and commented on the issue, involving Commissioner Brissenden and former County Administrator Bill Deist, that the Commission was informed about by Commissioner Bell at the last meeting as well as a haz-mat situation that had occurred at the Winnemucca Junior High School; she compared the actions and concerns of the officials responding to the haz-mat situation and the response by the Commission to the issue with Commissioner Brissenden and Mr. Deist and stated her belief that the Commission had not fully taken into consideration those larger rules related to conduct particularly when it involves a boss to an employee of the County and the possibility that it could have been viewed as work place harassment or work place bullying and stated her opinion that the Commission's response was apathetic and her concerns about liability as to the County as well as the reputation the Commission is getting for not caring about its public employees. Chairman Amos asked for additional public comment. Clinton Norris appeared before the Board and commented on issues with Kathy Road including it not being located on the section line, the issues with right-of-way, the need to make it a legal road on a legal right-of-way and to have it maintained. Commissioner Brissenden noted that Mr. Norris had spoken to her about the signage on the road that identifies it as private; she asked if the Commission could discuss that with the Road Superintendent as to how it can be identified as private if a County road is part of it. Mr. Norris commented on his concerns about the sign. Commissioner French suggested that this matter be brought up to the Road Superintendent and if anything it will be agendized so it can be figured out once and for all; he noted that if the people who are responsible for developing that area moved the road onto private ground the responsibility of that placement of the road lies with that individual, that if the private property owner has a problem with that road being there he needs to bring it forward so it can be dealt with as it is his property and is sitting on his right-of-way. Chairman Amos stated that it was time to move on to the next item on the agenda. Mr. Norris offered maps to the Commission to look at to see the problem. The Commission agreed to look into the matter.

**DISCUSSION & ACTION ON CORRECTION/APPROVAL OF MINUTES - NOVEMBER 10, 2014; NOVEMBER 24, 2014; JANUARY 5, 2015; JANUARY 2015; FEBRUARY 2, 2015;**

03/02/2015

Page 1 of 11

**FEBRUARY 17, 2015 REGULAR MEETINGS AND NOVEMBER 14, 2014; DECEMBER 2, 2014; AND JANUARY 26, 2015 SPECIAL MEETINGS:** Chairman Amos asked for corrections/additions for the minutes of November 10, 2014; none offered. The following motion was made by Commissioner Bell and passed with Chairman Amos and Commissioners Brissenden, Bell and French voting aye and Commissioner Cerri abstaining as he had not been on the Board at that time:

*To approve minutes as presented for November 10, 2014.*

No further minutes submitted for consideration.

**ADMINISTRATIVE REPORT:**

**CONSENT AGENDA:** Administrator Mendiola stated that he had nothing to present under the consent agenda.

**SOLID WASTE MATTERS:** Administrator Mendiola stated that he had nothing on this item.

**PUBLIC LANDS PLANNING MATTERS & FORMULATION OF COUNTY POSITION ON BLM, FOREST SERVICE AND THE FEDERAL FISH AND WILDLIFE SERVICE PROPOSED**

**ACTIONS:** Administrator Mendiola stated that he had nothing on this item.

**2015 LEGISLATIVE MATTERS: POSSIBLE FORMULATION OF COUNTY TESTIMONY INPUT ON PROPOSED LEGISLATION, RESPONSE TO LEGISLATIVE COMMITTEE REQUESTS, NACO LEGISLATIVE REQUESTS FOR INFORMATION AND RELATED MATTERS:** Commissioner French reviewed AB 163, AB 10, AB 64, AB 80, AB 163, AB 161, AB 127, SB 171, SB 175, SJR 1 and SB 93. Administrator Mendiola commented on SB 131.

Chairman Amos stated that item 2E on the agenda would occur later in the meeting due to the time.

**CLAIMS FOR EXPENDITURES OF COUNTY FUNDS:** The following motion was made by Commissioner Brissenden and passed unanimously:

*To approve expenditures as presented.*

**DISCUSSION AND POSSIBLE APPROVAL OF A GRANT TO HUMBOLDT COUNTY HIGH SCHOOL RODEO CLUB IN THE AMOUNT OF \$7,500 TO OFFSET COST OF HOSTING HIGH SCHOOL AND JUNIOR HIGH SCHOOL RODEO FOR 2015:**

Provided to the Board for review was a letter of request from the Humboldt County High School Rodeo Club for a cash donation of \$7,500 to cover the estimated cost for use of the stalls, RV hook-ups and facility rentals at the fairgrounds as well as a sponsored event or award or contractor costs; also included was a profit/loss report as well as information about the expenses of the event. Present on behalf of the Humboldt County High School Rodeo Club were Danielle Draper, Shaylee Robertson and Fred Stewart. Club President Robertson

03/02/2015

Page 2 of 11

discussed the upcoming rodeo and spoke in support of a contribution from the County Commission in the amount of \$7,500.00 explaining the usage of those funds for the facilities and prizes. Commission French commented that the amount requested is the same as the amount requested in the prior year and that as the amount is budgeted he has no problem with it. Commissioner Bell agreed stating that it is a worthwhile cause and is done every year. The following motion was made by Commissioner French and passed unanimously:

*To accept the request for funding of \$7,500.00 to offset the cost of hosting the high school and junior high rodeo for 2015.*

**ROAD MATTERS:** Road Superintendent Ben Garrett appeared before the Board.

**REPORT OF PENDING ROAD DEPARTMENT PROJECTS:** Superintendent Garrett reported on road grading, road covering, graveling, patching, pipe installation, herbicide application, crack sealing, culvert and cattle guard installations. Commissioner Cerri asked why the gravel for Kings River is coming out of Orovada. Superintendent Garrett explained the issues with the pits located in the area, the issue with obtaining permits for new sites due to artifacts in the area and the status of a pending permit. Commissioner French asked whether Humboldt County qualifies for the grants through the Federal Lands Access program. Superintendent Garrett responded that when the applications are analyzed for Federal monies rural collectors do not qualify and that is everything Humboldt has with the exception of one mile of Jungo, so unless there is some other money out there that he is unaware of, the County does not qualify for hardly any of it. Commissioner French commented that it had been mentioned that Jungo Road, in relation to the activities that occur with Burning Man, may qualify. Superintendent Garrett responded that he has made applications in the past but they have been unsuccessful; he noted that Jungo was a road that he had planned to pursue and had brought to the Commission a few months ago. Commissioner French stated his belief that if there are funds available that they should be pursued. Discussion occurred regarding the possible match amount and that, while the County may qualify, it may not rank high enough to be successful in obtaining grant funding.

**MISCELLANEOUS ROAD RELATED MATTERS:** Superintendent Garrett offered additional information on the process for selecting the roads for mag chloride applications based on a question by Commissioner Cerri at the prior Commission meeting.

**SENIOR CITIZENS OF HUMBOLDT COUNTY, INC.:**

**FOR DISCUSSION AND POTENTIAL DIRECTION TO STAFF TO PROCEED WITH THE GRANT APPLICATION FOR A 5311 TRANSIT PROGRAM, POSSIBLE APPROVAL OF LETTER OF SUPPORT AND POSSIBLE COMMITMENT OF MATCH FOR GRANT:** Provided

to the Commission for review was a copy of the State of Nevada Department of Transportation Federal Grant Application and associated documentation. Patricia Tindall, Director of the Humboldt County Senior Citizens Center, Robert Osti, Chairman of the Senior Citizens Board and Charlene Beringer, Treasurer of the Senior Citizens Board appeared before the Commission. Brenda Willey, Administrative Assistant also appeared before the Board. Director Tindall explained the request and spoke in support of approval by the Commission. Ms. Willey commented on the grant process noting that Humboldt County is the applicant for this grant with the Senior Citizens of Humboldt County, Inc. being the sub-recipient. Director Tindall discussed the transportation program including the usage, financials, other grants that are used to subsidize the program and the area covered by the transportation program. Commissioner Brissenden asked what was needed from the County to maintain the service given the reduced funding from the State. Director Tindall discussed the budget as submitted which totaled \$318,000.00 of which NDOT would cover about 66% or \$206,000.00 and of the remaining \$108,000.00 the Senior Board has committed to covering one-half of that amount, \$54,000.00, so the request to the County Commission would be that they keep \$50,000.00 available in their budget if the Transportation program needs it. Discussion occurred as to what action is needed on this item. Director Tindall noted that the amount provided by the County last year was \$15,000.00. Commissioner French commented on the need for this program in the community. The following motion was offered by Commissioner French:

*To approve signing the grant application as presented in its entirety and approval of the \$50,000.00 budget for 15-16.*

Commissioner Cerri asked for additional discussion and noted his concerns about making this commitment for the upcoming budget year when the County revenues are unknown and there are serious budget concerns. Commissioner Bell agreed with Commissioner Cerri's concerns but questioned whether the County would actually need to spend the full \$50,000.00. Director Tindall explained her efforts to make in-kind matches work as well as the ongoing fund raising that the Center is doing to possibly offset some of that \$50,000.00 commitment, noting that the match is for the reimbursement of allowable expenses, so if the money is not spent then it will not need to be reimbursed. Commissioner French observed that the two choices are to allow this program to unravel or to step up and make one of the hard choices to fund a program that is widely used in the County; he stated his belief that this is a program that is very valuable for the community. Commissioner Cerri asked whether there was a deadline for this application. Director Tindall indicated that the application must be to the State by April 15<sup>th</sup>. Ms. Willey suggested that the Commission could wait until the budget hearings to approve the \$50,000.00. Commissioner Cerri stated that would be his preference. Discussion occurred regarding the time frame,

03/02/2015

Page 4 of 11

the time line for the other grant funding that will be used for match funding and other potential grant funding that may be able to be used for matching funds. Commissioner French offered the following amended motion and it passed unanimously:

*To identify the \$50,000.00 potential match as a marker, as a place mark in our budget and then the Seniors have a chance to circle up and figure out exactly what the bottom line may be this year and then we can put the \$50,000.00 as a place marker for the grant application and further discuss what we are fully going to fund with our budget hearing.*

**DISCUSSION AND POTENTIAL DIRECTION TO STAFF TO DRAW DOWN THE BUDGETED FUNDS HELD BY THE HOMEMAKER FUND FOR SERVICES PROVIDED BETWEEN JULY 1, 2014 AND DECEMBER 31, 2014; THE FIRST SIX MONTHS OF THE**

**PROGRAM:** Provided to the Board for review was a letter of request from the Senior Citizens of Humboldt County, Inc. requesting a drawdown of funds budgeted for fiscal year 2014-2015 to cover costs of the services provided between July 1, 2014 and December 31, 2014 for the Homemaker Program. Director Tindall explained the Homemaker Program and detailed the statistics for the program usage by local residents. County Clerk Spero explained that the funds for this program were included in the County's Indigent budget during the prior year's budget hearings, that a voucher was included under the approval of expenditures handled earlier in the meeting and that a request to continue funding the program would be considered in this year's budget hearings. It was noted that this item was for informational purposes only.

**CLASSIFICATION AND COMPENSATION STUDY: ASSISTANT COUNTY ADMINISTRATOR/INFORMATION TECHNOLOGY MANAGER/COMMUNICATIONS/TV DISTRICT MANAGER:**

Classification specifications and compensation comparisons for the positions of Assistant County Administrator, Information Technology Manager and Communications/TV District Manager were provided to the Board for review. Administrator Mendiola began speaking in support of the reclassification of Brenda Willey's position to that of Assistant County Administrator which would entail additional duties; he explained his reasons for the request including the need for having someone in the office that is involved in everything and who has the ability to step in at any time if need be. Administrator Mendiola continued addressing the position of Information Technology Manager, a position which had been identified by the Commission during the retreat and which would supervise the IT Department as well as the Dispatch Center if need be; he noted the included salary range study. Administrator Mendiola also addressed the position of Communications/TV District Manager which related to the next item on the agenda, as he would request that Ric Grantham, who has been handling the

duties of this position since the retirement of Paul Burkholder, be put into this management position as Mr. Grantham is currently handling duties that are outside his current classification. Brenda Willey of the County Administrator's Office appeared before the Commission and discussed a human resources audit that had been conducted by POOL/PACT including the recommendations for changes made related to the Management Information Technology Administrator position which was being replaced with the Information Technology Manager position and the Administrative Assistant position in the County Administrator's Office being changed to an Assistant County Administrator. Commissioner Bell asked about the creation of a Communications/TV District Manager given that the departments are currently split and concerns he has related to a manager understanding the technology involved with both TV and Communications. Administrator Mendiola responded to the concerns noting that while Paul Burkholder is currently handling the television portion on a contract basis that is only part-time and it is unknown how long that will last; he reviewed discussions that he had with Mr. Burkholder about the issue including the potential for another position within the department that Mr. Burkholder will train. Commissioner Bell stated that the TV portion will be outsourced when Mr. Burkholder leaves. Commissioner French suggested that the position could be created and still out source that portion given the structure as presented. Commissioner Bell stated that this really needs to be looked at due to the way things have changed over the years. Commissioner Cerri commented on his concerns related to the budget as these changes will result in increased salaries and benefits and noted that decisions have not yet been made as to what will happen with IT, Dispatch and Communications so he would prefer that what will be occurring with the departments be determined first and then decide what employees are needed. Commissioner Bell agreed suggesting that this decision might be a bit premature and noting that the CSI report recommended that the manager for Dispatch also should manage Communications. Administrator Mendiola commented on his goals related to these positions and how those goals will be determined by whether the Dispatch Users Group process is successful; he continued commenting on the technology concerns expressed by Commissioner Bell and how some of those are addressed in the CSI Report including their support of Ric Grantham for the position in the Communications Department. Commissioner Bell commented on CSI's recommendation related to Mr. Grantham but noted that he is not an engineer and this position is an engineer's position and explained why that is important. Commissioner French stated that this is a Communications Manager and not an engineer position and explained his view of the situation and stated why he believes Mr. Grantham is the person for the position; he continued noting that this is an example of someone working out of their job classification for some time, that this is the County Administrator's attempt to try and bring some permanency to the

03/02/2015

Page 6 of 11

situation and commenting on the importance of doing that. Chairman Amos commented on budgetary concerns. Commissioner French responded that these positions had been identified previously and had been included in the budget. Chairman Amos concurred but noted the downturn in revenue and the concerns related to that. Commissioner Cerri suggested that maybe some of the job descriptions need to be looked at as he does not believe that salaries can continue to be raised in light of the County's financial situation. Chairman Amos stated that he would like to table this matter for a while to allow for time to really look at the financial situation for the County. Ms. Willey commented on the Information Technology Manager position noting that this would oversee the Information Technology Department that the Commission had created by ordinance and is in no way intertwined with the Communications/TV Department and that as of March 16<sup>th</sup> there will be two employees in the department but there will be no supervision; she stated her support for the department having a supervisor. Commissioner Brissenden commented on Mr. Grantham's time working outside his classification and on her support of him being made a supervisor. Ms. Willey noted that this discussion item is about the class specifications not the individuals being considered for the positions. Commissioner Brissenden continued noting that these are positions that the County Administrator believes would make the County work more effectively and she suggested that he be allowed to do his job. Administrator Mendiola commented on the comparison of the overtime being paid to Mr. Grantham and the salary for the Communications Director. Commissioner French asked about the preliminary budget numbers and how these positions fit into those. Administrator Mendiola stated that there was no question that the costs will go up with the addition of these positions but that in order to fulfill the HR assessment that was done by POOL/PACT and their recommendations that the individuals are working out of class, the situation needs to be addressed either by putting the people into the position or identifying someone else to fulfill the duties that are outside their classification; he commented on the current revenue levels as well as the issues with Communications related to the lack of investment over the years in the equipment and the costs that will be associated with the CSI report/project; he stated the importance of making the necessary investments going forward and that would include the management portion of the department. Commissioner Bell commented on his continued belief that this is still premature with perhaps the exception of the IT Manager as the Commission had created the department and offered the following motion which passed with Chairman Amos and Commissioners Bell and Cerri voting aye and Commissioners French and Brissenden voting nay:

*That we table the Assistant County Administrator and the Communications/TV District Manager and that we approve the Information Technology Manager position.*

Commissioner French asked what will occur now, whether a scoping team will be put together to decide whether an engineer or a manager is needed, as, by tabling the decision, it is being indicated that the positions are needed. Chairman Amos suggested that they be looked at after the budgets. Administrator Mendiola asked if the Commission would want a special meeting following budget hearings to discuss the matter. After discussion the Board agreed that a special meeting would be all right.

**PROMOTIONAL APPOINTMENT OF DAVID GRANTHAM TO COMMUNICATIONS/TV DISTRICT MANAGER AND NEGOTIATION OF SALARY:**

Administrator Mendiola stated that based on the prior decision this item would also be tabled.

**REQUEST FROM DOWNTOWN BUSINESS ADMINISTRATION (DBA) TO UTILIZE THE ART GALLERY BUILDING:**

Jacy Jackson, Vice-President of the Downtown Business Association and Dana Brown, Marketing Director for the Downtown Business Association appeared before the Board. Commissioner Bell disclosed for the record that Dana Brown is his sister-in-law but as this item has no bearing on him, he would not be abstaining from discussion or action. Ms. Jackson detailed for the Board what the Downtown Business Association is and spoke in support of utilizing the art gallery building, which is owned by the County, as a DBA office. MaryAnna Enochson and Charlie Beringer, a former member of the Winnemucca Fine Arts Association, appeared before the Commission. Ms. Beringer noted that the Arts Association is no longer an organization so they no longer need the building. Mrs. Enochson explained that the permanent art collection of the Arts Association is currently stored in the building and asked if the Commission would be interested in having the collection displayed in the Courthouse; she noted that the Association does have some remaining funds to have brass plaques identifying the art piece and artist for each of the exhibits. The Commission supported the request and directed Building & Grounds Director Doug Cain to work with the Association to get it done. Commissioner French asked what would be needed to bring the art gallery building up to the specifications needed for use by the DBA. Buildings & Grounds Director Cain offered comments (from the audience) about issues with the building including ADA compliance. Ms. Jackson stated that at this time they would just want to use it for their group not the public and that there is some funding from the DBA that could be used to repair the building as well as for paying for the utilities and that they have been approached by individuals who are willing to assist them in improving the building. Ms. Brown explained that the DBA was formed to improve the Bridge Street/downtown area and to document the history for the buildings on the street and that the future plans for the building would include that. Commissioner French noted his concerns that, if the Commission authorizes the group to use the building, that may result in an obligation in terms of

03/02/2015

Page 8 of 11



improving it and bringing it up to code for use as a public facility and he questioned how that would be funded. Ms. Jackson agreed that she had not been in the building in recent years and that it probably would need work but she does not feel that it is so far gone that it can't be done and they do have a number of people that are willing to help; she stated that she does not want to see another historical building torn down when it could be put to use. Commissioner Brissenden asked for input from the District Attorney. District Attorney Macdonald suggested that if the Commission is inclined to consider this request then he, Administrator Mendiola and Director Cain could work with the DBA to put together a better proposal and possibly a lease agreement that would address issues related to maintenance, liability and those type of things and by giving some time, it would allow the DBA to work with Director Cain to determine the feasibility of the project and then the issue could be brought back to the Commission at a later date. Director Cain noted (from the audience) that there will discussion during budget hearings about some things that will have an effect on the front of the building. Commissioner French observed that it is important that the building be thought of as a historic building before that discussion occurs. Commissioner French commented on everyone's agreement that this is a good idea and he concurred with the District Attorney's comments noting that the next step would be to figure out what the expectations are and looking at a possible lease agreement. Commissioner French offered the following motion:

*To move forward with that request and direct the District Attorney and Doug Cain to meet with the DBA to actually come up with the specifics of the logistics of getting the building taken care of that way.*

Chairman Amos asked about the art work. Commissioner French suggested that regardless of what happens with the building the art work needs to be taken care of sooner rather than later; he asked Ms. Enochson to get with Director Cain to get that taken care of. Commissioner French offered the following amended motion which passed unanimously:

*To move forward with that request and direct the District Attorney and Doug Cain to meet with the DBA to actually come up with the specifics of the logistics of getting the building taken care of that way and to allow the Winnemucca Fine Arts permanent art collection to be hung in the courthouse.*

Ms. Jackson clarified that they would be meeting with Mr. Cain and Mr. Macdonald before coming back to the Commission. The Board agreed and confirmed that they are in favor of the request but that the logistics need to be worked out.

**DISCUSSION AND FOR POSSIBLE APPROVAL OF A REQUEST BY SILVER STATE RODEO**

03/02/2015

Page 9 of 11

**INTERNATIONAL FOR DONATION TO SUPPORT 2015 SILVER STATE RODEO TO BE HELD AT WINNEMUCCA EVENTS CENTER COMPLEX FROM TUESDAY, JUNE 30 THROUGH SUNDAY, JULY 5, 2015:**

Provided to the Board for review was a letter from the Silver State Rodeo International President Dale Owen requesting a donation to support the 2015 Silver State Rodeo and explaining the manner in which said donation is to be used. No representative was present on behalf of Silver State Rodeo International. Chairman Amos noted that the request in the prior year was \$5,000.00 which had been approved. The following motion was made by Commissioner French and passed unanimously:

*To approve the request from Silver State Rodeo International for a donation of \$5,000.00 to support the 2015 Silver State Rodeo to be held in Winnemucca Events Center.*

**PRESENTATION BY NEVADA DIVISION OF FORESTRY REGARDING THE WILD LAND FIRE PROTECTION PROGRAM IN HUMBOLDT COUNTY AND RENEWAL OF ANNUAL CONTRACT FOR FIRE ABATEMENT:**

Provided to the Board for review was a copy of the proposed Interlocal Contract between Public Agencies - Department of Conservation & Natural Resources, Nevada Division of Forestry & Humboldt County. Mike Friend, Fire Management Officer, Western Region, Nevada Division of Forestry, Joe Fording, Western Region Battalion Chief, Emory Paul, Fire Captain and Gabriel Messina, Firefighter appeared before the Board. Officer Friend stated that the agreement is the same as last year with no increase in cost. Discussion occurred regarding the fire season. Mike Fetic, Fire Management Officer with the Winnemucca District Office of the BLM commented (from the audience) on air support options. The following motion was made by Commission French:

*To approve the renewal of the annual contract for the fire abatement program in Humboldt County with NDF.*

District Attorney Macdonald noted that it is a two year contract for \$100,000.00 each year. Commissioner French agreed. Chairman Amos called Commissioner French's motion to a vote and it passed unanimously.

**REQUEST BY SHERIFF'S OFFICE FOR WAIVER OF COUNTY'S ATTRITION POLICY FOR VACANT DISPATCH OPERATOR POSITION AT THE DISPATCH CENTER:**

Sheriff Mike Allen appeared before the Board and spoke in support of the request for a waiver of the attrition policy for a vacant dispatch operator position. After discussion the following motion was made by Commissioner Brissenden and passed unanimously:

*To approve the waiver to the attrition policy for a vacant dispatch operator position at the Dispatch Center.*

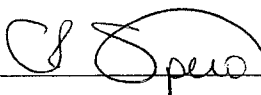

Chairman Amos stated that the Commission would now return to item 2E on the agenda.

**REPORTS FROM COMMISSIONERS REGARDING OTHER BOARDS AND COMMITTEES**

**THEY SERVE ON:** Commissioner Brissenden reported on a conversation that she had with representatives of Turquoise Ridge/Barrick regarding community relations and possible contributions to the County water plan, the sewer system in Grass Valley and a digital mammography unit at the Newmont Clinic; she also reported on a visit to the Denio Library and the property left by Earl Dunsmore for the benefit of the Library, the Debt Management Organizational meeting she had attended and the recent Ranch Hand Rodeo.

**PUBLIC COMMENTS:** Chairman Amos asked for public comments. Road Superintendent Ben Garrett appeared before the Commission and commented on the working out of class and the positions discussed earlier in the meeting noting that something that would need to be considered relative to the fiscal impact of the Communication Manager is whether the make-up of the department would be one manager with two employees or one manager with one employee as it has been in the past. Additionally he stated his support of all the positions being open and competitive or at least promotional competitive instead of just an appointment as discussed. Chairman Amos questioned if it should be handled during labor negotiations. District Attorney Macdonald commented that the positions being discussed are management positions which would not typically be covered under collective bargaining as they were all listed as exempt, so it would not be involved with labor negotiations. Superintendent Garrett offered his opinion that, to be consistent with the County's policy, it should be handled in the manner indicated; he discussed the language of the County's policies related to promotional and open/competitive. No further public comment offered.

**ADJOURNMENT:** Chairman Amos adjourned the meeting at 11:37 a.m.

ATTESTED:  Clerk APPROVED:  Chairman

(Minutes approved by the Commission and signed by the Chairman on 0/15/2015)