

Monday, March 30, 2015

The Fiscal Year 2015-2016 budget workshop held by the Humboldt County Board of Commissioners was called to order on Monday, March 30, 2015, at 8:00 a.m. in the regular place of meeting at the Courthouse, Winnemucca, Nevada. Those present were Chairman Garley Amos, Jr., Commissioners Marlene Brissenden, Mike Bell, Jim French and Ron Coni, District Attorney Michael Macdonald, Administrator Dave Mendiola, Comptroller Sondra Schmidt and Clerk of the Board Tami Rae Spero.

PUBLIC COMMENTS: Chairman Amos asked for public comments. None were offered.

FISCAL YEAR 2015-2016 BUDGET WORKSHOPS:

FISCAL YEAR 2015-2016 BUDGET OVERVIEW BY COUNTY ADMINISTRATOR AND

COUNTY COMPTROLLER: Administrator Mendiola presented his budget message (see attached) to the Commission including a review of the retreat mandates, the total amount of proposed General Fund expenditure requests as well as revenue estimates and the resulting difference, the current budget process as it pertains to expenditures and a recommendation for a different approach, an explanation of the recommended new approach and how the choice of which approach to use will affect the budget hearings, the process that will be used for the hearings, the need to start thinking about how the County can reduce expenditures, concerns about declining revenues and increasing expenditures including a projected decline in property taxes and a continuing decline of CTX revenues, the recommendation to transfer PILT funds to the Capital Project Fund for the CSI (Radio) upgrade and the GPS software for 911 Dispatch and the Road Department and new software and programming for the Building & Safety Department, the need to keep and encourage businesses to relocate to the area and to invest in ways that are conducive to economic growth, a review of the Sheriff's budget and the 6th Judicial budget which need to be looked at closely including the Sheriff's vehicle requests and a proposed separation of Humboldt County out of the Sixth Judicial District, a proposal to use ending fund balances only for special projects that will enhance infrastructure or provide the opportunity to increase revenue opportunities and to make every effort possible to avoid ever using ending fund balances for operating expenses and the pre-budget process of meeting with Elected Officials and Department Heads.

Comptroller Sondra Schmidt reviewed a budget letter she had provided to the Commissioners in which she discussed income projections and concerns about gold prices and the effect of those on the local economy and the unknowns as to what will occur in the upcoming Nevada Legislative Session and how that will affect us locally; attached to the letter provided and reviewed for the Board were the amounts associated with the General Fund both for Fiscal Year 15 and Fiscal Year 16, budgeted salaries and

benefits for both fiscal years and charts tracking General Fund Net Proceeds, Property Taxes and Consolidated Tax Revenues 2011 through 2016, General Fund 6-year Actual Revenues and Expenditures 2009 through 2016 and General Fund Actual Expenditures vs. Budgeted Expenditures 2009 through 2014. Assessor Jeff Johnson appeared before the Board and explained the numbers provided related to property taxes and assessed valuations. Treasurer Gina Rackley appeared before the Board and discussed CTX revenues. Discussion occurred regarding the costs associated with the CSI Project, the use of PILT funding for that project, the revenues and expenditures associated with the General Fund, property tax revenues, salaries, actual expenditures versus budgeted expenditures and concerns about the ending fund balance for the General Fund.

COOPERATIVE EXTENSION: Cooperative Extension Agent Brad Schultz appeared before the Commission and reviewed his budget request noting the increase is due to employee costs. Administrator Mendiola stated that he had no offered changes to this budget request. Commissioner Cerri asked about the increased employee costs and whether the County has any options with those. Administrator Mendiola noted that the County and the Employee's Associations are currently in the middle of a contract but there might be a way to bring that back to the table for consideration. Commissioner Cerri commented on his concerns about approving budgets with the current revenue issues the County has. Commissioner French agreed with the concerns and offered the suggestion that all departments look at what a 10% reduction across the board for their individual departments would look like and that the Commission should know what Plan B would look like before the budget is finalized in May; he continued discussing the need to involve the departments in the decision regarding the budgets and how to address any shortfalls. Discussion occurred regarding the number of County employees and how that compares to the County's population. After discussion the following motion was made by Commissioner Bell and passed unanimously:

To approve the Cooperative Extension budget as presented.

Administrator Mendiola noted the budget follow-up item scheduled at 3:00 p.m. and suggested that if the Commission does not want to approve certain budgets at the time those items are discussed so they can see what all is going to be presented, additional discussion and/or decisions can be done at that time.

BUILDINGS & GROUNDS: Buildings & Grounds Director Doug Cain and Buildings & Grounds employee Enoc Gaitan appeared before the Commission. Director Cain reviewed his process for budget preparation as well as the budget request including slight increases to some of the maintenance contracts, a

sidewalk replacement project by the County parking lot which will be done with the City's involvement, HVAC maintenance, painting of County areas including the Commissioners' Office, removal of extra cooling systems from the old dispatch area for other uses, projects in the Sheriff's Department, Library, Cooperative Extension, Road Department, Treasurer's Office, Dispatch Building, Recorder's Office and Fairgrounds. Administrator Mendiola recommended that the items identified for the Library be transferred to the Library Fund as it has sufficient ending fund balance to cover the costs, that the new carpet for Sergeant Close's Office and the replacement of jail asphalt requested by the Sheriff's Office be removed, that the emergency generator requested by the Road Department be removed and that the requests for the Cooperative Extension be transferred to their fund due to their fairly healthy ending fund balance. Discussion occurred regarding ending fund balances for the individual funds and how those can be used for items such as those requested. Director Cain spoke in support of beginning to earmark funding for the emergency generator for the Road Department noting the number of times the request has been denied and the benefits of having the generator in case of emergency. Administrator Mendiola recommended that the items requested for the fairgrounds be transferred to the Winnemucca Events Complex Fund as there is sufficient ending fund balance to cover the costs. Director Cain explained his request for a scissor lift. Commissioners French and Bell suggested that the item be saved for but that it not be approved this year. Director Cain discussed how the amounts are budgeted for utilities. Commissioner Cerri asked if the door in the Treasurer's Office could be cut. Treasurer Rackley stated she would be okay with that. Discussion occurred regarding the motion language. After discussion the following motion was made by Commissioner Bell and passed unanimously:

To approve this based on \$176,997.00 reduction and to transfer the money for the Library project, the Cooperative Extension Project and the fairgrounds project from their fund balances.

Discussion occurred regarding Director Cain's upcoming retirement.

SHERIFF/DETENTION/DISPATCH/TASK FORCE/LOCAL EMERGENCY PLANNING

COMMITTEE (LEPC): Sheriff Michael Allen appeared before the Commission and reviewed his budget request including the purchase of twenty new tasers with associated equipment for the Patrol Division as the current tasers are outdated and no longer available, a requested increase to the Investigation line item due to a contract cost increase for Washoe County Crime Lab and an increase in the Travel & Training line item. Captain Kevin Malone addressed the Commission regarding the taser request. Commissioner Cerri asked about the Radio Contract/Maintenance line item given the project being done related to the radios.

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Sheriff Allen stated he did not know the purpose of that particular line item. Comptroller Schmidt stated that she would look into it. Sheriff Allen continued reviewing his budget request related to the purchase of a new live scan fingerprint machine and the purchase of seven new patrol vehicles; he spoke in support of the vehicles noting concerns about the high mileage on the vehicles that will be replaced. Discussion occurred regarding the intention to obtain SUVs, how the vehicles are rotated in the fleet, the number of vehicles in the fleet, the expected life expectancy for those vehicles, prior efforts by the Commission to rotate new vehicles in on an annual basis, the ability to lease and the option for obtaining used vehicles this year. Sheriff Allen voiced his concerns about using used vehicles for patrol and spoke in support of new vehicles. Commissioner French asked if the request was based on cost to maintain or just the mileage. Sheriff Allen responded it is based on the mileage. Administrator Mendiola offered the recommendation that two vehicles be replaced this year and an additional three or four be done in the next budget year if things are looking up. Road Superintendent Ben Garrett appeared before the Commission and discussed the annual maintenance costs and mileage of the vehicles identified for replacement noting that the maintenance costs are pretty low. Commissioner Cerri stated that bottom line is that there are not enough funds for this request this budget year so while the rotation process does need to start, it cannot start with seven. Superintendent Garrett further noted that the add-ons for these vehicles such as the overhead lights and cages are unit specific; he commented on the value the vehicles will have on trade-in. Commissioner French noted the need to create a protocol for the rotation of vehicles. Administrator Mendiola indicated that he would be speaking to someone who works with asset management who will work with the Sheriff and the County to develop a program. Sheriff Allen voiced his concern that two vehicles in this year would not be enough to address the situation. Commissioner Bell suggested that no decision be made as to the vehicles at this point and that it be brought back closer to the final budget approval so that both revenues and the final budget will be better known or that only two be approved now and a decision be made on additional vehicles at that time. Commissioner French suggested that the Sheriff find the funding within his budget if he wants the vehicles. Sheriff Allen asked if that would include both the current budget and the 15/16 budget. Commissioner French agreed that it would. Administrator Mendiola suggested that perhaps only half of the requested tasers could be purchased. Sheriff Allen stated that he would look at the budgets and determine his priorities. Discussion occurred regarding the Radio Contract/Maintenance line item. *(Chairman Amos recessed the meeting for five minutes and reconvened at 10:17 a.m.)* Discussion occurred regarding the time line for revisions to the budget and for approval of final budget. The following motion was made by Commissioner Bell and passed unanimously:

To approve the budget as recommended by the Administrator with the two vehicles and to revisit this for the possibility of adding more vehicles at the end of the final budget.

Sheriff Allen reviewed his budget request for Detention including the purchase of three new tasers for Detention Staff, a correction to the Uniform Allowance line item due to contract language, an increase to the Travel & Training line item, the Extradition line item, a new video system for the Detention Center and a new transport van. He spoke in support of both the video system which is needed to bring the facility into compliance with the Prison Rape Elimination Act of 2012 and the transport van; he noted that the Union Township Justice Court has agreed to assist in the purchase of the van by contributing \$10,000.00 towards the cost as well as offering \$10,000.00 towards employee costs for coverage of the Community Services Program. Discussion occurred regarding the current video system and the limited amount of recording retention allowed as well as blind spots in the facility, how the installation would be handled, if installation could be done by the County's IT department given the cost of installation presented, if add-ons could be done to the current system to increase the recording storage capacity, the need for quality recordings, concerns about the time frame for installation with the use of the County's IT department and whether any other systems have been looked at. The Board directed the Sheriff to look into the system further and attempt to trim the cost and to bring it back to the Commission. Discussion ensued regarding the van request including the possibility of obtaining a used van or repairing the current van and the use of State purchasing if a van is approved. Commissioner Cerri asked that the Sheriff look at the 10% cut in this budget as requested previously. Administrator Mendiola noted the potential for savings in the Inmate Medical line item due to a new contract with Humboldt General Hospital and recommended reducing that line item by \$25,000.00, that he had no recommendation related to the video system though he did agree with Commissioner Bell's suggestion that it be looked at for possible cost saving and that he felt that the possibility existed for obtaining a van that had miles on it which would reduce the cost. Commissioner Bell stated that he would like to see the Sheriff come back with options on the video system and the van and he noted his offer to assist with the video system. After discussion the following motion was made by Commissioner Bell and passed unanimously:

To approve the Detention budget with the Sheriff coming back with other options for the video system and the transport van prior to approval of the final budget.

Sheriff Allen reviewed the Dispatch budget including a request for additional dispatchers; he noted that even with the additional employee request the employee line item is less than the prior year's budget request and spoke in support of the request explaining the issues with not having sufficient dispatchers in 03/30/2015

the center. Administrator Mendiola noted issues in dispatch including the turnover rate and the overtime levels. Sheriff Allen continued reviewing the request including the request for a contracted medical director and the request for additional dispatch console units; he offered to remove the request for the console unit at this time as it is more important to have the dispatchers. Administrator Mendiola commented on discussions that he had with Pat Songer regarding the cost for the medical director and offered the recommendation that the line item be reduced to \$15,000.00; he further noted that the Hospital may be willing to work with the County on this requirement which could reduce the cost further. Discussion occurred regarding the request for additional dispatchers and concerns about minimal staffing in the facility. The following motion was made by Commissioner Bell and passed unanimously:

To approve the budget minus the \$20,000.00 for the console and reducing the EMD director to \$15,000.00.

Sheriff Allen reviewed the Task Force budget including the grant funding. Discussion ensued related to cutting back the program if the grant funding is reduced. The following motion was made by Commissioner French and passed unanimously:

To approve the budget as presented for the Task Force.

No discussion occurred regarding the LEPC budget. Sheriff Allen reviewed the budget request for the 9-1-1 Enhancement Fund. Discussion occurred regarding using funds from this Fund for the GIS mapping project and that the additional funding required is included in the Capital Projects Fund. After discussion the following motion was made by Commissioner Bell and passed unanimously:

To approve the 9-1-1 Enhancement budget.

ROAD DEPARTMENT/REGIONAL TRANSPORTATION FUND: Road Superintendent Ben Garrett appeared before the Commission and reviewed his budget request for the Road Department. Discussion occurred regarding dust control and the possibility of reducing the number of roads treated to cut costs. Administrator Mendiola suggested that the Commission does have the option to review services in general, not just for the Road Department but for all departments, to determine if some services could be cut back which would result in a cost savings. Superintendent Garrett continued his review including the special projects line item which is used for crushing projects noting that those projects have gotten behind in recent years so he had put in for three but that could be cut back to two. Administrator Mendiola stated that would be his recommendation. Superintendent Garrett continued reviewing the request including an increase to the line item for water issues related to the plan to drill wells in the Midas area which may not be utilized if an agreement can be reached with the mining operation in the area but if time runs out on the 03/30/2015

permits it may be necessary for the County to drill the wells and the Capital Outlay request which the PILT funding will offset. After discussion Administrator Mendiola recommended that \$75,000.00 be cut from the special projects line item related to crushing. The following motion was made by Commissioner Bell and passed unanimously:

To approve this budget with one less crushing project.

Superintendent Garrett reviewed the Regional Transportation Fund/County budget request noting that this budget has increased significantly but the reason for that is because the Chip Seal Project done in this fiscal year has not been paid for due to quality issues, so the amount has been rolled into the next fiscal year as it may not be resolved prior to July 1st; he further noted the funds included in this budget would serve as the match for the Eden Valley Bridge Project whenever that project proceeds. Superintendent Garrett detailed the projects planned for the upcoming budget year including a chip seal/cape seal on Leonard Creek, Westmoreland, Thomas Canyon, Commander & Beechcraft and consideration of how to proceed with Cordero Road. Comptroller Schmidt noted that the City is proposing to have zero expenditures out of the RTC Fund in the upcoming budget year per the City Manager. The following motion was made by Commissioner French and passed unanimously:

To accept the budget as presented for the Regional Transportation Fund.

PUBLIC DEFENDER: Public Defender Matt Stermitz appeared before the Commission. Comptroller Schmidt reviewed the budget request for this department noting that the only increase is in the salary/benefits line items. Public Defender Stermitz discussed a bill that is before the Legislature that would require the rural counties to use the State Public Defender and do away with local public defenders; he noted prior discussion about bringing in a second public defender to his office but he suggested that not be pursued at this time given what is occurring at the Legislature. The following motion was made by Commissioner Bell and passed unanimously:

To approve the Public Defender Budget.

SOLID WASTE: Administrator Mendiola reviewed the budget request for the Board. The following motion was made by Commissioner French and passed unanimously:

To accept the Solid Waste Budget as presented by the Administrator.

RECORDER: Recorder Debbie Engstrom appeared before the Commission and reviewed her budget request. The following motion was made by Commissioner Brissenden and passed unanimously:

To approve the Recorder's Budget as presented.

COMMUNICATIONS/TV: Ric Grantham of the Communications Department and Paul Burkholder,

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contracted for TV maintenance appeared before the Commission. Administrator Mendiola commented on issues with staffing in both the Communications and TV departments and the possibility of hiring a position that would work part of the time in Communications and part in TV; he noted that he had included an increase in salary and benefits for the Communications Manager position and for the current Tech I position to go to a Tech II in the Communications budget and that the TV budget increases due to needed equipment plus the part time position. Commissioner Bell explained his issue with the proposal due to the need to pay a salary out of the TV Fund when the person is not doing TV work as this plan will require outsourcing of repairs due to the lack of training. Mr. Burkholder commented on his concerns about using a dedicated fund for projects that should be paid for out of the General Fund; he offered suggestions including having the Communications Department offer stand-by assistance to cover those times that he is not available for or needs assistance with and then charge the TV District those costs and that a line item identified as "stand-by services" be created in the TV District budget for that purpose. Commissioner French noted his issue with criticizing the use of TV funds to pay for communications personnel to assist in the TV department when for years Mr. Grantham has assisted the TV department and those costs have been covered completely by the General Funds; he continued noting that TV technology is going to be changing and if the option exists to utilize the microwave systems that the County is going to be paying for, as CSI has indicated, then he would think it would be most appropriate to have a person in Communications handle both departments, that if the services that people are paying taxes for can be handled efficiently with a split position, he does not see how that has a down side. Mr. Burkholder commented that there are unknowns related to the use of the microwave system for TV as the study had not been completed, so the impact of that is not known at this time and that he and Mr. Grantham are experimenting with the ability to put the TV signal out over the same microwave that will be used for communications. Discussion occurred regarding concerns with co-mingling of the departments when the TV Department has dedicated funding and the possibility of creating a coding system to capture the hours worked within each department to appropriately bill the proper fund. Administrator Mendiola noted the need for a plan for succession if Mr. Burkholder were to step away from the services he is providing. Mr. Burkholder suggested that he could train personnel in the Communications Department. Commissioner Cerri noted that the creation of a Communications Manager position was voted down at a prior meeting. Administrator Mendiola suggested that it had only been tabled. Commissioner Bell stated that he would have an issue with taking money for salaries from the dedicated fund but not billing back specific services. Mr. Grantham noted his ability and knowledge of the TV system and pointed out that Mr. Burkholder,

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during his time with the County, had been paid out of the TV Fund but had also oversaw the Communications Department, so he questioned why there are concerns about this now; he continued stating that he can work on both TV and communications equipment but the issue has been the shortage of manpower within the department. Administrator Mendiola offered examples of other employee sharing between departments and stated that it is a way for the County to be more flexible and to take on more work load; he continued noting that in addition to the other duties he handles, Mr. Grantham will be serving as project manager for the CSI project so he will be very busy for the foreseeable future. Commissioner Bell stated that is another reason that these departments need to be separated as the focus for the communication staff needs to be communications and the TV duties can be outsourced. Commissioner French commented on the benefits of consolidating the departments and of being prepared for the time when Mr. Burkholder is no longer interested in handling the TV issues by having a fully trained department to take over. Administrator Mendiola suggested that the decision could be tabled until final budget time noting the need to clarify whether the Communications Director position had been voted down as indicated by Commissioner Cerri or only tabled but he offered his opinion that these departments need to have someone managing them. Commissioner Cerri commented on adding another department head at a time when there are budget concerns. Commissioners Brissenden and French noted that Mr. Grantham has been handling those duties since Mr. Burkholder's retirement and the cost for that is fully contained in the Communications budget. Chairman Amos observed that there are serious issues with communications at this time that might have been prevented with additional funding or manpower and the County is going to pay for that one way or another; he continued commenting on the need for a project manager for the CSI project. Administrator Mendiola stated that Mr. Grantham could handle those duties and that the County should not have CSI provide the manager because of the cost but the concern was the effect on the department with the addition of those extra duties but no extra manpower and that was the reason for this proposal; he noted that the increase for the TV budget related to personnel is 8.8% and the ending fund balance in that fund was sufficient to sustain that increase. Commissioner Bell agreed with the amount of work that is going to have to occur in the Communications Department and suggested that was another reason to keep the departments separate. Discussion occurred regarding the budget amounts and what the actual increase to each budget would be. Comptroller Schmidt discussed the revenues associated with the TV Fund and what is paid out of the fund. Administrator Mendiola reviewed the proposed budget amount for the TV Department, the projected revenues and projected ending fund balance and offered that given those amounts the request is sustainable for a number of years. Mr. Burkholder

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agreed that it was sustainable but commented that the cost to run the TV District was not as high as Administrator Mendiola was indicating so some of that amount was going to subsidize the Communications Department. Commissioner Bell agreed and stated that was his concern. Commissioner French questioned how that will happen if everyone leaves the table with the knowledge that we don't want to subsidize anything and that we charge off equipment and personnel appropriately based upon their activity. Administrator Mendiola noted that either way this is not a funding issue, it will not put any greater burden on the funds though there is still the issue of how the funds should or should not be used but he pointed out that there will be a portion of the CSI project that is going to effect the TV, so technically funds should be taken from the budget to help pay that cost. Both Commissioner Bell and Mr. Burkholder agreed but noted the cost of those items is unknown at this time. Commissioner French asked District Attorney Macdonald if there was any moratorium which would preclude the Commission from using the TV District Funding as it comes in, as long as the services required are being provided. District Attorney Macdonald commented on the charging of costs between departments which is done currently by County departments such as the Road Department and Buildings & Grounds; he stated that the Board should be cautious when the funds are dedicated that they are being used for what they are dedicated for but other than that he believes it is a situation of how the departments are put together, how to account for the sharing of labor and/or equipment and costs and identifying a mechanism for properly accounting items between the two sides, that he sees nothing that prevents the County from going from a co-mingled account to separating the two, there would just be decisions needed as far as management, staffing and how the accounting between the two for services exchanged would be done. Commissioner Brissenden commented on the issues with the departments as noted by the Chairman previously and stated that those issues need to be addressed and the County Administrator has offered a possible suggestion. Commissioner Bell commented on the need to keep these departments separate and offered the following motion:

That the County keep these departments separate.

Commissioner French stated that he respectfully disagrees with Commissioner Bell's motion as it does not address the issues at hand in these departments including the need for more staff in the Communications Department so they have the time to focus on what needs to be fixed in that department and preparing for the time when Mr. Burkholder is no longer willing to handle the duties associated with the TV Department and developing staff to take on those duties; he continued observing that while funds are being melded periodically that happens all the time in the County and there is nothing that precludes

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that from occurring as long as the services are being provided that those taxes are being collected for; that the Administrator had attempted to minimize the impact to the budget while still providing the necessary services; that, as it stands right now, it will be difficult to split these departments apart while leaving the personnel as they are now, continuing to allow Mr. Grantham to work out of class and also expect him to manage the CSI project given the large amount of activity that project will generate. Mr. Burkholder responded noting that he had seen this big workload coming and his thinking had been that he could remove the TV issues from Mr. Grantham so he wouldn't have to worry about it and so he could concentrate on his strong suit; Mr. Burkholder continued stating that he would be willing to continue doing that as long as the agreement that is in place now remains and again he suggested that the TV Fund pay for any services provided by the Communications Department for at least the next year until the communication issues can be addressed. Commissioner Bell agreed. Mr. Grantham questioned who the County would get to cover the TV District, if for some reason, Mr. Burkholder is unable to provide the services noting that he is the only other person that knows the system. Commissioner French suggested that it would be contracted out in the same manner as it is now. Administrator Mendiola noted that while he understood Mr. Burkholder's suggestion, it does not help with additional personnel for the Communications Department which is the need. Chairman Amos noted that there is a motion pending on the table and asked Commissioner Bell to repeat his motion. The following motion was made by Commissioner Bell:

That we keep Communications and Television totally separate, that we continue with the manner that we are in now with Paul in that same contract, that way it completely gives Communications over to Communications.

Chairman Amos called Commissioner Bell's motion to a vote and it passed with Chairman Amos and Commissioners Bell and Cerri voting aye and Commissioners French and Brissenden voting nay. Commissioner Bell offered the following motion:

To approve the Humboldt Television budget as presented and that includes the \$50,000.00 Capital Outlay for the Spectrum Recovery.

Discussion occurred regarding spectrum recovery. Chairman Amos called Commissioner Bell's motion to a vote and it passed unanimously. Administrator Mendiola noted the requested budget for Communications which included the addition of a third employee but does not include a step up for Mr. Grantham. Discussion ensued regarding both the additional position and the Communications Manager position which is not included in this budget as presented but which could be discussed further prior to

adoption of the final budget. After discussion the following motion was made by Commissioner Bell and passed unanimously:

To approve the Communications budget as presented.

ADMINISTRATOR: Administrator Mendiola reviewed the Administrator's budget for the Board. The following motion was made by Commissioner French and passed unanimously:

To accept the Administrator's recommendation for the Administrator's budget which would reflect a reduction of \$60,035.00 to the bottom line.

PERSONNEL: Administrator Mendiola reviewed the Personnel budget for the Board. Discussion occurred regarding the Wellness Program. The following motion was made by Commissioner French and passed unanimously:

To accept the Administrator's budget proposal for Personnel.

HUMBOLDT DEVELOPMENT AUTHORITY: Administrator Mendiola reviewed the Humboldt Development Authority budget for the Board. The following motion was made by Commissioner Cerri and passed unanimously:

To approve the Humboldt Development Authority budget as presented.

COMPTROLLER: Comptroller Schmidt reviewed her budget request for the Board including an offer to reduce the audit costs by \$5,000:00. The following motion was made by Commissioner French and passed unanimously:

To accept the Comptroller's budget as presented with the exception of the audit expenses category which is listed at \$110,000.00 and change that to \$105,000.00.

COMMISSIONERS: Administrator Mendiola reviewed the Commissioners' budget request for the Board. The following motion was made by Commissioner Bell and passed unanimously:

To approve the Commissioners budget as presented.

CLERK: County Clerk Spero reviewed her budget request for the Board. The following motion was made by Commissioner Brissenden and passed unanimously:

To approve the County Clerk's budget as presented.

ELECTIONS: County Clerk Spero reviewed the Elections budget for the Board. The following motion was made by Commissioner Cerri and passed unanimously:

To accept the Elections budget as presented.

INDIGENT FUND: County Clerk Spero reviewed the Indigent Fund budget for the Board. The following motion was made by Commissioner Brissenden and passed unanimously:

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To approve the Indigent Fund budget as presented.

INDIGENT MEDICAL FUND: County Clerk Spero reviewed the Indigent Medical Fund budget for the Board. The following motion was made by Commissioner Cerri and passed unanimously:

To accept the budget for the Indigent Medical Fund as presented.

STABILIZATION FUND: Comptroller Schmidt informed the Commission that this fund is fully funded. The following motion was made by Commissioner Bell and passed unanimously:

To approve the Stabilization Fund as presented.

UNEMPLOYMENT TAX FUND: Comptroller Schmidt reviewed the proposed budget for the Unemployment Tax Fund for the Board. The following motion was made by Commissioner Brissenden and passed unanimously:

To approve the Unemployment Tax Fund budget as presented.

COMPENSATED ABSENCES FUND: Comptroller Schmidt reviewed the proposed budget for the Compensated Absences Fund. The following motion was made by Commissioner Brissenden and passed unanimously:

To approve the Compensated Absences Fund as presented.

PUBLIC HEALTH NURSE: Administrator Mendiola reviewed the proposed budget for the Public Health Nurse. The following motion was made by Commissioner Bell and passed unanimously:

To approve the Health budget as presented.

MOSQUITO CONTROL: Discussion occurred regarding the mosquito control contract and the historical trend of the budget. After discussion the following motion was made by Commissioner French and passed unanimously:

To accept the Mosquito Abatement Program as presented.

BUILDING RESERVE FUND: Administrator Mendiola reviewed the Building Reserve Fund for the Board. Discussion occurred regarding the prior year's expenditures including the Dispatch Center and the contribution for the land acquisition for the Boy's & Girl's Club facility. The following motion was made by Commissioner French and passed unanimously:

To accept the Building Reserve Proposal as presented by the Administrator.

CAPITAL PROJECTS FUND: Administrator Mendiola reviewed the Capital Projects Fund request; he noted direction that had been received from the auditors that all expenditures associated with the CSI Project be kept in one fund for tracking purposes and his effort to plan the budget accordingly but due to delays in the project he did not believe the full amount allotted would be necessary so his recommendation

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would be to reduce the request by \$1,000,000.00 to \$715,000.00; additionally he commented that funding of \$90,000.00 for the GIS Mapping Project had been identified in this budget but as noted earlier a portion of that would be paid out of the 9-1-1 Enhancement Fund so he would recommend a reduction of \$30,000.00 to \$60,000.00 and that \$25,000.00 had been identified for improvements in the Commissioners' Office that are needed but with the current fiscal situation he would leave that up to the Commission. Commissioner French suggested improvements that can be done internally through Buildings & Grounds that would not be that costly. Discussion occurred regarding the condition of the Commissioners' Office and what could be accomplished. Commissioner Bell suggested that the \$25,000.00 be taken out at this time and once a cost is determined it could be brought back prior to adoption of the final budget; he asked what the final numbers would be. Administrator Mendiola said the budget amount would be at \$1,037,190.00 following the reduction of \$1,000,000.00 for the CSI Project, \$30,000.00 for the GIS Mapping Project and \$25,000.00 for Commission Office improvements. The following motion was made by Commissioner Bell and passed unanimously:

To approve the budget with the numbers just presented by the Administrator.

DEBT SERVICE FUND: Comptroller Schmidt noted that Humboldt County currently has no debt. The following motion was made by Commissioner Brissenden and passed unanimously:

To approve the Debt Service Fund as presented.

COMMUNITY SUPPORT: Administrator Mendiola reviewed the items contained in this budget including the fire protection plan with Nevada Division of Forestry, the Vitality Center, the Chamber of Commerce and the Senior Citizens Transportation funds/Grant. Comptroller Schmidt discussed the Transportation Grants related to the Senior Citizens transportation program. After discussion the following motion was made by Commissioner Brissenden and passed unanimously:

To approve \$526,000.00 for community support.

EMERGENCY MANAGEMENT: No budget presented for this item.

GENETIC MARKER TESTING: Comptroller Schmidt explained how the Genetic Marker Testing item is handled.

IN-LIEU OF TAX FUND: Discussion occurred regarding PILT funding would be distributed including \$1,030,000.00 to Capital Projects for the CSI Project, \$1,000,000.00 for the Road Fund and \$25,000.00 for the Cooperative Extension for weed abatement. Discussion occurred regarding the funds provided to the Cooperative Extension for weed abatement. After discussion the following motion was made by Commissioner Bell and passed unanimously:

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