

Monday, May 16, 2016

The regular meeting of the Humboldt County Board of Commissioners was called to order on Monday, May 16, 2016, at 9:30 a.m. in the regular place of meeting at the Courthouse, Winnemucca, Nevada. Those present were Chairman Marlene Brissenden, Commissioners Mike Bell, Jim French and Ron Cerri, Deputy District Attorney Gabrielle Carr, Administrator Dave Mendiola and Clerk of the Board Tami Rae Spero. Commissioner Garley Amos was absent.

PUBLIC COMMENTS: Chairman Brissenden asked for public comments. There was no public comment.

DISCUSSION & ACTION ON CORRECTION/APPROVAL OF MINUTES –DECEMBER 21, 2015, JANUARY 4, 2016, JANUARY 19, 2016, FEBRUARY 1, 2016, FEBRUARY 16, 2016, MARCH 7, 2016, MARCH 21, 2016 and APRIL 4, 2016 REGULAR MEETINGS AND OCTOBER 15, 2015, JANUARY 11, 2016, JANUARY 25, 2016 AND March 28, 2016 SPECIAL MEETINGS: Chairman Brissenden asked for comments or corrections to the minutes of March 7, 2016. None were offered. The following motion was made by Commissioner Bell and passed with Chairman Brissenden, Commissioner French, Commissioner Bell and Commissioner Cerri voting aye. Commissioner Amos was absent:

To approve the March 7, 2016 minutes as presented.

CONSENT AGENDA:

- A. Tax Roll Adjustment for Winnemucca MountainView Association for a correction to the re-opened roll (net assessed value from \$430,103 to \$389,899), which requires Commission approval since the County Board of Equalization is no longer in session and the amount has not yet been billed:
The following motion was made by Commissioner Bell and passed with Chairman Brissenden Commissioner French, Commissioner Bell and Commissioner Cerri voting aye. Commissioner Amos was absent:

To approve item A on the Consent Agenda as presented.

- B. Third Quarter Investment Report - Treasurer Gina Rackley will provide an update of all current investments of County funds:

This item was pulled from the Consent Agenda. Treasurer Gina Rackley reviewed the quarterly financial report for the period ending March 31, 2016. The following motion was made by Commissioner Bell with Chairman Brissenden, Commissioner French, Commissioner Bell and Commissioner Cerri voting aye. Commissioner Amos was absent:

To approve item B on Consent Agenda as presented.

MISCELLANEOUS REPORTS AND CORRESPONDENCE:

OTHER INFORMATION AND UPCOMING MEETINGS: Chairman Brissenden noted upcoming meetings.

REPORTS FROM COMMISSIONERS REGARDING OTHER BOARDS AND COMMITTEES

THEY SERVE ON: Commissioner Bell offered no report. Chairman Brissenden asked Commissioner Bell to tell the Commission about the Chinese company discussed by the Humboldt Development Authority. Commissioner Bell told the Commission that there is a company interested in opening up an ore processing plant at the Airport Industrial Park. Commissioner French reported on a meeting with the House of Representatives Committee on Natural Resources and oversight and on the Hospital Board Retreat; he also told the Commission about an e-mail received that was a copy of a regulatory document submitted to the PUC (Public Utility Commission) on behalf of AT&T in which they are asking to be pulled as the provider of last resort for Humboldt, Pershing and Lander Counties. Commissioner French asked that an item be placed on a future agenda regarding this application. Commissioner Cerri reported on the Humboldt River Basin Water Authority meeting he attended; he informed the Board that the Humboldt County Elk Plan was approved by the State Wildlife Commission with minor changes and that he would be attending a Legislative Public Lands meeting. Chairman Brissenden said she would be attending a Conservation District conference and a Building a Stronger Nevada conference and had attended a Wellhead Protection meeting, Drug Court Graduation and Candidates Night. Commissioner Brissenden said she had a discussion with Trout Unlimited about what they are doing in the Pine Forest area for the ranchers.

Chairman Brissenden noted that the Commission would be proceeding with item 16 on the agenda as the BLM representatives were present.

RESOLUTION IN SUPPORT OF NEVADA WILDLIFE AWARENESS MONTH: A copy of the proposed resolution was attached to the on-line agenda for review. Mike Whalen, BLM Fire Management Specialist and Brad Milam, BLM Fire Mitigation Education Specialist with the Winnemucca District Office appeared before the Board. Commissioner Brissenden read the resolution. Mr. Whalen & Mr. Milam spoke about the theme for Wildfire Awareness Month. Deputy District Attorney Carr told the Commission that this item had been incorrectly agendized as "Nevada Wildlife Awareness Month" and not "Nevada Wildfire Awareness Month" and offered the recommendation that the Commission re-agendize the item correctly for the next meeting. The following motion was made by Commissioner Bell and passed with Chairman Brissenden, Commissioner French, Commissioner Bell and Commissioner Cerri voting aye and Commissioner Amos being absent:

To continue this item to the next agendized meeting.

APPROVAL OF EXPENDITURES: A report identifying the expenditures being considered was attached to the agenda for review. The following motion was made by Commissioner Cerri and passed with

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Chairman Brissenden and Commissioners Bell, French and Cerri voting aye and Commissioner Amos being absent:

To accept the expenditures for April 28, 2016 through May 11, 2016 as presented.

PRESENTATION FOR EMPLOYEE OF THE MONTH AWARD (APRIL 2016): Administrator Mendiola reviewed the nomination for the Employee of the Month. The January Employee of the Month Award was presented to JD Ames from the IT Department.

DISTRICT ATTORNEY: CODIFICATION: A copy of the Supplement and Republishing Proposal from Code Publishing Company was included on the on-line agenda for review. Deputy District Attorney Carr reviewed the process of finding a company to codify the County Codes and stated that he District Attorney's recommendation is to approve Code Publishing, Inc. to do the codification of the Humboldt County Code. The following motion was made by Commissioner Bell and passed with Chairman Brissenden, Commissioner French, Commissioner Bell and Commissioner Cerri voting aye. Commissioner Amos was absent:

To approve the recommendation for Code Publishing, Inc. to codify the Humboldt County Code.

PUBLIC HEARING: APROVAL OF 2016-2017 TENTATIVE BUDGET: Consideration of, discussion and possible approval of Fiscal Year 2016-2017 Tentative Budgets for all Humboldt County including specific departments and Special Districts. Administrator Mendiola noted this is the tentative budget approved at the March 28, 2016 meeting; he explained this would be approval of the numbers from that meeting. Commissioner French asked for clarification of when changes can be made to the numbers. Comptroller Sondra Schmidt reviewed the process for the Board and reminded the Commission that this is a public hearing. Chairman Brissenden asked for public comment, there was no public comment. The following motion was made by Commissioner French and passed with Chairman Brissenden, Commissioner French, Commissioner Bell and Commissioner Cerri voting aye. Commissioner Amos was absent:

To approve the tentative budget as presented for the 2016/2017 budget year.

PUBLIC HEARING: APPROVAL OF THE 2016/2017 FINAL BUDGETS: Consideration of, discussion and possible modifications, changes and/or approval of Fiscal year 2016-2017 Final Budgets for all Humboldt County, Humboldt Rural Fire District, Denio TV District and Quinn River TV District. Administrator Mendiola had a prepared statement regarding the final budget and reviewed it for the Commission noting that he had met with some of the department heads whose budgets lay within the General Fund which had resulted in a reduction to the expenditures for that fund of approximately \$628,704.00 but he noted that there was an addition of \$110,000.00 for the Office of the Alternate Public Defender which was approved at the last meeting; he commented on the need to reduce expenditures as the budget cannot continue to sustain this type of expenditures with the current revenues, the statutory

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requirements that result in inflated projected expenditures and the projected expenditures for both the Senior Center and the Museum as included which are just a pass through. He continued to discuss recommendations that have come out of the Cost Reduction Committee, the review of those recommendations with the Management Team, his request to the Management Team that any non-necessary expenditures be suspended to assist in preserving as much of the current fiscal year's ending fund balance as possible and his additional request to the Management Team that they review their budgets and to suspend any programs and the associated costs that are not required by Statute; he continued discussing other cost reduction solutions being considered including the need to enforce the Attrition Policy and the possibility of extending the number of days for that policy, the hope that things like furloughs and lay-offs can be avoided but the understanding that it may be necessary to go there in the future if the fiscal situation continues. Administrator Mendiola continued reviewing his proposal for reductions that had been identified for departments within the General Fund including the County Administrator's Office, the Commissioners, Buildings & Grounds, Computer Systems, Communications, Other General Government, Sheriff's Office, Building & Safety, Mosquito Control and Public Defender (see attached); he noted the reallocation of property tax rate in the amount of .095 from the Library to the General Fund and the reallocation of CTX from the General Fund to the Road Fund in the amount of an additional 3.8% for a total of 17.48%, the inclusion of salaries and benefits for an Administrative Clerk I position that had been overlooked in the Child Support Division, the transfer of costs for workstations and support hardware from the Dispatch line item to the 9-1-1 Fund and the increase of the transfer from the Humboldt Television Fund to the Capital Projects Fund for its share of the CSI Project. Commissioner Bell noted his interest in serving on the Cost Reduction Committee. Discussion occurred as to why the Alternate Public Defender costs were moved from the Sixth Judicial Fund to the General Fund. Comptroller Schmidt explained how COLA and merit increases are factored into the proposed budget. Administrator Mendiola reviewed the status of the formation of the Cost Reduction Committee and the associated processes. Commissioner Cerri requested that the District Attorney's Office take another look at their budget to see if they can make any reductions; he asked if that could be put in later. Administrator Mendiola stated that he did not believe it could be, given when the budget must be submitted to the State. Deputy District Attorney Carr recommended that based on various considerations including that the publication done in the newspaper does not refer to "final" approval of the County budget only the special district budgets, that per the Treasurer additional revenues may be coming in that could assist in this process and Commissioner Cerri's request to the District Attorney's Office, that the Commission "tentatively" approve today and re-agendize this for the first meeting in June. Deputy District Attorney Carr further indicated that she would relay Commissioner Cerri's request to District Attorney Macdonald. The Board concurred. The following motion was made by Commissioner Bell:

To tentatively approve the Humboldt County and place on the next agenda.

Deputy District Attorney Carr noted that the special districts included on the agenda could be approved. The following amended motion was made by Commissioner Bell and passed with Chairman Brissenden and Commissioners Bell, French and Cerri voting aye and Commissioner Amos being absent:

To approve the districts as presented and tentatively approve the Humboldt County Budget.

PLANNING - PUBLIC HEARINGS:

MP-16-01 - A Master Plan Amendment submitted by Steve West, City Manager/Engineer to change the IND (Industrial) designation to PF (Public Facility) on property located at 5055 and 7325 Jungo Road; assessor's parcel numbers 3637-28-100-001 and 3637-32-100-001: A copy of the Planning Department Status Report, the Application for Master Plan Amendment and maps of the area were included on the on-line agenda for review. Chairman Brissenden read the title of the item set to public hearing. City Manager Steve West reviewed the request for the Master Plan Amendment. Deputy District Attorney Carr informed the Commission that the Regional Planning Commission had recommended approval of this amendment. Statutory notice had been given. Chairman Brissenden asked for public comment, there was no public comment. The following motion was made by Commissioner Bell and passed with Chairman Brissenden, Commissioner French, Commissioner Bell and Commissioner Cerri voting aye. Commissioner Amos was absent:

To approve MP-16-01 as presented

(Ordinance No. 05-16-16)

RH-16-01 A rezone request submitted by Steve West, City Manager/Engineer to change the M-3 (Open Land Use) zoning designation to P-F (Public Facility) on property located at 5055 and 7325 Jungo Road; assessor's parcel numbers 3637-28-100-001 and 3637-32-100-001: A copy of the Planning Department Status Report, the Application for Re-zoning and a map of the location were provided on the on-line agenda for review. Chairman Brissenden read the title of the item set to public hearing. City Manager West was present and had no further comments. Chairman Brissenden asked for public comment, there was no public comment. Statutory notice had been given. Deputy District Attorney Carr informed the Commission that the Regional Planning Commission had recommended approval of this zone change. The following motion was made by Commissioner Bell and passed with Chairman Brissenden, Commissioner French, Commissioner Bell and Commissioner Cerri voting aye. Commissioner Amos was absent:

To approve TH-16-01 as presented.

(Ordinance 05-16-16a)

RESOLUTIONS TO ADOPT TAX RATES:

Consideration of, discussion and possible adoption of a resolution levying the tax rates required for the 2016-2017 fiscal year by designating the number of cents per \$100 of assessed value to be levied for each fund: A copy of the proposed resolution was attached to the on-line agenda for review. Administrator Mendiola reviewed the allocation and distribution of taxes. The following motion was made by Commissioner Bell and passed with Chairman Brissenden, Commissioner French, Commissioner Bell and Commissioner Cerri voting aye. Commissioner Amos was absent:

To adopt the resolution as presented.

(Resolution No. 05-16-16)

Consideration of, discussion and possible adoption of a Resolution levying the Tax Rates required for the 2016-2017 Fiscal Year for the Cooperative Extension Fund: A copy of the proposed resolution was attached to the on-line agenda for review. Administrator Mendiola reviewed this item and noted that there are no changes from prior years. The following motion was made by Commissioner Bell and passed with Chairman Brissenden, Commissioner French, Commissioner Bell and Commissioner Cerri voting aye. Commissioner Amos was absent:

To adopt the resolution as presented for the Cooperative Extension.

(Resolution No. 05-16-16a)

NEVADA DEPARTMENT OF TRANSPORTATION → Consideration of, discussion and possible approval of NDOT's annual presentation/update of the upcoming Fiscal Year Work Program:

A copy of the Nevada NDOT 2016 Transportation Report – Humboldt County was attached to the on-line agenda for review. Sondra Rosenberg, Assistant Director for Planning at NDOT introduced Dave Lindeman, Lee Bonner, Cathy Balcon, and Kevin Lee from NDOT. Ms. Rosenberg gave an overview and update of the upcoming Fiscal Year State Work Program, STIP (Statewide Transportation Improvement Program) and Statewide Long Range Plan. Packets were provided to the Commissions with information regarding these programs and safety data. Ms. Rosenberg reviewed some of the safety information for the Commission. She spoke about funding, current changes and a Senate Bill passed for fuel tax indexing. Ms. Rosenberg talked about the workshops, which start in the fall. She referred the Commission to a map showing projects for the 2017 work program along with a list of the projects. Ms. Rosenberg said they would be happy to take any suggestions for future projects or needs. Commissioner Cerri asked about the Rose Creek Bridge and the weight limit reduction and if there was a long-term plan to fix the bridge. Kevin Lee, District 3 Engineer, said they are trying to get better information from their bridge division, they had not re-looked at the bridge, just ran some additional analysis on the bridge and they are waiting for the results of the analysis. Commissioner French asked how the County could be involved in the decision. Ms. Rosenberg said they could keep the County informed on any discussions. Lee Bonner commented there have been changes to the way bridges are to be designed to correct standards and that is why Mr. Lee has

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asked for more information. The following motion was made by Commissioner Bell and passed with Chairman Brissenden, Commissioner French, Commissioner Bell and Commissioner Cerri voting aye. Commissioner Amos was absent:

To approve the Nevada Department of Transportation presentation for the upcoming fiscal year work program.

GRANT AND/OR CASH DONATION REQUEST FOR COMMUNITY SUPPORT PURPOSES –

Consideration of, discussion and possible approval of a grant to the Winnemucca Little League not to exceed \$400 for the rental of the Exhibit Hall for their annual fundraiser:

County Administrator Mendiola explained this event actually took place in March but the request was just received for \$400 for the Winnemucca Little League's annual fundraiser; he noted that this grant has been approved in the past. The following motion was made by Commissioner French and passed with Chairman Brissenden, Commissioner French, Commissioner Bell and Commissioner Cerri voting aye. Commissioner Amos was absent:

To accept the request for a cash donation or a grant for the Winnemucca Little League not to exceed \$400 for the rental of the exhibit hall for their annual fundraiser.

WINNEMUCCA CONVENTION AND VISITORS AUTHORITY – Consideration of, discussion and possible approval to appoint John Arant to the vacated business representative seat on the

WCVA Board of Directors: A copy of a letter requesting appointment to the Winnemucca Convention and Visitors Authority Board from John Arant was included on the on-line agenda for review. Administrator Mendiola explained changes made a couple of years ago to the Winnemucca Convention and Visitors Authority (WCVA) Board and noted that there is currently a vacancy for a business representative and that John Arant has requested to be appointed to that vacancy. The following motion was made by Commissioner Bell and passed with Chairman Brissenden, Commissioner French, Commissioner Bell and Commissioner Cerri voting aye. Commissioner Amos was absent:

To appoint John Arant to the WCVA Board.

ROAD DEPARTMENT: KLONDEX MAG CHLORIDE CONTRACT – Consideration of, discussion and possible approval of the addition of Midas Road to our current Magnesium Chloride Project with Klondex Mining reimbursing Humboldt County for the cost of the additional tonnage:

Road Superintendent Ben Garrett appeared before the Commission. Superintendent Garrett reviewed the request from Klondex stating that Klondex wants to add Midas Road to the current Magnesium Chloride project and that Klondex would reimburse Humboldt County for the cost of the additional tonnage. Commissioner Cerri asked if this would be for just the Mag Chloride. Superintendent Garrett indicated Klondex would still do the prep work and that the County will facilitate with the contractor for the application of the Mag Chloride. The following motion was made by Commissioner Cerri and passed with

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Chairman Brissenden, Commissioner French, Commissioner Bell and Commissioner Cerri voting aye. Commissioner Amos was absent:

To approve the addition to Midas Road to our current Magnesium Chloride project with Klondex Mining reimbursing Humboldt County for cost of the additional tonnage.

SHERIFF: UPDATE ON STAFFING ISSUES WITHIN PATROL DIVISION: Sheriff Mike Allen appeared before the Commission. Sheriff Allen reviewed the status of staffing within the Sheriff's Office for the Commission stating that two positions have been filled with one of the positions being in Orovada, that the Task Force Investigator had to be pulled to fill a patrol position, that one deputy is on restrictive duty, that one deputy was transferred back to the jail, that a deputy has resigned and so there are three, vacant, positions in the Sheriff's Office.

SECOND TIER CONFLICT COUNSEL – Consideration of, discussion and possible approval of a conflict counsel Memorandum of Understanding between Pershing County Public Defender's Office and Humboldt County to provide second tier conflict counsel in the event that the Humboldt County Public Defender and/or Alternate Conflict Counsel are unavailable: Administrator Mendiola asked that this item be tabled as no contract has yet been prepared. The following motion was made by Commissioner French and passed with Chairman Brissenden and Commissioners Bell, French and Cerri voting aye and Commissioner Amos being absent:

To continue this item to the next meeting.

CLERK: FUEL TAX INDEXING BALLOT INITIATIVE – Discussion of options related to and possible action directing the County Clerk to advertise for or seek members of the public who may be interested in serving on ballot committees to prepare arguments advocating and opposing approval of the Motor Vehicle Fuel Indexing 2016 Ballot Question as required by NRS: A copy of NRS 295.121 was included on the on-line agenda for review. County Clerk Spero reviewed the request to advertise for or seek members of the public who may be interested in serving on ballot committees to prepare arguments advocating and opposing approval of the Motor Vehicle Tax Indexing 2016 Ballot Question as required by NRS 295.121. Deputy District Attorney Carr gave a history of this item noting that, if there are no members of the public interested, the duty falls to the District Attorney's Office and the Clerk's Office. Commissioner French asked the time frame to finalize the submission. Clerk Spero said they have until the end of July to finalize for submission to the printers. The following motion was made by Commissioner French and passed with Chairman Brissenden, Commissioner French, Commissioner Bell and Commissioner Cerri voting aye. Commissioner Amos was absent:

To direct the County Clerk to proceed with advertising or seeking appointees for the committees.

ADMINISTRATOR - ANNUAL HEALTH BENEFITS CONTRIBUTION – Consideration of, discussion and possible approval of the County's monthly contribution to the employees' healthcare

benefit package for 2016-2017 Fiscal Year, not to exceed \$888.00: A copy of a memo prepared by the Administrator detailing the request was included on the on-line agenda for review. Administrator Mendiola reviewed the monthly contribution the County makes toward the employee's health benefit package stating that the requested amount for the 2016-2017 Fiscal Year is not to exceed \$888.00. The following motion was made by Commissioner Cerri and passed with Chairman Brissenden, Commissioner French, Commissioner Bell and Commissioner Cerri voting aye. Commissioner Amos was absent:

Approve the County monthly contribution to the employee's health care benefit package for 2016-2017 fiscal year not to exceed \$880.00 per employee per month.

UPDATE TO HUMBOLDT COUNTY PERSONNEL POLICY – Consideration of, discussion and possible approval of the Humboldt County Employee Manual previously approved at the October 19, 2015 Humboldt County Commissioner Meeting:

A copy of the Humboldt County Personnel Policies with changes indicated in red and blue was included on the on-line agenda for review. Administrator Mendiola reviewed the reason for the request explaining that the Commission approved this exact Personnel Policy Manual on October 19, 2015 but that the policy that is currently on the County website is incorrect and that after speaking with the District Attorney's office, it was agreed that the Policy needs to be re-approved and properly posted on the website. Deputy District Attorney Carr indicated that the Commission will sign off on the Policy presented as the official Humboldt County Personnel Policy Manual. The following motion was made by Commissioner French and passed with Chairman Brissenden, Commissioner French, Commissioner Bell and Commissioner Cerri voting aye. Commissioner Amos was absent:

To accept the recommendation on the part of the administration to sign off on the correct version of the Employee Personnel Policy Manual and direct the Administration to place the changes on the internet and provide that the official copy be housed in the Administrator's office.

JOINT MEETING OF HUMBOLDT COUNTY BOARD OF COMMISSIONERS AND WINNEMUCCA CITY COUNCIL:

City Council members present were Mayor DiAn Putnam, Councilmen Mike Owens, Paige Brooks, and Jim Billingsley. Also present were Steve West, City Manager/Engineer; O. Kent Maher, City Attorney; Lorrie Haaglund, City Clerk and Jessie Lindsey, City Treasurer. Councilmen Ken Tipton and Theresa Mavity were absent.

CONSIDERATION OF, DISCUSSION AND POSSIBLE APPROVAL OF THE COST SHARE AGREEMENT BETWEEN HUMBOLDT COUNTY AND THE CITY OF WINNEMUCCA:

A copy of the proposed Cost Sharing Agreement for Fiscal Year 2016-2017 and a copy of the City/County Sharing Agreement Worksheet were attached to the on-line agenda for review. Administrator Mendiola and City Manager West reviewed the Cost Share Agreement between Humboldt County and the City of Winnemucca

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as well as items outside the agreement. These items include insect control, airport construction and the shooting park. Commissioner French asked if the number presented was accurate back to our budget. Administrator Mendiola said yes it is. The following motion was made by Commissioner Bell and passed with Chairman Brissenden, Commissioner French, Commissioner Bell and Commissioner Cerri voting aye. Commissioner Amos was absent:

To approve the Cost Share Agreement with the City and authorize the Chair to sign the agreement.

The following motion was made by Councilman Owens and passed with Councilmen Billingsley, Brooks and Owens voting aye and Councilmen Tipton and Mavity being absent:

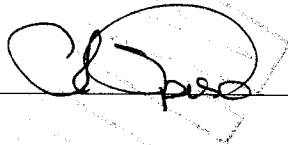
To approve the Cost Share Agreement as presented.

Mayor Putnam adjourned the City Council portion of the meeting at 11:30 a.m.

PUBLIC COMMENTS: Chairman Brissenden asked for public comments. Nils Nilson appeared before the Commission and voiced concerns on a proposed water right transfer and effect on his farm stating that will be more water taken out of the Pine Forest Basin than the Basin is able to produce. Chairman Brissenden asked if the County could do anything. Deputy District Attorney Carr indicated that there could be no discussion as this is public comment but the Commission could request that an item be placed on a future agenda. Commissioner French stated he would like to place an item on a future agenda regarding the proposed water transfer. Commissioner Cerri said he could check with the BLM and see where they are in the process. Administrator Mendiola told the Commission that the new interim BLM District Office Manager will be at the June 6, 2016 Commission Meeting. There was no additional public comment.

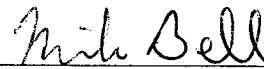
ADJOURNMENT: Chairman Brissenden adjourned the meeting at 11:37 a.m.

ATTESTED: _____



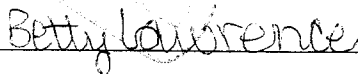
Clerk

APPROVED: _____



Chairman

PREPARED BY: _____



(Minutes approved by the Commission and signed by the Chairman on 10/09/17)

Notice of Public Meeting
HUMBOLDT COUNTY BOARD OF COMMISSIONERS
Humboldt County Board of Commissioners Regular Meeting
REGULAR MEETING
Monday, May 16, 2016
9:30 AM:

Humboldt County Courthouse Meeting Room 201

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

Agenda - Monday, May 16, 2016

1. 9:30 A.M. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENTS - Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.
4. APPROVAL OF MINUTES - Discussion and action on correction/approval of minutes December 21, 2015; January 4, 2016; January 19, 2016; February 1, 2016; February 16, 2016; March 7, 2016; March 21, 2016 and April 4, 2016; April 18, 2016; May 2, 2016 Regular Meetings and October 15, 2015; January 11, 2016 and January 25, 2016 and March 28, 2016 Special Meetings.
 - 4.A. Minutes
[HCC030716unapprovedUNOFFICIAL.pdf](#)
5. CONSENT AGENDA (ANY ITEM APPEARING ON THE CONSENT AGENDA CAN BE PULLED DOWN AND DISCUSSED IN DETAIL) (FOR POSSIBLE ACTION) -

- (A) Tax Roll Adjustment for Winnemucca Mountainview Association for a correction to the re-opened roll (in assessed value from \$430,103 to \$389,899), which requires commission approval since the CBOE is no longer in session and has not yet been billed.
- (B) Third Quarter Investment Report: Treasurer Gina Rackley will provide an update of all current investments of County funds.
- 5.A. Consent
Wmcca Mtnview Tax Roll adjust 5.2016.pdf
- 5.B. Consent B
Quarterly Financial Report - 3-31-16.pdf
6. MISCELLANEOUS REPORTS AND CORRESPONDENCE -
- 1) Other information and upcoming meetings
- June 6, 2016 Humboldt County Commission Meeting
May 19, 2016 Regional Planning Commission
June 13 2016 Regional Airport Board
- 2) Reports from Commissioners regarding other Boards and Committees on which they serve, including Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Western Nevada Development District (WNDD), and Humboldt County Elk Planning Steering Committee, and the State Land Use Planning Advisory Council (SLUPAC).
7. APPROVAL OF EXPENDITURES FOR 4-28-16 THROUGH 5-11-16
- 7.A. Expenditures
Expenditure Approval List.pdf
8. EMPLOYEE OF THE MONTH (APRIL 2016)
9. 10:00 A.M. PUBLIC HEARING: APPROVAL OF 2016-2017 TENTATIVE BUDGET (FOR POSSIBLE ACTION) - Consideration of, discussion and possible approval of Fiscal Year 2016-2017 Tentative Budgets for all Humboldt County, including specific departments and Special Districts.
10. 10:00 A.M. PUBLIC HEARING: APPROVAL OF 2016-2017 FINAL BUDGETS (FOR POSSIBLE ACTION) - Consideration of, discussion and possible modifications, changes and/or approval of Fiscal Year 2016-2017 Final Budgets for all Humboldt County, Humboldt Rural Fire District, Denio TV District, and Quinn River TV District.
- 10.A. Final Budget
2016-17 Final Budget Reduction Proposals.pdf

11. 10:00 A.M. PUBLIC HEARING: PLANNING -

MP-16-01 A Master Plan Amendment submitted by Steve West City Manager/Engineer to change the IND (Industrial) designation to PF (Public Facility) on property located at 5055 and 7325 Jungo Road; assessor's parcel #'s 3637-28-100-001 and 3637-32-100-001

RH-16-01 A rezone request submitted by Steve West City Manager/Engineer to change the M-3 (Open Space Multiple Use) zoning designation to P-F (Public Facility) on property located at 5055 and 7325 Jungo Road; assessor's parcel #'s 3637-28-100-001 and 3637-32-100-001

11.A. Public Hearing
Status Report MP-16-01.pdf

11.B. Planning
Status Report RH-16-01.pdf

12. RESOLUTIONS TO ADOPT TAX RATES (FOR POSSIBLE ACTION) -

(A) Consideration of, discussion and possible adoption of a Resolution levying the Tax Rates required for the 2016-2017 fiscal year by designating the number of cents per \$100 of assessed value to be levied for each fund..

(B) Consideration of, discussion and possible adoption of a Resolution levying the Tax Rate required for the 2016-2017 Fiscal Year for the Cooperative Extension Fund.

12.A. Adoption of Tax Rates
Resolution Cooperative Ext Tax Rates.pdf

Resolution Fiscal Year Tax Rates.pdf

13. 11:15 A.M. JOINT MEETING OF HUMBOLDT COUNTY BOARD OF COMMISSIONERS AND WINNEMUCCA CITY COUNCIL (FOR POSSIBLE ACTION) - Consideration of, discussion and possible approval of the Cost Share Agreement between Humboldt County and the City of Winnemucca. This agreement provides for the sharing of costs among the City and County for such things as General Government, Public Safety and Public Works.

13.A. Joint Meeting: Shared Services
Copy of SHARING AGREEMENT SUMMARY 2016-2017.pdf

citycounty sharing agreement 2017.pdf

14. NEVADA DEPARTMENT OF TRANSPORTATION (FOR POSSIBLE ACTION) - Consideration of, discussion and possible approval of NDOT's annual presentation/ update of the upcoming Fiscal Year Work Program.

14.A. NDOT
Humboldt Transportation Report 2016.pdf

15. GRANT AND/OR CASH DONATION REQUEST FOR COMMUNITY SUPPORT PURPOSES: (FOR POSSIBLE ACTION) - Consideration of, discussion and possible approval of a grant to the

Winnemucca Little League not to exceed \$400 for the rental of the Exhibit Hall for their annual fundraiser.

16. RESOLUTION IN SUPPORT OF NEVADA WILDLIFE AWARENESS MONTH (FOR POSSIBLE ACTION) - Consideration of, discussion and possible approval of a Resolution in support of Nevada Wildlife Awareness Month.
16.A. Wildlife Resolution
Resolution Wildfire Awareness.pdf
17. WINNEMUCCA CONVENTION AND VISITORS AUTHORITY (FOR POSSIBLE ACTION) - Consideration of, discussion and possible approval to appoint John Arant to the vacated business representative seat on the WCVA Board of Directors.
17.A. WCVA Appointment
Arant WCVA Appointment Letter 2016.pdf
18. ROAD DEPARTMENT: KLONDEX MAG CHLORIDE CONTRACT (FOR POSSIBLE ACTION) - Consideration of, discussion and possible approval of the addition of Midas Road to our current Magnesium Chloride project with Klondex Mining reimbursing Humboldt County for the cost of the additional tonnage.

18.A. Road: Klondex Mag Chloride
19. DISTRICT ATTORNEY: CODIFICATION (FOR POSSIBLE ACTION) - Consideration of, discussion and possible approval of an agreement between Humboldt County and Code Publishing, Inc. to provide codification services in an amount not to exceed \$10,000.
19.A. CODIFICATION
HumboldtC0revisedpricing.pdf
20. SECOND TIER CONFLICT COUNSEL (FOR POSSIBLE ACTION) - Consideration of, discussion and possible approval of a conflict counsel Memorandum of Understanding between Pershing County Public Defenders Office and Humboldt County to provide second tier conflict counsel in the event that Humboldt County Public Defender and/ or Alternate Conflict Counsel are unavailable.
20.A. Second Tier Conflict Counsel

BREAK FOR LUNCH (IF NECESSARY)

21. CLERK: FUEL INDEXING BALLOT INITIATIVE (FOR POSSIBLE ACTION) - Discussion of options related to and possible action directing the County Clerk to advertise for or seek members of the public who may be interested in serving on ballot committees to prepare arguments advocating and opposing approval of the Motor Vehicle Fuel Indexing 2016 Ballot Question as required by NRS 295.121.
21.A. Fuel Indexing Ballot Initiative
Fuel Indexing Ballot Initiative NRS 295.121.pdf

22. ADMINISTRATOR ANNUAL HEALTH BENEFITS CONTRIBUTION (FOR POSSIBLE ACTION) -
Consideration of, discussion and possible approval of the county's monthly contribution to the employees healthcare benefit package for 2016-2017 Fiscal Year, not to exceed \$888.
22.A. Annual Health Benefits Contribution
Health Contribution Memo.pdf
23. SHERIFF: UPDATE ON STAFFING ISSUES WITHIN PATROL DIVISION (INFORMATION ONLY) -
Sheriff Allen to discuss a staffing and hiring update with all the changes that have been taking place within the patrol division.
24. UPDATE TO HUMBOLDT COUNTY PERSONNEL POLICY (FOR POSSIBLE ACTION) -
Consideration of, discussion and possible approval of the Humboldt County Employee Manual previously approved at the October 19, 2015 Humboldt County Commission Meeting.
24.A. Update to County Personnel Policy
Humboldt County Personnel Policies 2015.pdf
25. PUBLIC COMMENT: - Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.
26. ADJOURNMENT
27. NOTICE: THE COUNTY COMMISSION MAY CLOSE THE MEETING TO RECEIVE INFORMATION FROM LEGAL COUNSEL PURSUANT TO NEVADA REVISED STATUTES 241.015

NOTICE: The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at _____ A.M. By: _____
Humboldt County Library: 85 E. 5th St. at _____ A.M. By: _____
County Annex: 4th & Bridge St. at _____ A.M. By: _____
Winnemucca City Hall: 4th & Melarkey St. at _____ A.M. By: _____
Humboldt County Website: www.hcnv.us at _____ A.M. By: _____
State of Nevada Website: www.notice.nv.gov at _____ A.M. By: _____

MEETING DATE: May 16, 2016 POSTED BY: _____

DATE POSTED: _____ Brenda Willey, Administrative Assistant

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting Dave Mendiola, County Administrator, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting.