

REGIONAL PLANNING COMMISSION MINUTES

The Humboldt County Regional Planning Commission Meeting was held on Thursday, August 8, 2013 at 5:30PM in the County Meeting room of the Humboldt County Courthouse located at 50 West Fifth Street, Winnemucca, Nevada.

COMMISSIONERS PRESENT

Lewis Trout
Pam Wickkiser
Stephen Nye
Vickie Rock
Theresa Mavity

COMMISSIONERS ABSENT

Ray Olsen
Giovette Cassinelli

STAFF PRESENT

Betty Lawrence
Lenora Turney

LEGAL COUNSEL

Mike Macdonald

PUBLIC PRESENT

Delores Mallory Cleve Mallory Joyce Sheen Jeff Johnson

I. OPENING

Theresa called the meeting to order at 5:30PM.

Theresa asked if there was anyone who wanted to make public comment. None was offered.

Theresa asked to review, correct and approve the minutes from July 11th, 2013. Theresa asked for a motion. Lewis motioned to approve, second by Vickie. Motioned passed unanimously.

Theresa asked the board to elect the 2013/2014 Regional Planning Commission officers. Stephen motioned to nominate Theresa Mavity as Chairperson; second by Pam. Motioned passed unanimously. Stephen motioned to nominate Lewis Trout as Vice-chairman; second by Pam. Motioned passed unanimously. Pam motioned to nominate Vickie as Secretary; second by Stephen. Motioned passed unanimously.

Theresa asked if there were any requests for postponement of agenda items. Betty indicated that no requests had been received.

II. CONSENT AGENDA/DISCUSSION & ACTION

Theresa read the following items:

- A. **SN-13-06** A request from Tony Brill to reserve names for an existing road which runs north from Jungo Road through Section four within T35N, R35E, M.D.B.&M. Mr. Brill owns assessor's parcel #005-351-36. The Regional Street Naming Committee recommends the following street name: **Handa Brill Road**.
- B. **PW-13-28** A parcel map application submitted by Desert Mountain Surveying as agent for East Horizon Holding, LLC to divide property off of East Winnemucca Boulevard

between Great Basin Avenue and Rim Rock Road into 2 parcels; assessor's parcel #016-651-05.

Theresa asked if there were comments or requests from the board or the public to pull down any items on the consent agenda. Seeing none she brought these items back to the board. Lewis motioned to approve items A and B on the consent agenda, second by Pam. Motion passed unanimously.

III. PUBLIC HEARING/Discussion & Possible Action

- A. **UH-06-04** An amendment and update to the existing conditional use permit submitted by Delores Mallory DBA Sand Dune Saloon & RV Park. This amendment will allow a recreational vehicle to be utilized as a watchman's quarters for the saloon.

Theresa read this item and asked if the applicant was present. Delores and Cleve Mallory approached the board. Theresa asked if there were questions or comments from the board. Lewis stated having a watchman's quarters for crime prevention is positive and should be considered. Theresa asked if there were any questions or comments from the public. Seeing none, she asked Mr. and Mrs. Mallory if they would like to explain anything further on their application. Mrs. Mallory stated they were robbed and would like to have a watchman's quarters to protect the bar from future robberies. Theresa asked if they were aware of the condition that goes with the approval: that the recreational vehicle must either be registered with the DMV or it will be assessed as personal property tax. Mr. Mallory stated the RV does not belong to him; it belongs to the person that is using it as a watchman's quarters. Betty stated Mr. Mallory needs to let their tenant know of the condition before any building permits are issued. Mr. Mallory said the other condition to have a driveway permit was something he's never heard of. Betty stated he would need to speak with the Road Superintendent, Mr. Ben Garrett. Mr. Mallory said his zoning is CH (Commercial Highway) not M-3 (Open Land Use) there was some discussion on the zoning. Mr. Macdonald stated this zoning item is not on the agenda. Mr. Mallory asked if there could be another time to discuss this. Mr. Macdonald suggested he could meet with the Mallorys and the Planning Department to look at the records. Theresa asked if there were any questions or comments. Lewis asked about the septic. Mrs. Mallory stated it's already there. Theresa asked for a motion. Lewis motioned to approve with the conditions presented by staff; second by Stephen. Motioned passed unanimously.

IV. COMMISSION/STAFF/LEGAL COMMENTS/COMMITTEE REPORTS-Discussion & Possible Action

- A. Review of updated Code of the West.

Lewis stated the content is good, but after looking at other counties Code of The West; suggested we should have a more visual format for easier reading. What was proposed

at the County Commission retreat was to have the County acquire additional domains, which would be County owned, and would come up in a Google search to redirect users to our Code of the West on the Planning Department page. Jeff Johnson, County Assessor, approached the board. Mr. Johnson said owning a domain would be doable and when a user clicked on a domain it would redirect a user to our website. Mr. Johnson said he researched what domains were available. Vickie asked if the Code of the West could be more visually pleasing. Mr. Johnson stated it could as long as the basics of the page stay the same. Mr. Johnson stated the County had the website designed by an outside entity. The website was set up in a basic format so that each department could easily update their own pages as the County does not have a webmaster. Lewis asked how hard it would be to add photos to the page to make it more visually appealing. Mr. Johnson said it depends on what level; as long as it is a straightforward photograph, and not something where Photoshop would be needed; it would not be difficult. There was discussion on the layout; possibly breaking it up into chapters to have a series of links to each subject. Theresa asked the board if this was something they would like to proceed with and how do we go forward. Mr. Johnson stated there is no budget for extra domains, although it is not a lot of money. He said to speak to the County Commission to purchase extra domains and asked what domain names the board would like to have from those that are available. Lewis asked Mr. Johnson if he could provide a sample list of possible domain names for review at the next meeting. Theresa asked if there were any other questions or comments. Seeing none, the board agreed to agendaize this item for the next meeting.

B. Update on the water workshop to tentatively be held on October 17, 2013.

Lewis asked if the Chairperson has received a letter from Mr. Deist officially notifying the Planning Commission about the water workshop to be tentatively held October 17th at 5:00pm in this room. Betty said nothing has been received. Lewis said it was to go out to all the Chairs of the various Commissions. The groups to receive letters of invitation are The Planning Commission, addressed to the Chair; the City Council, County Commission and the Humboldt Development Authority, plus their engineers and their Councils. Also the request was made to have questions submitted in advance so those can be forwarded to the engineering company in Reno to be included and addressed in the workshop.


V. CORRESPONDENCE/BUDGET/PERSONNEL-Discussion & Possible Action

Theresa read this item. Betty stated there is none.

VI. PUBLIC COMMENTARY

Theresa asked if the public had any comments. None were offered.

Theresa adjourned the meeting at 6:05 PM until 5:30 PM September 12, 2013.


Theresa Mavity, Chairperson