

## REGIONAL PLANNING COMMISSION MINUTES

The Humboldt County Regional Planning Commission (RPC) meeting was held on Thursday, March 17, 2016 at 5:30 p.m. in the Meeting Room of the Humboldt County Courthouse located at 50 West Fifth Street, Winnemucca, Nevada.

### COMMISSIONERS PRESENT

Brad Bauman  
Jean Kinney  
Jennifer Legarza  
Vickie Rock  
Lewis Trout  
Mike White

### COMMISSIONERS ABSENT

Ken Hladek

### STAFF PRESENT

Betty Lawrence

### LEGAL COUNSEL

### PUBLIC PRESENT

## I. OPENING

- A. Chair Rock called the meeting to order and led members and guests in the Pledge of Allegiance.
- B. Roll call was taken; there was a quorum present.
- C. **Public Commentary**

Chair Rock called for public comments and hearing none, closed the public comment period. Ms. Kinney thanked the board for the card sent to her.

### D. **Review, Correction and Approval of Minutes of January 14, 2016**

Chair Rock asked if there were any corrections to the January 14, 2016 minutes. Mr. Trout had a correction to the phrasing of a sentence in the 3<sup>rd</sup> paragraph on page 2. The sentence will be corrected to state "Therese Ure, with Schroeder Law Office representing Steve Lucas, who could not attend the meeting, came forward along with the other applicants." Mr. Trout also questioned the use of "the main street" instead of "Main Street" on Page 3, 1<sup>st</sup> paragraph 2<sup>nd</sup> sentence. There was no correction to this sentence. Mr. Trout asked that "a" be removed from the second sentence, paragraph 3 on page 4. Mr. Bauman made a motion to approve the minutes with the corrections stated. Mr. Trout seconded the motion, which carried unanimously. Ms. Kinney abstained from voting on the minutes as she was not at the January meeting.

### E. **Requests for Postponement of Agenda Items**

Chair Rock asked if there were any requests for postponement of agenda items. Ms. Lawrence stated there were no requests.

## II. COMMISSION/ STAFF/LEGAL COMMENTS/ COMMITTEE REPORTS/TRAINING OPPORTUNITIES

- A. Training on Parcel maps

Ms. Lawrence provided the board with information regarding Minor Subdivisions; Division of Land Into Large Parcels; Parcel, Boundary Line Adjustment and Reversion Maps. She explained the difference of each type of map and showed examples.

Ms. Rock asked the status of updating the CH zoning districts to a more suitable zoning designation. Ms. Lawrence indicated that is a work in progress. She is working with legal counsel on the best way to approach the property owners.

### III. CORRESPONDENCE/BUDGET/PERSONNEL

Mr. Trout asked about the status of hiring someone for the Planning Department. Ms. Lawrence said she has had a chance to review the applications. Hopefully interviews can begin next week.

A. Review of the tentative 2016/2017 Fiscal Year Budget to be submitted to the Humboldt County Commission.

Copies of the proposed 2016/2017 Fiscal Year Budget for the Planning Department were provided to the Planning Commission. The board was also provided with the most recent documentation indicating the budgeted amount and used amount for 2015//2016. Ms. Lawrence indicated that there were no changes from the 2015/2016 Fiscal Year Budget. Mr. Trout asked about the line item for training and travel. Ms. Lawrence explained that there is no budgeted amount. If a training opportunity presented itself, staff would request funding from the County Commission. Chair Rock asked about the software line item and what it includes. Ms. Lawrence explained items included in this line item. Mr. Trout asked about account 52072 (Dues & Assessments) shown on the memo to the RPC. This account does not appear on the actual budget request. Ms. Lawrence explained the membership to the American Planning Association is paid out of account 52019 (Books and Publications). Mr. Trout made a motion to recommend the Budget be submitted to the Humboldt County Commission as presented. Mr. White seconded the motion which carried unanimously.

Mr. Trout indicated that he would not be at the April 14, 2016 RPC meeting. Ms. Kinney stated that she would not be at the May 12, 2016 RPC meeting.

### IV. PUBLIC COMMENTARY

Chair Rock asked for public comment. Chair Rock also asked the status of the Landfill Conditional Use Permit. Mr. Trout indicated that the permit extension expires December 7, 2016. Chair Rock asked about getting some Parliamentary Procedure training. Mr. Trout suggested training specific to the order of priority. Ms. Lawrence said she would check with the DA's office. Mr. Trout indicated that training on subdivision maps be scheduled for a meeting. Mr. Trout asked Mr. Bauman for an update on the fishing pond. Mr. Bauman said they (NDOW) are working with NDOT on the design. They anticipate beginning construction when the river lowers, probably in July. Chair Rock asked for any additional public comment. Hearing none the meeting was adjourned at 6:08 to April 14, 2016 at 5:30 pm.



Vickie Rock, Chair