

REGIONAL PLANNING COMMISSION MINUTES

The Humboldt County Regional Planning Commission (RPC) meeting was held on Thursday, July 13, 2017 at 5:30 p.m. in the Meeting Room of the Humboldt County Courthouse located at 50 West Fifth Street, Winnemucca, Nevada.

COMMISSIONERS PRESENT

Demarah Gray
Brad Bauman
Jean Kinney
Mike White

Ken Hladek
Jennifer Legarza
Michelle Miller

COMMISSIONERS ABSENT

STAFF PRESENT

Betty Lawrence

LEGAL COUNSEL

Gabrielle Carr

PUBLIC PRESENT

David Louk

I. OPENING

A. Chair Bauman called the meeting to order and led members and guests in the Pledge of Allegiance.

B. Roll Call was taken and there was a quorum present.

C. **Public Commentary**
Chair Bauman called for public comment. There was no public comment.

D. Election of Officers

Mrs. Kinney made a motion to elect Brad Bauman as Chair. Mr. Hladek seconded the motion, which passed unanimously.

Mr. Hladek made a motion to elect Jennifer Legarza as Secretary. Mr. White seconded the motion, which passed unanimously.

Mrs. Kinney made a motion to elect Mike White as Vice Chair. Mr. Hladek seconded the motion, which passed unanimously.

RPC Officers for the 2017/2018 year: Chair – Brad Bauman; Vice Chair – Mike White; Secretary – Jennifer Legarza

E. Review, Correction and Approval of Minutes of June 8, 2017

Chair Bauman asked if there were any corrections to the June 8, 2017 minutes.

Mrs. Legarza made a motion to approve the minutes as submitted. Mr. White seconded the motion, which passed unanimously. Mrs. Gray and Mrs. Miller abstained from voting, as they were not members of the commission on June 8, 2017.

Chair Bauman asked Staff if there were any items pulled or postponed. Mrs. Lawrence indicated no.

II. **CONSENT AGENDA - Discussion & Possible Action**

Mr. Hladek pointed out that the consent agenda item is for two parcels not 4 as indicated. He asked to pull down this item for discussion and correction.

- A. **PW-17-06** A parcel map application submitted by Desert Mountain Surveying as agent for Sandra M. Cipra to create two parcels. Subject property is located at 5505 Kluncy Canyon Road; assessor's parcel #16-0341-28.

Chair Bauman asked if there were any questions from the commission. Mr. Hladek asked that the number of parcels being created be corrected. Chair Bauman asked if the applicant was present and had comments. Mr. Louk representing Desert Mountain Surveying indicated he had no comments. Chair Bauman asked for public comments of which there was none. Bringing the item back to the commission Chair Bauman asked for a motion. Mrs. Miller made a motion to approve this item as corrected and recommended by Staff. Mr. Hladek seconded the motion, which passed unanimously.

III. **COMMISSION / STAFF / LEGAL COMMENTS / COMMITTEE REPORTS / TRAINING OPPORTUNITIES – Discussion & Possible Action**

- A. **Review by Chief Deputy District Attorney Carr on rules of order to chair the Regional Planning Commission meeting and the State of Nevada Open Meeting Law.**


Chief Deputy District Attorney Carr handed packets to the members with information on the Nevada Open Meeting Law, a summary of Robert's Rules of Order, and conflict in voting on items presented to the commission. Chief Deputy District Attorney Carr reviewed the information provided with the commission. Chief Deputy District Attorney Carr referred to the RPC Handbook that covers many of these items.

- B. **Suggestions from Staff, Legal Counsel and the Regional Planning Commission on future training topics and possible dates for said training.**

Mrs. Lawrence asked the commission to let her know if there are any items they would like on future agendas regarding training topics. She gave an example of past training on the different map applications. She suggested the following training topics: conditional/special use permits; variances; zone changes; master plan amendments.

- IV. **PUBLIC COMMENTARY** – there was no public for comments.

- V. **ADJOURN** – Chair Bauman adjourned the meeting at 6:09 p.m. until August 10, 2017


Brad Bauman, Chair

UNOFFICIAL